



SACRAMENTO STATE

COLLEGE OF HEALTH AND HUMAN SERVICES

SCHOOL OF SOCIAL WORK

TITLE IV-E MSW STIPEND PROGRAM

PROGRAM REQUIREMENTS

APPLICATION PROCESS

& ADDITIONAL DOCUMENTS CHECKLIST

2026-2027 ACADEMIC YEAR

Program Requirements

Dear Title IV-E Applicant,

The Title IV-E Stipend program was designed for students interested in working in a Public Child Welfare Agency after receiving the MSW degree.

Please note: We are not accepting 3 year/Part-time applications until the 2026-2027 Academic year. These applications will not be accepted or reviewed.

Applicant **MUST** have a bachelor's degree from an accredited university/college (B.A., B.S., or B.S.W.) and you will have the degree **by August 2026**

Applicant **MUST** be accepted into MSW Program and have completed all academic prerequisites for the MSW graduate program by **January 2026** and complete Statistics and Biology by **August 2026**.

Title IV-E Students **MUST** enroll in and successfully complete the Title IV-E designated elective SWRK 213 course.

Title IV-E Students **MUST** attain a minimum level of mastery in each of the identified competencies of child welfare practice.

If awarded the stipend, students **MUST** maintain their academic eligibility with a minimum 3.0 GPA each semester. Students **MUST** receive a "B" or better in each course as well as complete the required fieldwork and the Advance Candidacy application in a timely manner.

Note: If a full-time two-year student becomes academically ineligible or decides to separate from the program, he/she will lose their support and will be required to pay the stipend back. If a part-time three-year student becomes academically ineligible or decides to separate from program, he/she will lose their reimbursement support and will be required to pay the reimbursement back as outlined in the contract signed during that academic year.

Title IV-E Students **MUST complete** the first year of fieldwork in a Public Child Welfare Agency or non-profit agency that serves Title IV-E populations (foster children). The **Title IV-E and the Field Program** will place Title IV-E students in their first year of field placement.

Title IV-E Students MUST complete the second year of fieldwork in a Public Child Welfare Agency, California Department of Social Services or an Indian Reservation/Rancheria.

Title IV-E Students will be **required** to attend and participate in all Field Practicum training courses in both academic years.

Title IV-E Students MUST maintain the legal residency requirements.

Program Requirements continued

Title IV-E Students cannot be convicted of a felony or misdemeanors while in program, as noted in the attachment to Title IV-E application.

Students participating in the Title IV-E stipend program **are not permitted** to pursue the Pupil Personnel Services Credential (PPSC) while in the Title IV-E Stipend Program.

Title I-E Students MUST complete the full-time program within 2 years. If accepted into program Students will be fingerprinted by their internship.

Title IV-E Students MUST complete the Advanced Placement program within 1 year.

Part-time employee students MUST complete the 3-year part time program within 3 years.

Title IV-E Application is a THREE-STEP process:

1) **Cal State Apply** and **MSW Supplemental Application**, which is included in the Cal State Application *(Same for applying to the MSW application if you haven't already done it).*

For more information on how to apply to the MSW Program, please visit the **website**.

2) Create or reactivate the **SacLink Account**.

3) **Title-IV-E Application**. The Title-IV-E application form **MUST** be **finished within 20 minutes**, and you **MUST** hit "**Summit**" button when you finish.

Deadline: Priority **November 9, 2025**, and **final deadline** is **December 7, 2025**.

After completing and submitting the Title IV-E Application go to the next page

Additional Documents Checklist.

ADDITIONAL DOCUMENTS CHECKLIST

Print this checklist and submit it with copies these additional documents:

1. ____ California driver's license.
2. ____ Current Vehicle insurance liability card.
3. ____ Current vehicle registration.

The above 3 documents must be **valid and current** throughout the program.

4. ____ Social security card
5. ____ Birth Certificate or a copy of current Passport.
6. ____ Copy of DMV driving record. Go to DMV website and request a copy of your driving record. Print and submit.

Submit Checklist and above documents to the following Link: [**Student Document Submission**](#)

Note: Your application and the above documents are due December 7, 2025. The application will be reviewed and scored and if your application is chosen to move forward to the next step you will be contacted by phone or email by the end of Feb 2026 to attend an in-person interview in March 2026. Thank you.