

# Parking Permit Instructions

Fall 2023



University Transportation and  
Parking Services (UTAPS):

916-278-7275

[parking@csus.edu](mailto:parking@csus.edu)

Click this hyperlink: [Reset Password page](#) and submit your email address

California State University Sacram

sacstate.t2hosted.com/cmnp/email\_recover.aspx

PARKING PORTAL MORE

(0 ITEMS \$0.00)

## CALIFORNIA STATE UNIVERSITY SACRAMENTO

### Guest Account Recovery

Enter your email address and click **Submit**. An email titled "Sac State Parking Services Account Recovery" will be sent to you. Check your spam folder if it doesn't arrive within a few minutes.

**Email Address**

\* indicates a required field

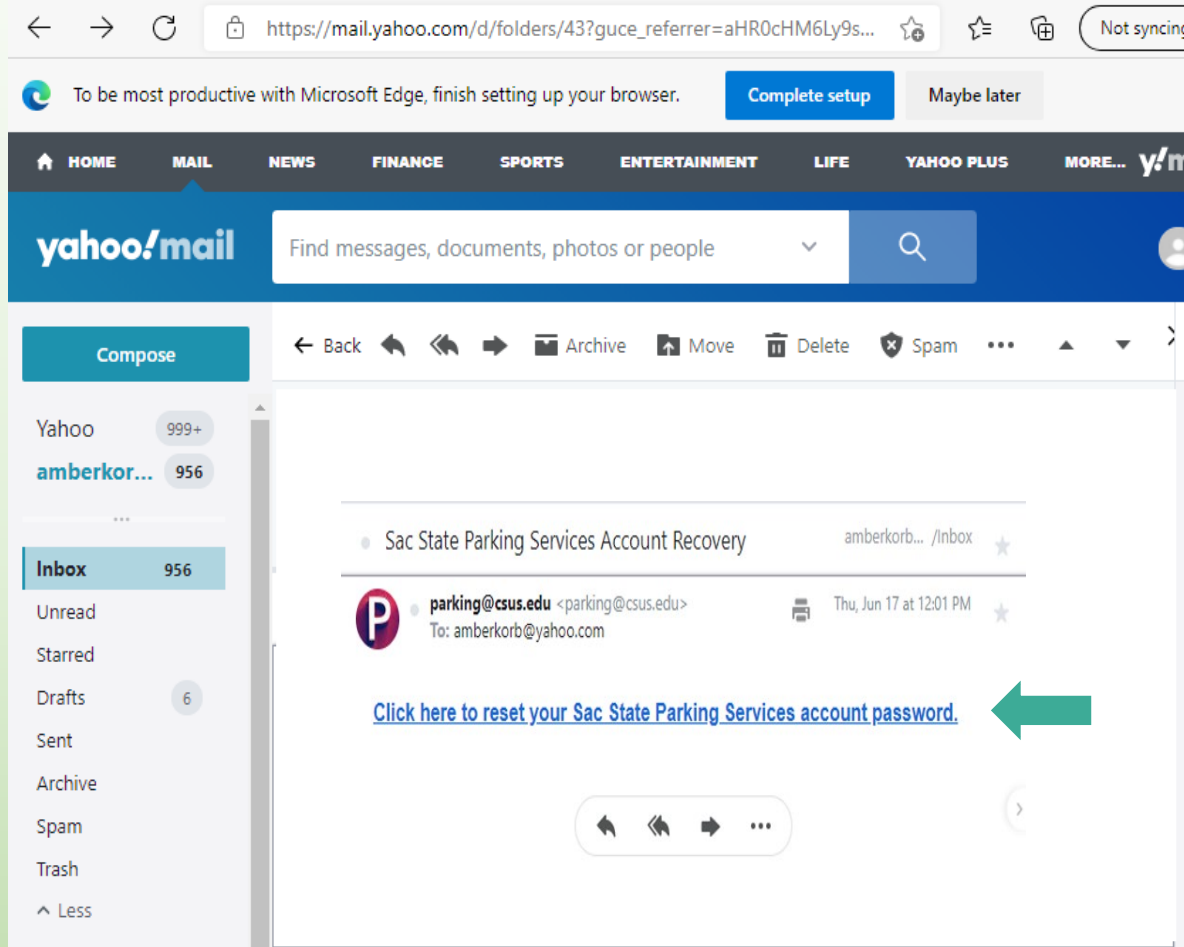
Submit

Welcome Center  
6000 J Street  
Sacramento, CA 95819-6076

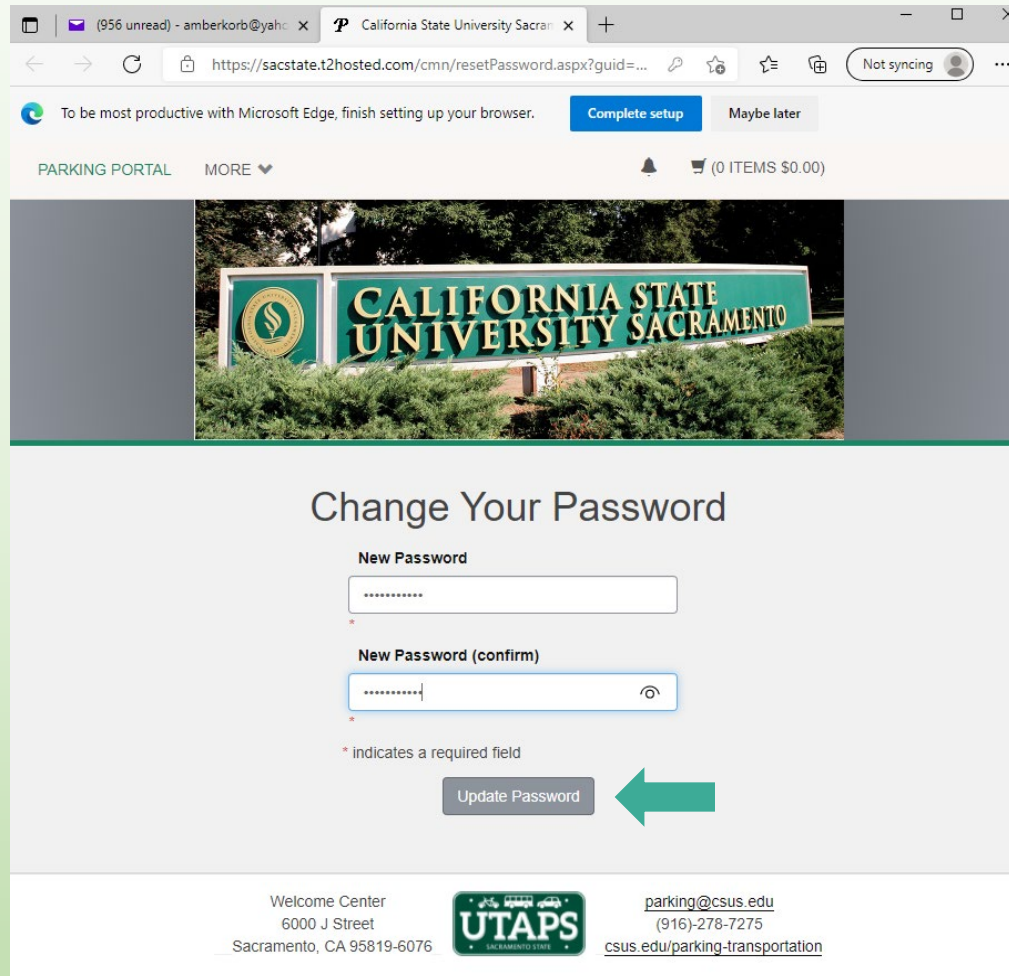
**UTAPS**  
SACRAMENTO STATE

[parking@csus.edu](mailto:parking@csus.edu)  
(916)-278-7275  
[csus.edu/parking-transportation](http://csus.edu/parking-transportation)

Check your email for an email titled "Sac State Parking Services Account Recovery"



Click the reset link in the email, enter a password, and click **Update Password**



The screenshot shows a web browser window with the URL <https://sacstate.t2hosted.com/cmnr/resetPassword.aspx?guid=...>. The page features a header with a navigation menu including "PARKING PORTAL" and "MORE". Below the header is a banner image of the California State University Sacramento sign. The main content area is titled "Change Your Password" and contains two password input fields: "New Password" and "New Password (confirm)". Both fields are marked with a red asterisk to indicate they are required. Below the fields is a button labeled "Update Password", which is highlighted by a green arrow pointing to it from the right. The footer contains contact information for the Welcome Center, the UTAPS logo, and the email address [parking@csus.edu](mailto:parking@csus.edu) along with the phone number (916)-278-7275 and the website [csus.edu/parking-transportation](https://csus.edu/parking-transportation).

### Notes:

- Your password must be at least 6 characters and must contain at least one letter and one number
- Your password is case-sensitive and some special characters are allowed

Click this hyperlink: [UTAPS Parking Portal page](#)

Click **Guest Login**

The screenshot shows the 'Customer Authentication' page of the UTAPS Parking Portal. At the top, there is a navigation bar with 'PARKING PORTAL' and 'MORE' options, along with a shopping cart icon showing '(0 ITEMS \$0.00)'. Below the navigation is a banner image of the California State University Sacramento sign. The main heading is 'Customer Authentication'. Below this, it says 'Sac State students, faculty, and staff click **SacLink Login**.' There is a 'SacLink Login' button. Below that, it says 'Visitors click **Guest Login** to use an existing guest account. Click **Guest Signup** if you don't have an account.' There are two buttons: 'Guest Login' and 'Guest Signup'. A green arrow points to the 'Guest Login' button. At the bottom, there is contact information for the Welcome Center: '6000 J Street, Sacramento, CA 95819-6076'. There is also a logo for 'UTAPS SACRAMENTO STATE' and contact information: 'parking@csus.edu (916)-278-7275' and 'csus.edu/parking-transportation'.

Enter your email address and password and click **Log In**

The screenshot shows the 'Guest Login' page of the UTAPS Parking Portal. It has the same navigation bar and banner as the previous page. The main heading is 'Guest Login'. Below this, there are two input fields: 'Email Address' and 'Password'. Both fields have a red asterisk below them, indicating they are required. Below the input fields, there is a note: '\* indicates a required field'. There is a 'Log In' button. A green arrow points to the 'Log In' button. At the bottom, there is contact information for the Welcome Center: '6000 J Street, Sacramento, CA 95819-6076'. There is also a logo for 'UTAPS SACRAMENTO STATE' and contact information: 'parking@csus.edu (916)-278-7275' and 'csus.edu/parking-transportation'.

## Click **Get Permits**

PARKING PORTAL MORE

California State University Sacramento

California State University Sacramento

To APPEAL or PAY a citation, search for your citation below.

**CITATIONS**

[View Your Citations](#) 0

[View Your Appeals](#) 0

[View Your Letters](#) 0

**PERMITS**

[View Your Permits](#) 0

**EVENT PARKING**

[Request Event Parking](#)

Citation Number

-OR-

State Plate Number

CALIFC

Search Citations

Get Permits

## Click **Next**

PARKING PORTAL MORE

California State University Sacramento

California State University Sacramento

### Virtual Parking Permits

Sac State now uses License Plate Recognition (LPR) and virtual parking permits on campus.

Plastic and paper permits are not used. Your license plate now functions as your parking permit.

**You are required to register one or two vehicles to your virtual permit.**

**Only one of your registered vehicles may park on campus each day.**

**Your vehicles are only authorized to park within the virtual permit's valid date range.**

View our [Virtual Permit FAQ](#) for more information.

Next >>

Welcome Center  
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Select the **Annual Renaissance Society** permit option and click **Next**

PARKING PORTAL MORE ▾ (0 ITEMS \$0.00) Welcome, Amber Korb!

### Select Permit

**ANNUAL**

Select	Quantity	Fee	Permit Description	Permit Effective	Permit Expires
<input checked="" type="radio"/>	1	\$40.00	2021 Annual Renaissance Society (Valid Friday/Saturday Only)	07/01/2021	06/30/2022

**DAILY / WEEKLY**

Select	Quantity	Fee	Permit Description	Permit Effective	Permit Expires
<input type="radio"/>	1	\$7.00 / day	Daily Student	-select-	-select-

Next >>

Add and/or select your vehicle

PARKING PORTAL MORE ▾ (0 ITEMS \$0.00) Welcome, Amber Korb!

**!** You must register at least one vehicle for your permit.


**i** You may select between 1 and 2 vehicles for this permit.

### Select Vehicles

You must select one or two vehicles to register to your permit.

Add Vehicle

Welcome Center  
6000 J Street  
Sacramento, CA 95819-6076



parking@csus.edu  
(916)-278-7275  
csus.edu/parking-transportation

Enter the required information then click **Next**

- Please ensure your license plate number is entered correctly to avoid unnecessary citations

California State University Sacram

sacstate.t2hosted.com/cmna/addvehicle.aspx

PARKING PORTAL MORE

(0 ITEMS \$0.00) Welcome, Amber Korb!

## Register Vehicle

You are liable for any citations issued to the vehicle!

If you have a license plate with spaces, stacked letters, or symbols, enter only the "full size" numbers and letters.

Do not enter the 'DP' or 'DV' letters on disabled plates.

**License Plate Number**

**License Plate Number (confirm)**

**State**

CALIFORNIA

**Make**

Select One

**Model**

Select Make First

**Color**

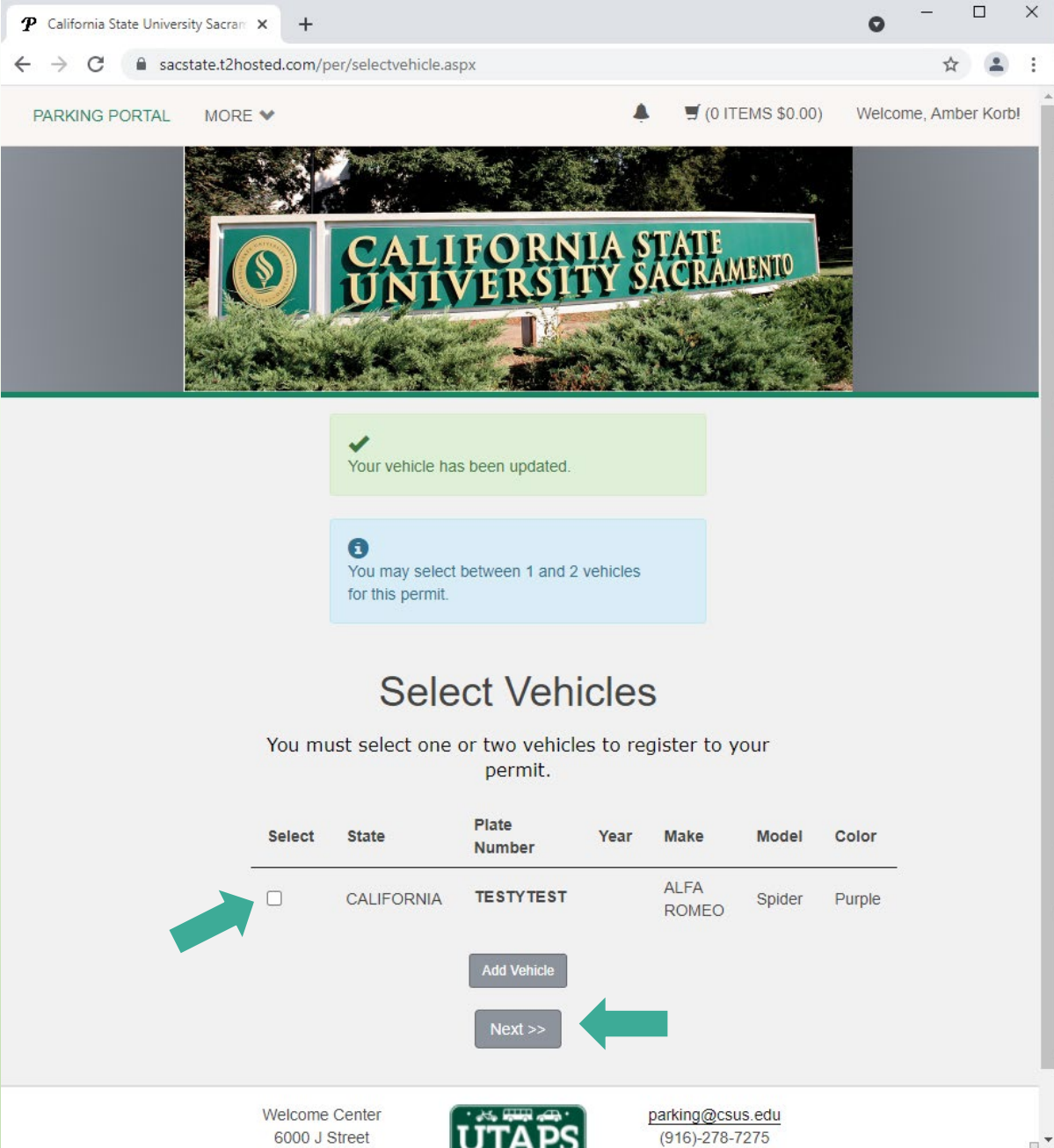
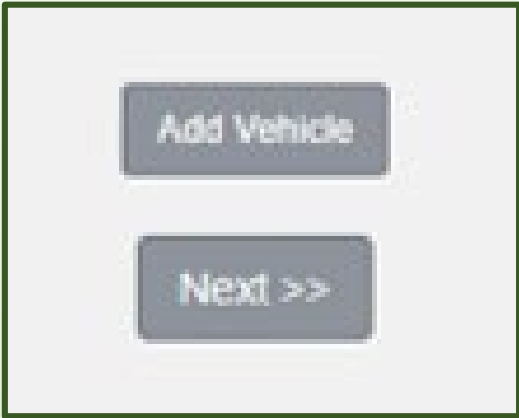
Select One

Next >>



You can add a second vehicle (although only one will be able to be on campus at a time!)

Or simply select the vehicle and then click **Next**

A screenshot of the California State University Sacramento parking portal website. The browser address bar shows "sacstate.t2hosted.com/per/selectvehicle.aspx". The page header includes "PARKING PORTAL" and "MORE" with a dropdown arrow. A navigation bar shows a shopping cart icon with "(0 ITEMS \$0.00)" and a welcome message "Welcome, Amber Korb!". Below the header is a banner image of the California State University Sacramento sign. The main content area features a green success message: "Your vehicle has been updated." and a blue information message: "You may select between 1 and 2 vehicles for this permit." The section is titled "Select Vehicles" and includes the instruction: "You must select one or two vehicles to register to your permit." Below this is a table with columns: "Select", "State", "Plate Number", "Year", "Make", "Model", and "Color". A single row is visible with a checkbox in the "Select" column, "CALIFORNIA" in the "State" column, "TESTYTEST" in the "Plate Number" column, and "ALFA ROMEO", "Spider", and "Purple" in the "Make", "Model", and "Color" columns respectively. A green arrow points to the checkbox. Below the table are two buttons: "Add Vehicle" and "Next >>". A green arrow points to the "Next >>" button. The footer contains contact information: "Welcome Center 6000 J Street", the UTAPS logo, and "parking@csus.edu (916)-278-7275".

Click **Pay Now**

PARKING PORTAL MORE (1 ITEMS \$40.00) Welcome, Amber Korb

### View Cart

Qty	Type	Description	Amount	Actions
1	Permit	2021 Annual Renaissance Society (Valid Friday/Saturday Only) (07/01/2021 - 06/30/2022) <a href="#">view details</a>	\$40.00	<a href="#">Remove</a>


**Due Now: \$40.00**

[Cancel Purchase](#) [Add Citations](#) [Add Permits](#)

### Checkout

[Pay Now >>](#)

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and then Click **Check Out**

PARKING PORTAL MORE (1 ITEMS \$40.00) Welcome, Amber Korb

### Payment Information


Qty	Type	Description	Amount	Actions
1	Permit	2021 Annual Renaissance Society (Valid Friday/Saturday Only) (07/01/2021 - 06/30/2022) <a href="#">view details</a>	\$40.00	<a href="#">Remove</a>

**Due Now: \$40.00**

You will be transferred to Sac State's payment processor (CashNET).  
A small convenience fee will be added to your total.

[Checkout >>](#)

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## Enter your information and click **Next**

Credit or debit  
card only. No  
checks.

### SACRAMENTO STATE PARKING PAYMENTS (T2 TEST)


PAYMENT METHOD  REVIEW AND CONFIRM

**Step 1 of 2: PAYMENT METHOD**

All fields required unless marked (optional)

Credit Card

Credit Card Number



Credit Card Expiration

June 2021

Cardholder Name

Billing Address

City State / Province

Zip / Postal Code Country

United States



Enter your email address and click **Submit Payment**

### SACRAMENTO STATE PARKING PAYMENTS (T2 TEST)

PAYMENT METHOD  REVIEW AND CONFIRM

**Step 2 of 2: REVIEW AND CONFIRM**

All fields required unless marked (optional)

**PAYMENT METHOD** [Edit](#)

Visa ending in 4242  
Credit Card Expiration: 0621  
Sac State  
6000 J ST  
SACRAMENTO, California 95819

**ENTER EMAIL ADDRESS**



You will receive an email receipt confirming your Renaissance Society permit details



# Parking Guidelines

- Renaissance Society Parking Permits are valid on Fridays and Saturdays only
- You may park in “employee” or “student” spaces
- You no longer need to display a printed permit in your car
- Annual passes are valid from July 1 through June 30
- Questions? Contact UTAPS (University Transportation and Parking Services) at 916-278-7275 or email [parking@csus.edu](mailto:parking@csus.edu)

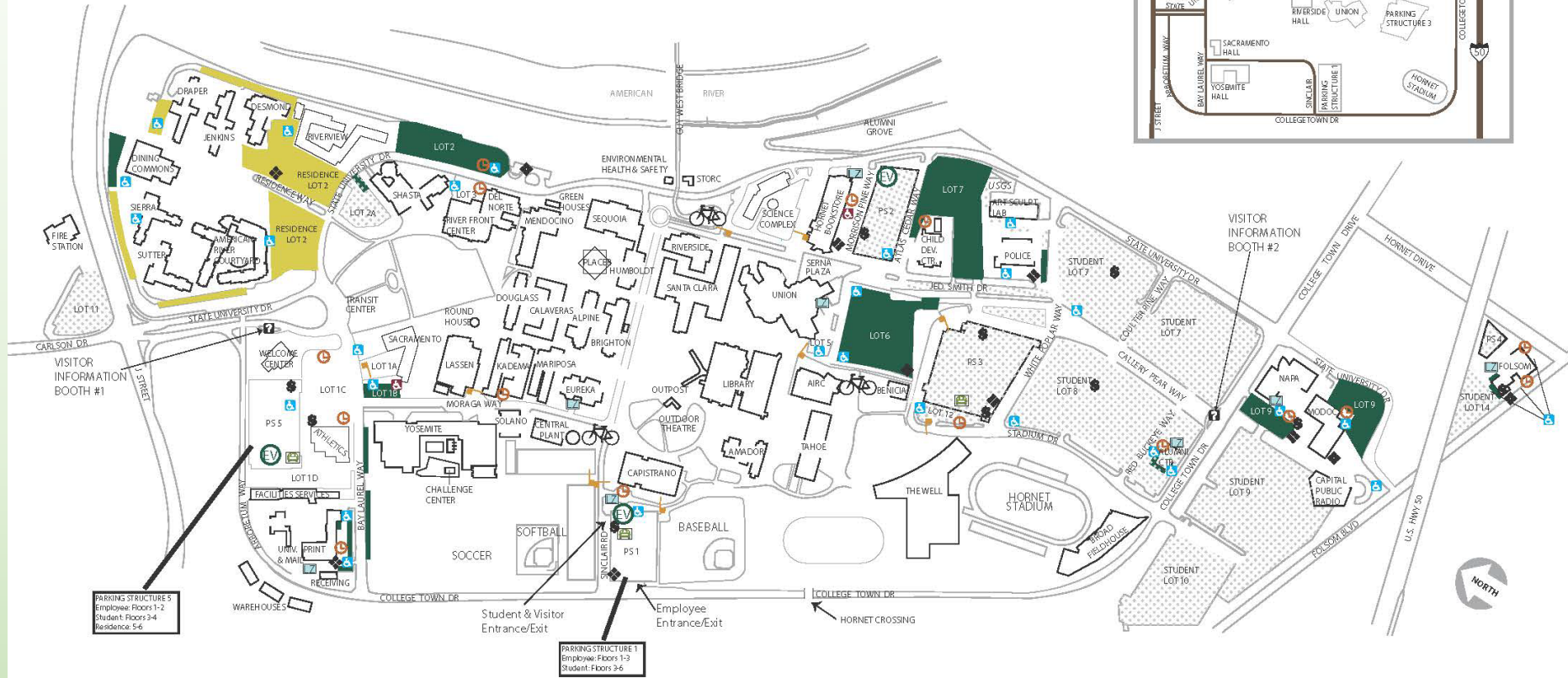






# SACRAMENTO STATE

## University Transportation & Parking Services (UTAPS)



Parking structure schematics reflect general allocation only.

- |  |                                   |                   |
|--|-----------------------------------|-------------------|
| Disabled Spaces<br>(Sac State Parking Permit Required)             | 30 Minute Spaces                  | Motorcycle Spaces |
| Visitor Disabled Spaces<br>(Sac State Parking Permit NOT Required) | Loading Zone                      | Carpool Spaces    |
| Employee Spaces  | Bicycle Parking Compound          | Access Gate       |
| Student & Daily Spaces   | Electric Vehicle Charging Station |                   |
| Residence Hall Spaces  | Daily Permit Machines             |                   |