

COLLEGE OF NATURAL SCIENCES AND MATHEMATICS
ACADEMIC COUNCIL
MEETING MINUTES
November 23, 2021

The meeting was held via Zoom.

Present: Tom Krabacher, Ron Coleman, Tom Savage, Katie Ardill, Matt Schmidlein, Julie Griffin, Craig Timmons, Richard Aguirre, Chris Taylor, Yinfa Ma, Lisa Hammersley, Michael Wright, Kacey Sozzi, Matt Block.

Meeting called to order at 9:15am.

1. Motion to approve the agenda as amended. **Msc**
2. Motion to approve the minutes from Nov. 9, 2021 **Msc**
3. Announcements:

Dean Lisa Hammersley – Shannon and Michelle are on vacation this week. Rose will take minutes. No recording.

- The Save the Date for the NSM Holiday Party was emailed. It will be on Dec. 9 from 12 to 1:30. It will be outside with heat lamps and pop up tents if needed. Please Encourage faculty to stop by. We will have some food and it will be a safe environment.

Yinfa Ma

- The NSM Joint Council (NSMJC) has been officially approved by the Student Organization and Leadership board, the presidents name is Isha Bindal. She will have a kick off an event on Nov. 30, from 1- 3 outside of SQU hall. Please encourage your students to attend, prizes will be given away. The NSMJC will also hold an academic event on Thursday, De. 2 from 12 – 2 p.m in TSC 1001, the large classroom in the first floor. There will be 3 speakers to help students prepare for finals week. The speakers will consist of an alum, a professor and a staff member from the Student Health Center. Pizza will be provided. Yinfa will follow up with an email to faculty, so they can announce the events in the classrooms and encourage the students to attend. The focus of the event is success, academic success. Wellness to take care of yourself and succeed. This will provide an opportunity to bring students together, to build community back on campus.

Ron Coleman

- The Student research Fall Poster Forum on Nov. 5, that was held in the ballroom was really nice. We had a total of 42 posters, 18 were NSM students. Ron would like to see more NSM students representing for next year.

- Ron stated there is a Spring student research competition that is in the works. Feb. 14 is the date to register.
- Ron mentioned that the hotspots are costing \$14,000 a month for the service and since the HEERF funding is going away, the university will discontinue the hotspot service sometime soon after the start of the New Year (Ron does not know the exact date, it will be announced shortly).
- Mediasite, which faculty and staff use to load and store large video files, often for Canvas courses, is being replaced by Panopto. Panopto has many advantages (e.g., cleaner, better service, no file storage limits, better playback, higher resolution, etc. per Ron). IRT will transfer all files on Mediasite to Panopto. However, this takes time and people and they would prefer not to transfer files that no one actually wants. So it would be very helpful if folks would look at their Mediasite files and delete unwanted stuff. Also, please do not add anything new to Mediasite after Dec 1.

Richard Aguirre

- Tuesday 11/30 will be Sac State Giving Tuesday that will support Sac State Cares (Student Emergency fund, CARES office, etc), Inclusive Giving (SEE, MLK Center, CAMP, etc) and Faculty & Staff Emergency Fund. But folks can donate to any program they wish during Giving Tuesday. SEE will be mentioned.

Action items

Final approval Secondary Committee Working Group Changes to RTP Policy

- The council thanked Michael Wright.
Matt S. found a typo on page 5, the word calendar ends with a T instead of an R
Questions were raised about next steps. The draft policy has been shared with the chairs. Next it will go out to all tenure and tenure track faculty for a vote (per UARTP, only tenure/tenure track faculty vote). Julie provided some brief points outlining the proposed changes and the reasoning for them. These will be included in the email inviting a vote.

Next item

NSM associate dean for student success.

- Per the dean, the plan is to do a search for the spring semester for this MPP position of the associate dean.
- The search committee must have 4 ft TT selected by Academic Council, a staff member selected by the dean, and a student selected by ASI. The Dean can add up to 4 more people to the search committee. Lisa stated that she wants to get everything put together soon in the hope the position can post in January, maybe early February. Lisa has the job description out to Class and comp to review now. Depending on when the position posts the work of the committee will likely begin in early March.
- Next week, the dean's office will put out a call for faculty that are interested in serving in the committee. Academic Council will select the four to put forward at the next AC meeting on December 7.
- Questions came up on this position:

- *Will we get to view the position description language?* It's currently being revised, not yet approved.
- *What is the anticipated workload?* The dean described the logistics of the process. The committee will meet in March, select a chair, and review the interview questions. Then the applications are released to the committee for review. The dean expects 5-8 candidates to be selected for initial zoom screening and 3-4 finalists for campus visits. The committee will then provide the dean with the strengths and weaknesses of the finalists and the dean will make the final selection.
- *Will this process include a consultant that is helping recruit?* No, we are not bringing in a search firm for the AD position. We will be working with the new HR recruiting system. There is no third party.

Questions came up on the timeline for Provost Steve Perez. Lisa, referencing the Sac Send, stated that the provost begins his position at San Jose State on January 3 and that until then, he remains the Provost here. San Jose will conduct a search during the next year.

Meeting adjourned 09:48