

COLLEGE OF NATURAL SCIENCES AND MATHEMATICS
ACADEMIC COUNCIL
MEETING MINUTES
April 12, 2022

The meeting was held via Zoom.

Present: Tom Krabacher, Ron Coleman, Tom Savage, Katie Ardill, Matt Schmidlein, Julie Griffin, Craig Timmons, Richard Aguirre, Lisa Hammersley, Shannon Datwyler, Michael Wright, Kacey Sozzi, Matt Block.

Meeting called to order at 9:15am.

1. Motion to approve the agenda. **Msc**
2. Motion to approve the minutes as amended from Mar. 8, 2022 **Msc**
3. Announcements:

Lisa Hammersley

- The college budget call just went out. Lisa will be working with the departments on budget requests over the next 2 weeks.
- Three proposals for the joint Academic Affairs/Inclusive Excellence program were submitted in the college and we are still waiting to hear if they will be funded.
- The call for nominations for Senate committee vacancies went out last week.
- This Friday at 4-6pm in the Union is the annual NSM awards ceremony where the faculty, student and staff awardees will be recognized. This event used to take place out on the Sequoia patio and just recognized the students.
- The hooding ceremony is May 18 at 5pm in the Alumni Center. Yinfa is organizing this event with faculty planning group.
- Commencement is May 20 at 12:30 at the G1 Center. There will be changes to the format to avoid crowding in smaller spaces.
- The D3 event with ECS last week was a success.
- Next Friday is the Ice Cream Social for university staff & faculty.
- Matt S. will need to step down as an Academic Council rep next year since he will be serving as the Geography Department Chair starting in the fall.

Shannon Datwyler

- At the last advising workshop on grad apps questions came up regarding an email that went out to Chairs about adding notes to the grad apps and who to send for next level approvals. If there is a minor or an additional major, faculty will need to make sure it is routed to the correct people for approvals. Shannon will work with the other colleges to standardize these procedures and the guidelines will be posted online. Ron asked who can see the notes. The student and any faculty member approver can see the notes.
- There is one final advising workshop scheduled for 4/29 focusing on submitting OnBase forms and how to pull up forms in OnBase to check the status.
- Anyone is interested in participating in the Sac State Fun Run can join the NSM team. There are currently 17 on the team.

Ron Coleman

- Computer update emails have been going out from IRT. These updates are required in order to be in compliance with Chancellor's Office directives. If the update is not installed by the user they will eventually be installed automatically.
- NSM has 3 NSF graduate research fellow awards.

Richard Aguirre

- On Tuesday 4/19 the SEE Office is hosting See-connect which is a networking event with 17 alumni from various professions. Right now, there are only 17 students signed up for please encourage your students to sign up.
- Fri/Sat next week is Sac State Give Day.

Action items

4. The Diversity, Equity & Inclusion working group was charged with creating a committee charge and formation document for a standing Equity and Inclusion committee at the college level. The first proposed change to the charge the working group submitted is what the official name of the committee will be; Justice, Diversity, Equity & Inclusion (JDEI or DEIJ) or Diversity, Equity & Inclusion (DEI). Proposed changes to the committee formation begin with the selection of members from the pool of nominees by the committee and changing that to a college election process or Academic Council selects from the nominees with the student rep selected via ASI, which would be more in line with other college committee formations. Another change to the committee formation is in regards to "faculty/staff reps from each department and College Center". Instead, "the committee will consist of six faculty members, two at-large staff members, and two student representatives". Adding a standing meeting time of the 1st and 3rd Friday of each month at 10am is proposed to avoid scheduling challenges. Compensation for reps was also removed since it is not in the budget to do for all committees so it cannot be done for this one.

There was concern about the committee's authority to propose/advise/suggest curricular changes and how binding these suggestions would be. Adding more clarity on the purpose and goals of the committee in the charge would better define what authority the committee has over budget allocation, curricular and policy change recommendations. Motion to form a working group to work more on the charge document msc. Craig, Lisa and Tom K. will serve on the working group and will bring recommendations at the next Academic Council meeting.

5. The UARTP committee is backed up and it is unlikely they'll be able to review the changes to the college policy by the end of this semester. The changes to the college RTP policy cannot go into effect until the year after they have been approved at all levels so the Secondary committee will not be able to have sub-committees for next year's review. Next year there will be a similar workload as this year. Lisa is working on the proposed timelines to ensure each committee has time to complete their reviews.

10:15am adjourn