COLLEGE OF NATURAL SCIENCES AND MATHEMATICS
ACADEMIC COUNCIL
MEETING MINUTES
October 12, 2021

The meeting was held via Zoom.

Present: Tom Krabacher, Chris Taylor, Ron Coleman, Matt Schmidtlein, Shannon Datwyler, Craig Timmons, Tom Savage, Yinfa Ma, Richard Aguirre, Kacey Sozzi, Michael Wright, Julie Griffin, Mat Block

Meeting called to order at 9:15am.

1. Approval of the agenda. **Msc**

2. Approval of the minutes from September 28, 2021. **Msc**

3. Announcements:

   Shannon Datwyler
   - Reminder that applications for course redesign grants are available through undergraduate studies. These grant focus on courses with high DFW rates or opportunity gaps. Faculty are encouraged to apply. Faculty can get up to $50K and release time.
   - The campus has started the process of phasing out smart planner. The new software is called Civitas Degree Maps. The first step in developing the new software will require departments to review their degree roadmaps which will be due end of November. These initial roadmaps only need to include major courses.
   - The 70% in-person guidelines went out from the Provost's Office last week regarding spring 2022 schedule planning. Currently NSM is at 35% for fall 2021.

   Yinfa Ma
   - The NSM Student Research Symposium is next week. Currently there are 38 presentation registrations which is lower than expected but not surprising due to COVID impacts on research. More emails will be coming out encouraging more people to register. There are currently 75 people registered to attend. If students still want to present let Yinfa know.
   - Today is the first session of the What's Your Next Step career planning speaker series via Zoom at 4-5pm. All NSM students have been emailed about this event.

   Ron Coleman
   - The university student research poster event is Nov. 5. Deadline to sign up is Oct. 22. All students who present at the NSM event is encouraged to make a poster and present at the university event. The college now has a poster printer. Thank you to Matt Young for getting that set up.
   - AITC Updates:
     - There are messages from the campus going directly to junk mail and it is not known why so make sure to check your junk folder regularly.
     - Shared files in One Drive are becoming inaccessible after about 6 months. If anyone encounters this send Ron an email so he can help make the case to IRT that files need to be accessible for longer.

Richard Aguirre

- The LSAMP, the RISE Program and the SEE Office are hosting a grad week speaker series next week. Announcements with information on how to register will go out today or tomorrow. Talks will include application process information, letters of recommendation, UCSF graduate/summer/post-bacc program, and the graduate diversity forum.

4. Review of Secondary Committee Working Group Changes to RTP Policy (cont'd)
   - At the last meeting it was agreed that the working group craft alternative language regarding the formation of the subcommittee in response to concerns raised by Tom Savage. Tom and the working group have been working on the updated language and the Council will discuss that at the next meeting when the Dean is able to attend.
   - The remaining changes needing to be approved were updates to section 4 of the NSM RTP document.
     - Section 4 talks about the review procedures and the updates are mostly to relevant language to include the subgroups. Adam Rechs did not have any major issues with the updated language in section 4.
     - "Associate Professors without tenure are not eligible for promotion to full. However, if it is anticipated that tenure will be granted effective Sept. 1 of the next AY, as a result of primary review, such faculty will become eligible for promotion to full". Ron Coleman has concern about the phrase "anticipated" since review committee outcomes can't be anticipated. Someone can be hired at an associate level without tenure, although it doesn't happen often. New proposed language: "Associate Professors without tenure are not eligible for promotion to full. However, an Associate Professor without tenure may also submit a request for promotion to full at the time they apply for tenure. In this case, the subgroup will make separate recommendations for tenure and promotion". Formal approval on this will happen at the next meeting.
   - Section 3.13 "Upon request, the faculty member must be given an opportunity to appear before any committee or subgroup to make a statement/discuss their WPAF. In such cases UARTP 9.02 shall be followed". Ron has concern that the phrase "must" conflicts with what UARTP 9.02 says. UARTP 9.02 say: "faculty member may be permitted by the review committee to appear before it and may be accompanied by a representative". New proposed language: "As per UARTP 9.02, upon request, the faculty member must be given an opportunity to appear before the review committee to discuss their file as long as the request is made before the file advances to the next stage of review".
   - Tom Savage asked about clarification on the role of the Secondary committee as far as whether they are supposed to be reviewing that the primary committee followed policy or to do their own review of the faculty member. The current charge of the working group is to make updates to the policy regarding the formation of subcommittees. Section 3.8 states "the subgroups shall concur with the primary level recommendation except for compelling reasons". It was suggested that the working group focus on the current charge to make sure the many changes in this go around are approved in time and addressing the role clarification in a future revision instead of extending the charge.

     10:20am adjourn