



LAB ACCESS FORM

NSM students are not automatically given access to the Science Computer Lab (SQU 216). Access is given by the NSM Desktop Support Team only for the facilities required by students for their specific courses, projects or other limited purposes. Access is given on a semester basis.

The purposes of this policy include the safety and protection of both the students and the facilities, the orderly and productive use of the facilities by all who need them, and the development of professional conduct and procedures by our Science and Mathematics students.

Students are not given access to any facility until they have read the rules listed below, have signed the accompanying form acknowledging their commitment to observe these rules and have returned **the signed form** along with a **copy of their class schedule** to their department office or the College of Natural Sciences & Mathematics Deans Office (TSC 5004). When turning in the application, you will be asked to show your One Card for verification.

Either failure to comply with these rules personally or behavior that interferes with another authorized student's effective use of the facilities is grounds for revoking the offending student's access to the NSM Science Computer Lab (SQU 216).

1. I will not give access to the lab to other persons.
2. I will not have food or drink in the lab.
3. I will wear a facial covering pursuant to university policy.
4. I will not play sound-producing media in the lab except with earphones that eliminate any disturbance to others.
5. I will not prop the door open or disable the lock in any way.
6. I will only use the equipment for the purposes for which I have been given access to the lab.
7. I will never copy software from any computer without written permission from the Dean of the College of Natural Sciences & Mathematics.
8. I will never leave any of my work on the disk of any machine without the permission of the instructor of the course for which the work is done.
9. I will not be involved in behavior that lessens the full access and use of the lab by other authorized students.
10. I will not reconfigure computers or move equipment from place to place or to another room without explicit authorization.
11. I will not leave personal property in the lab or otherwise compromise its appearance and usefulness.
12. I will report any abuses of the lab or its equipment.

Having read and fully understood the above rules, I promise to abide by them as a condition for access to the labs when they are closed.

date

signature

Major

legibly print name

ID#

Contact Phone number with area code

Samlink Email Address

