



SACRAMENTO STATE

COLLEGE OF HEALTH AND HUMAN SERVICES

SCHOOL OF SOCIAL WORK

TITLE IV-E MSW STIPEND PROGRAM

PROGRAM

REQUIREMENTS

INSTRUCTIONS FOR

APPLICATION PROCESS

& ADDITIONAL DOCUMENTS REQUIRED

2027-2028 ACADEMIC YEAR

Program Requirements

The Title IV-E Stipend program was designed for students interested in working in a Public Child Welfare Agency after receiving the MSW degree.

We are accepting applications for our 2 Year Full Time program and Title IV-E 3 year/Part-time program this year.

Applicants **MUST** have a bachelor's degree from an accredited university/college (B.A., B.S., or B.S.W.) and will have the degree **by August 2027**.

Applicants **MUST** be accepted into MSW Program and have completed all academic prerequisites for the MSW graduate program by **January 2027** and **MUST** complete Statistics and Biology by **August 2027**.

Title IV-E students MUST enroll in and successfully complete the Title IV-E designated Elective course **SWRK 213**.

Title IV-E students will be **required** to attend and participate in all Field Practicum training courses in both academic years.

Title IV-E students MUST attain a minimum level of mastery in each of the identified competencies of child welfare practice.

Title IV-E students MUST complete the first year of fieldwork in a Public Child Welfare Agency or non-profit agency that serves Title IV-E populations (foster children). The **Title IV-E and the Field Program** will place Title IV-E students in their first year of field placement.

Title IV-E students MUST complete the second year of fieldwork in a Public Child Welfare Agency, California Department of Social Services or an Indian Reservation/Rancheria.

Title IV-E students MUST maintain a legal residency that is required.

Title IV-E students cannot be convicted of a felony or misdemeanors while in program, as noted in the attachment to Title IV-E application.

Title IV-E students participating in the program **are not permitted** to pursue the Pupil Personnel Services Credential (PPSC) while in the Title IV-E Stipend Program.

Requirements continued:

If awarded the stipend, **students MUST** maintain their academic eligibility with a minimum 3.0 GPA each semester. Students **MUST** receive a "B" or better in each course as well as complete the required fieldwork and the Advance Candidacy application in a timely manner. If accepted into the Title IV-E program students will be fingerprinted by their internship.

If a **full-time two-year student** becomes academically ineligible or decides to separate from the program, he/she will lose their support and will be required to pay the stipend back. If a **part-time three-year student** becomes academically ineligible or decides to separate from program, he/she will lose their reimbursement support and will be required to pay the reimbursement back as outlined in the contract signed during that academic year.

Full-time Title IV-E students MUST complete the full-time program within 2 years.

Advanced Title IV-E students MUST complete the Advanced Placement program within 1 year.

Three-year Part-time employee students MUST complete the 3-year part-time program within 3 years.

Thank you.

Title IV-E Application is a THREE-STEP process:

The Cal State Apply application includes both the University application and the MSW Supplemental Application. Before starting application process, please visit the MSW [website](#) and read the Fall 2027 MSW Instructions thoroughly.

- 1)** Complete the [Cal State Apply](#) application and complete the [MSW Supplemental Application](#).
- 2)** After submitting the [Cal State Apply](#) and **MSW Supplemental Application**, you will receive an email from the Office of Graduate Studies, Sacramento State, with the instructions for setting up or reactivating your [SacLink account](#)
- 3)** Complete and submit the [Title-IV-E Application](#). The Title-IV-E application form **MUST** be **finished within 20 minutes**, and you **MUST** click "**Submit**" when finished. Application cannot be saved.

Important: Please continue to the next page for the Additional required documents.

ADDITIONAL REQUIRED DOCUMENTS CHECKLIST

Print this checklist and submit copies of the following required documents:

1. ____ California driver's license.
2. ____ Current Vehicle insurance liability card.
3. ____ Current vehicle registration.

The above 3 documents must be **valid, current and submitted** throughout the program.

4. ____ Social security card
5. ____ Birth Certificate or a copy of current Passport.
6. ____ Copy of DMV driving record. Go to DMV website and request a copy of your driving record. Print and submit.

Submit the checklist and the above **required documents** to the following Link: [Student Document link](#), OR email directly to Royce Gonzales (rgonzal@csus.edu) and Serena Vu (serenavu@csus.edu).

All required documents are due by January 2, 2027.

Note: The application will be reviewed and scored and if your application is chosen to move forward to the next step you will be contacted by phone or email at the end of January 2027 to be scheduled for an in-person interview in February 2027.

Due to last year's statewide budget cuts to Cal IV-E, we may or may not be able take in accepted new students for 2027-28 academic year due to funding and all funding is dependent on state and federal funding. But we are hoping that funding will continue as it was this past year.