

Agenda
RS Board of Directors Meeting
Monday, December 6, 2021 (1:00 to 3:30 p.m.)

Join Zoom Meeting

<https://csus.zoom.us/j/87411588566?pwd=VkRsVUdkcU5yN2NNNG1mRTVwclN4QT09>

Meeting ID: 874 1158 8566 / Passcode: 945159

(Attachment 1)

1. Opening

- 1.1. Call to Order
- 1.2. Introductory Remarks
- 1.3. Announcements (New Information)

2.0 Agenda

- 2.1. Additions to Agenda (New/Urgent Business)
- 2.2. Approval of Agenda [ACTION item – VOTE]

3.0 Updates/Reports from Officers, Staff, CSUS Liaison

- 3.1 Secretary's Report (Bob Benedetti)
 - Draft Minutes/Approval for November 8, 2021 Meeting (see **Attachment 2**)
[ACTION item – VOTE]
 - Condolences [_____]
- 3.2 Controller's Report (Norv Wellsfry)
- 3.3 Office Manager's Report (Shari Lowen)
- 3.4 CSUS Liaison's Report

4.0 Specific Agenda Items

- 4.1 RS Spring 2022 Sac State Return to Campus:** Dr. Glennah Trochet & Ken Cross, Board President
Release of Liability, Promise Not to Sue, Assumption of Risk and Agreement to Pay Claims: The RS Board of Directors affirms by a formal vote the Renaissance Society's commitment to return to the Sac State campus for the Spring 2022 semester and comply with the Sac State COVID-19 Safety - GUIDELINES FOR UNIVERSITY EVENTS by signing the *Release of Liability, Promise Not to Sue, Assumption of Risk and Agreement to Pay Claims*. (Enclosure D)
[ACTION item – VOTE]

5.0 Committee Updates:

- 5.1 Program working group/Seminar committee:** Cindy Suchanek and Allan Keown
 - *Spring 2022 catalog RFP development process.*
 - *Seminar Leaders' Workshop January 20, 2022.*
- 5.2 Technology working group/committee:** Sarah Ryan-Roberts and Jeff Hendy.
 - *HyFlex training sessions.*
- 5.3 Communications and Marketing committee:** Deborah Seiler and Lorraine Murphy
 - *Annual report final printing and distribution.*
 - *Rap Card project.*

5.4 Forum committee: Tom Suchanek

- *Last Fall Forum with President Robert S. Nelsen and Ken Cross, 3:00 to 4:00 p.m., Friday, December 10, 2021.*
- *Spring 2022 Forum line-up.*

5.5 Resource Development committee: Nancy Findeisen

- *Annual Fall Sac State Student Scholarship solicitation letter campaign.*
- *2021-2022 member registration “something extra” voluntary donation check-off status final.*

5.6 Finance & Administration committee: Norv Wellsfry

5.7 Scholarship committee – Laurye Brownfield

5.8 Gerontology: Susan Brackenhoff

5.9 Membership, Diversity, and Community Engagement (MDCE) committee:

- Debbie Martinez & Darryl Omar Freeman
- *Orientation & Rendezvous, January 21, 2022.*

5.10 Announcements, Board Direction and Next Steps

6.0: Reports:

6.1 Technology Committee Report (Jeff Hendy) (see **Attachment 3**)

6.2 Membership, Diversity & Community Engagement (MDCE) Committee Report (Debbie Martinez & Darryl Omar Freeman) (see **Attachment 4**)

7. New or Urgent Business

8. Adjourn

9. Next Board meeting: 1:00 p.m., Monday, January 10, 2022

Key dates:

- Jan. 4th RS midyear membership portal opens on Tuesday.
- Jan. 10th RS Spring 2022 Catalog posted on RS website on Monday.
- Jan. 17th RS CCE seminar registration portal opens on Monday.
- Jan. 20th RS Seminar Leaders’ Workshop on Thursday.
- Jan. 21st RS Orientation/Rendezvous/Volunteers, 10:00 to 11:30 a.m. on Friday.
- Feb. 7th RS programs begin on Monday.

Item: 3.1 Report of Secretary, Robert Benedetti

Date: November 25, 2021

Title: Secretary’s Report, November 2021

Action: Information only

This past month I have received no notifications of passing of members and therefore have sent no condolence messages.

ITEM: 4.1

DATE: 12-06-2021

TITLE: RS Spring 2022 Sac State Return to Campus

ACTIONS: Discussion X **Direction** **Decision** X

Background and Purpose:

In early November 2021, the Renaissance Society (RS) conducted a Constant Contact (CC) return to campus member survey. Surveys were sent to 1718 RS members in the current CC mailing list with an initial 33% response rate. A different survey was sent to 1238 RS members from the prior two years who had not renewed for the 2021-2022 fiscal year with a 15% response rate. Normal CC survey response rates are 5% to 6% so the RS response rates were extremely high. See the summary of results below and the full survey results are attached at the end of this Board item.

Summary of Results

- ▶ **Return rates 33% and 15% excellent!**
- ▶ **Members**
 - ▶ 54% prefer hybrid classes
 - ▶ 84% will stay even if we can't go back on campus
 - ▶ Mixed bag for vaccination/masks/social distancing
- ▶ **Non-renewers**
 - ▶ 77% did not renew because of no campus activities
 - ▶ 59% would renew in spring if we have on campus classes

95% of current membership is in Greater Sacramento Region

The surveys confirm the communications received by RS office staff members and the Board President in recent months. RS has three distinct sets of member stakeholders:

- 1) **Those members who want to return to the Sac State campus physical classrooms.**
- 2) **Members who want to remain in the Zoom distance learning platform.** 5% or almost 100 hundred RS members live outside the greater Sacramento commuting distance in 19 states/districts and 63 California cities. RS also has former members who stopped coming to campus because of accessibility issues such as commuting distance, traffic, parking, and mobility issues traversing campus, hearing in classrooms, etc. who have renewed their memberships and are participating via Zoom.

- 3) **Members who want a hybrid offering of both physical classroom and Zoom classroom programming.** These individuals want to take more programs than time allows on one day on Friday.

Sac State President Robert S. Nelsen met with RS Board leadership multiple times and shared his desire for RS members' return to campus. The CSU student attendance goal was 50% on campus and 50% on Zoom for the Fall 2021 semester. The CSU system attendance goal for the Spring 2022 semester is 70% on campus and 30% on Zoom.

The Spring 2022 catalog is in the development process with a total of 108 programs – 40 seminars, 27 SIGs (shared interest groups), 5 community presentations, 12 Monday Big History series offerings, 12 Tuesday Speaker Series and 12 Friday Forum Speaker Series. RS currently has 20 program leaders that have applied to teach on campus on Fridays for the Spring 2022 semester. These are a combination of physical classroom and a limited number HyFlex programs. A hybrid flexible (HyFlex) course format combines face-to-face and online learning. Each class session or learning activity is offered in-person, synchronously online, and asynchronously online. This model supports student success and can support educational and research activities during a disruption.

The RS Hybrid Working Group has met periodically since March 2021 to prepare the Renaissance Society for an eventual return to the Sac State campus. The consensus is that RS members are senior adults who will make their own personal decisions on whether to return to campus or remain on Zoom. No one is being forced to teach or attend programs on the Sac State campus. Each person is responsible for their own decision in accordance with the rules laid out by the Sac State leadership, the California State University system, the California Department of Public Health, and Sacramento County Public Health Department.

In accordance with the Sac State Risk Management Services' **Sacramento State COVID-19 – GUIDELINES FOR UNIVERSITY EVENTS** From July 20, 2021 policy, RS has drafted a mandatory RS COVID Safety Plan. (See the full plan attached to the Board packet below).

[https://www.csus.edu/president/university-events/ internal/ documents/event-guidelines_07.21.21.pdf](https://www.csus.edu/president/university-events/internal/documents/event-guidelines_07.21.21.pdf)

Executive Summary of the RS COVID Safety Plan:

- 1) **Vaccinations** - RS members are required to be fully vaccinated to participate in RS indoor programs on the Sac State campus. As a third-party event, RS program participation requires no medical or religious exemptions. Virtual participation is still an option for distance learning.
- 2) **Vaccination self-attestation** - Members will read, complete, and sign a vaccination self-attestation sheet when entering their RS program classrooms for each session. Attestation will be based on the honor system. COVID-19 Vaccination Record Cards will not be required to be shown.
- 3) **Face masks** - Both RS program leaders and students will wear face masks when attending programs indoors on the Sac State campus. Members are expected to bring their

own face masks. A small supply of face masks will be available in case a member has forgotten or lost their face mask.

- 4) **Social distancing** - Program leaders and students are encouraged to social distance to whatever extent possible within the Sac State classrooms. This is not required by the current university policies but is desired to honor RS members' safety wishes expressed in RS surveying. A minimum distance of three feet and a preferred distance of six feet is the RS social distancing standard.
- 5) **Program leader duties** – RS program leaders are responsible for compliance with Sac State and RS COVID Safety Plan requirements in their classrooms. This includes monitoring the completion of the weekly Vaccination Self-Attestation Sheet and program participants compliance with the wearing of face masks and social distancing in classrooms. Program leaders will ensure a back-up supply of Personal Protective Equipment (PPE) face masks and hand sanitizer are available at the entrance to their classrooms.

During this meeting discussion, the Board will receive a COVID update briefing from RS member and preventive medicine specialist Dr. Glennah Trochet. Dr. Trochet has practiced medicine for over 41 years and was the Sacramento County Public Health Officer for over 12 years (1999-2011). She is currently a Community Health Consultant and serving as the Nevada County Deputy Health Officer.

Recommended Actions:

The RS Board of Directors vote to approve the return to the Sac State campus for the Spring 2022 semester with provisions outlined on the RS COVID Safety Plan.

Release of Liability, Promise Not to Sue, Assumption of Risk and Agreement to Pay Claims: The RS Board of Directors affirms by a formal vote the Renaissance Society's commitment to return to the Sac State campus for the Spring 2022 semester and comply with the Sac State COVID-19 Safety - GUIDELINES FOR UNIVERSITY EVENTS by signing the *Release of Liability, Promise Not to Sue, Assumption of Risk and Agreement to Pay Claims*. (Enclosure D)

Presented by: Ken Cross, Board President, Renaissance Society of Sacramento

Attachment:

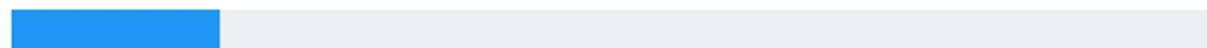
Survey results

Renaissance Society COVID Safety Plan

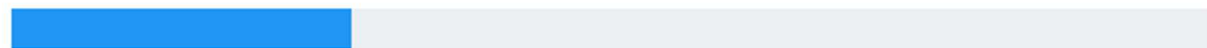
For the Spring 2022 semester, which would you prefer?

Showing the most recent responses to the question. [See all responses](#) here.

On campus classes only 91 (17.5%)



Virtual (Zoom) classes only 148 (28.46%)



Classes which are both on campus and Zoom 281 (54.04%)



Total Responses 520

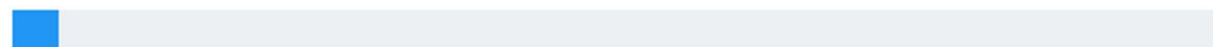
If we are not able to return to campus in the spring of 2022 because of COVID, would you continue your involvement in the Renaissance Society?

Showing the most recent responses to the question. [See all responses](#) here.

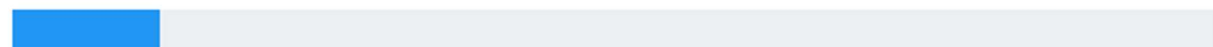
Yes 436 (83.85%)



No 20 (3.85%)



Not sure 64 (12.31%)

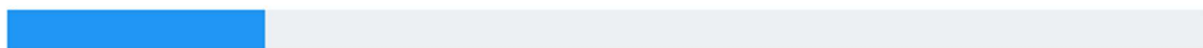


Total Responses 520

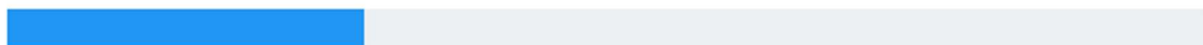
Which of the following best describes your interest in returning to in person classes?

Showing the most recent responses to the question. [See all responses](#) here.

If proof of vaccination is required of all members attending on-campus classes, I would attend. 112 (21.54%)



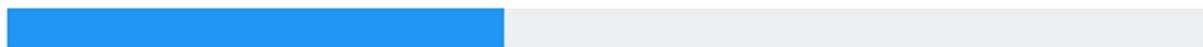
If proof of vaccination and masks are required of all members when indoors, I would attend. 155 (29.81%)



If proof of vaccination is required of all members and class size is limited, I would attend. 37 (7.12%)



If proof of vaccination and masks are required of all members when indoors and class size is limited, I would attend. 216 (41.54%)

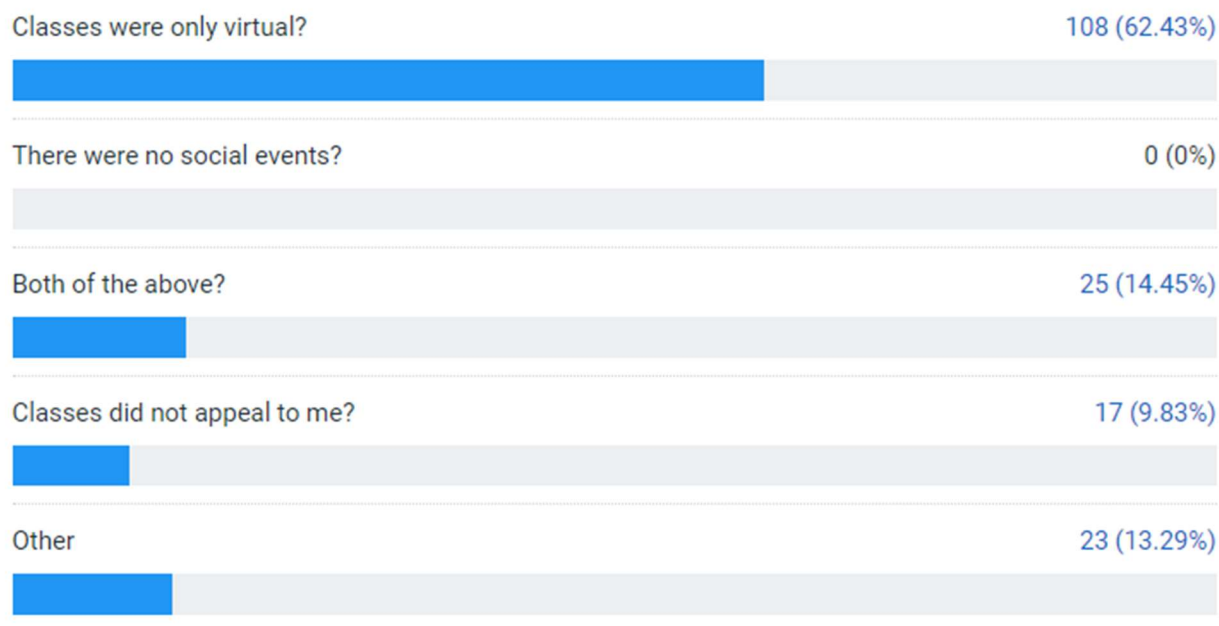


Total Responses

520

Did you choose not to renew your membership in Renaissance for 2021 because

Showing the most recent responses to the question. [See all responses](#) here.



Total Responses 173

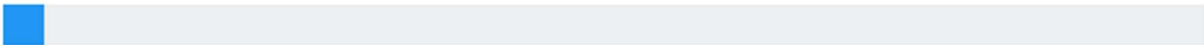
If Renaissance returns to some on campus programming in the Spring of 2022, as well as some virtual programming, would you renew your membership?

Showing the most recent responses to the question. [See all responses](#) here.

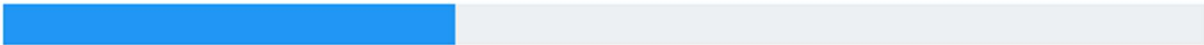
Yes 100 (58.82%)



No 6 (3.53%)



Not sure 64 (37.65%)



Total Responses 170

Renaissance Society of Sacramento
COVID-19 Safety Plan
11/26/2021

Background:

The Renaissance Society (RS) of Sacramento is a lifelong learning membership organization hosted by California State University, Sacramento (CSUS) since 1986. RS is not a nonprofit 501(c)3. RS is described in its By Laws as a participatory and self-directed group that furthers the intellectual pursuits of its members within the setting of the university community. Sac State University Enterprises, Inc (UEI) is the RS fiscal sponsor. CSUS provides the Renaissance Society and its membership such physical facilities and auxiliary services as are essential to the proper functioning of the RS within available resources.

Sacramento State has designated the Dean of the College of Social Sciences and Interdisciplinary Studies (SSIS) Dianne Hyson as its liaison to CSUS. SSIS serves as the advocate of RS on campus, especially regarding procurement of classroom space for seminars, lectures, and meetings. SSIS serves as liaison between RS and other units of Sacramento State.

RS ceased Sac State on-campus programs effective March 9, 2020 and shifted to virtual distance learning on Zoom with the support of the Sac State Division of Information Resources & Technology (IRT). Sac State President Robert Nelsen held a one-on-one Zoom call with RS President Ken Cross on May 4th to update RS on the campus repopulation plans and invited RS to return to campus for the Fall 2021 semester. President Nelsen directed RS to contact Director Camellia Sahm of the Division of Space Management to coordinate rooms for the Fall semester. President Nelsen gave opening remarks at the virtual RS Annual General Meeting on May 10th and invited RS members to return to campus.

Under the current five-year CSUS-RS Memorandum of Understanding (MOU) dated June 6, 2021, RS schedules its learning activities primarily on Fridays. In the process of submitting classroom space reservation requests to the Sac State Division of Space Management, RS received the document titled **COVID-19 Safety – GUIDELINES FOR UNIVERSITY EVENTS** From July 20, 2021 – further notice.

Section 3. B. directs Third-Party organizations like RS: *In addition to standard documentation (insurance, etc.) required, the Third-Party organization will submit **a written COVID-19 Safety Plan** for the event that explains how they will comply with current public health guidelines, and sign a COVID-19 waiver (Appendix 1, below) both of which will be reviewed and approved by Risk Management before final approval of the event.*

The Renaissance Society Board of Directors held our monthly meeting on Monday afternoon, August 9th. After deliberating on the many concerns for the safety and the protection of RS members in a time of rapidly changing pandemic environment, ***the Board voted for the Renaissance Society to wait until at least next Spring 2022 to sponsor any and all indoor***

gatherings. RS is submitting this draft COVID-19 Safety Plan in preparation for the Spring 2022 semester.

Purpose:

The purpose of this RS COVID-19 Safety Plan is to layout clear safety guidance, expectations, policies and procedures for the RS Board of Directors, committees, working groups, members, seminar leaders, SIGs (shared Interest group) leaders, technical hosts, and other RS participants.

The purpose is to summarize the framework for reducing the risk of infection and spread of COVID-19 while on-campus activity is expanded. Following the guidelines of the Safety Plan does not guarantee that COVID-19 infection cannot occur if there are activities involving multiple people on campus, but it does actively reduce risk to students, faculty, staff, and the public.

This Plan and any of the activity-specific Safety Protocols will be revised as information and guidance from government agencies evolves. As information from Federal and State authorities develops and changes, and as directives, regulations, and legislation progresses and changes over time, this Plan, the version number, and date will be updated as appropriate in response to new information and requirements.

Executive Summary of the RS COVID Safety Plan:

1. **Vaccinations** - RS members are required to be fully vaccinated to participate in RS indoor programs on the Sac State campus. As a third-party event, RS program participation requires no medical or religious exemptions. Virtual participation is still an option for distance learning.
2. **Vaccination self-attestation** - Members will read, complete, and sign a vaccination self-attestation sheet when entering their RS program classrooms for each session. Attestation will be based on the honor system. COVID-19 Vaccination Record Cards will not be required to be shown.
3. **Face masks** - Both RS program leaders and students will wear face masks when attending programs indoors on the Sac State campus. Members are expected to bring their own face masks. A small supply of face masks will be available in case a member has forgotten or lost their face mask.
4. **Social distancing** - Program leaders and students are encouraged to social distance to whatever extent possible within the Sac State classrooms. This is not required by the current university policies but is desired to honor RS members' safety wishes expressed in RS surveying. A minimum distance of three feet and a preferred distance of six feet is the RS social distancing standard.

5. **Program leader duties** – RS program leaders are responsible for compliance with Sac State and RS COVID Safety Plan requirements in their classrooms. This includes monitoring the completion of the weekly Vaccination Self-Attestation Sheet and program participants compliance with the wearing of face masks and social distancing in classrooms. Program leaders will ensure a back-up supply of Personal Protective Equipment (PPE) face masks and hand sanitizer are available at the entrance to their classrooms.

Guidelines:

1. **Release of Liability, Promise Not to Sue, Assumption of Risk and Agreement to Pay Claims:** The RS Board of Directors will reaffirm by a formal vote the Renaissance Society's commitment to return to the Sac State campus for the Spring 2022 semester and comply with the Sac State COVID-19 Safety - GUIDELINES FOR UNIVERSITY EVENTS by signing the *Release of Liability, Promise Not to Sue, Assumption of Risk and Agreement to Pay Claims*. (Enclosure D)
2. **Risk Mitigation Triad** is (1) Physical distancing, (2) Disinfecting Hands and Touched Objects, and (3) Mandatory Wearing of Face Coverings.
3. **Vaccinations required:** Effective July 27, 2021, per Sac State President Robert S. Nelsen:
 - a. Today the California State University announced that all faculty, staff, and students who access campus facilities at any location will be required to certify that they have been immunized against COVID-19. **In accordance with those guidelines, Sacramento State will require all faculty, staff, and students to certify that they have been immunized or that they qualify for a religious or medical exemption.** Because certification of vaccination status is now a requirement, Sacramento State will allow additional time for people to get vaccinated. All faculty, staff, and students must certify that they have been immunized or that they qualify for a religious or medical exemption by Sept. 13.

The vaccination requirement is being implemented without further action from the FDA because of evolving circumstances, including the surge in cases of COVID-19 due to the highly infectious Delta variant. As of July 23, California experienced a 43% increase in cases in a single day, and hospitalizations have increased by nearly 95% in two weeks. We know that individuals who choose not to be vaccinated put themselves and others at risk of infection. We also know that the most effective way to stop the spread of COVID-19, including the Delta variant, is to be fully vaccinated. The overwhelming majority of hospitalizations and deaths are occurring among the unvaccinated. Sacramento State offers the Pfizer and the Johnson & Johnson (J&J) vaccines. **To meet the Sept. 13 deadline for certification of vaccination status, you must receive your first dose of the Pfizer vaccine by Aug. 9, or the single-dose J&J vaccine by Aug. 30.** For more information about the vaccine and to schedule your appointment, [please visit our COVID-19 FAQ page.](#)

The CSU's pending vaccination policy allows students and employees to seek medical and religious exemptions. To maintain consistency with the new CSU policy, Sacramento State students who plan to reside in North Village campus housing, student athletes, students who are members of any University organization or club, and those participating in clinical or other field placements or internships also may seek these exemptions. Individuals who are granted exemptions will be subject to other safety measures, including but not limited to regular testing and wearing face coverings indoors on campus. More information about testing will be forthcoming in the next week, along with more information about documenting medical and religious exemptions.

As noted in [the announcement from the Chancellor's Office](#) this morning, the vaccination requirement takes effect at the beginning of the fall semester; however, represented employees will not be subject to disciplinary action for noncompliance while the CSU is in the meet-and-confer process with its labor partners.

Since some students might not be fully vaccinated by the first day of the fall semester, we are asking faculty to be flexible with students who cannot attend the first two weeks of face-to-face instruction because they are not yet fully vaccinated. Options include holding class via Zoom, recording, and sharing class meetings, establishing alternative assignments, and any other modifications faculty deem to be pedagogically appropriate so those students can succeed in the class.

As the situation evolves, we will continue to follow the guidance of local and state public health officials and the Chancellor's Office. For the most up-to-date information about policies and plans for the fall, please refer to [Sacramento State's Return to Campus and COVID-19 Information website](#). This is yet another step toward our safe return together this fall. Stingers Up!

- b. The RS organization does not provide to the University any participant documentation for vaccination, just a written summary of their plan.

The sections highlighted in yellow above are shown for historical context of the full Sac State President's message but may not have current relevance.

- 4. **Masks must be worn** – Effective July 30, 2021, per Sac State President Robert S. Nelsen: *Today the Sacramento County Department of Public Health issued a new indoor face-covering requirement. Beginning tomorrow, July 30, all individuals must wear face coverings in any indoor public setting, including in offices, regardless of vaccination status. To comply with this new directive, all faculty, staff, and students must wear face coverings when indoors, unless you are alone in your office. This change in policy is notably different from our previous campus face-covering requirement, which applied to public spaces where the vaccination status of all individuals was unknown. Groups of people who are fully vaccinated now must wear face coverings when indoors.*

The new requirement is part of an effort to stem the rapid spread of the Delta variant of COVID-19. Of course, our best strategy to combat the virus is to be vaccinated. If you have not yet been vaccinated, please visit our [COVID-19 Vaccination FAQ to schedule an appointment](#).

Let's all do our part to keep ourselves and those around us safe and healthy so we can be back together again this fall. Stingers Up!

5. **Vaccination self-attestation** – The Renaissance Society will ask RS members participating in a seminar or event to voluntarily provide a physical indication of their status as fully vaccinated for the purpose of meeting State safety regulations and guidelines. RS members will be asked to provide their name, date, and signature on the sign in sheet that states that the undersigned are fully vaccinated. (Enclosure E)
6. **Personnel protective equipment (PPE):**
 - a. RS members are responsible for providing their own face coverings and hand sanitizer while attending RS programs on campus.
 - b. While the University does not provide any face coverings to third party participants, disinfecting hand sanitizer and wipes may be available as part of the building operation.
 - c. RS will provide an initial supply of supplementary face coverings and hand sanitizer to be placed by seminar leaders at the entrance to each classroom being used each week. The seminar leader will be responsible for collecting the materials at the end of the class and retuning the materials each week.

Compliance and accountability: Seminal leaders, SIG (shared interest groups) Leaders & Technical Hosts – These RS leaders are the frontline of ensuring safety in our classrooms and events. They will be asked to:

1. **Vaccination self-attestation** – Program leaders will ensure that RS members participating in a seminar or event are asked to voluntarily provide a physical indication of their status as fully vaccinated for the purpose of meeting State safety regulations and guidelines. Program leaders will place a [Vaccination Attestation sheet](#) at each classroom entrance for each session where RS members will be asked to provide their name, date, and signature on the sign in sheet that states that the undersigned are fully vaccinated.
2. **Face coverings must be worn** – Program leaders will ensure compliance with the wearing of face coverings by RS members while in the classroom.
3. **Personnel protective equipment (PPE)** – Program leaders will layout the RS provided initial supply of supplementary face coverings and hand sanitizer. The PPE materials will be placed by seminar leaders at the entrance to each classroom being used each week. The seminar leader will be responsible for collecting the materials at the end of the class and retuning the PPE materials each week of class.

4. **Social distancing** - Program leaders and students are encouraged to social distance to whatever extent possible within the Sac State classrooms. This is not required by the current university policies but is desired to honor RS members' safety wishes expressed in RS surveying. Program leaders will monitor for compliance. A minimum distance of three feet and a preferred distance of six feet is the RS social distancing standard.
5. **Classroom monitoring** – The RS Program Committee will be responsible for assisting the program leaders and monitoring the compliance of these RS COVID-19 Safety Plan classroom policies and procedures to ensure full compliance with public health and Sac State policies.

Communications:

1. **Notification of RS members** – The RS Communications and Marketing Committee will be responsible for disseminating these safety policies and procedures in all RS communications vehicles – the Weekly Update Constant Contact messages, the RS website, The Recorder newsletter, RS Facebook page, the RS office voice mail system, etc.
2. **Reporting:** The RS organization will inform the University in the event that any participants test positive for COVID-19 up to 48 hours after being on campus.
(RMS@csus.edu)

Enclosures:

A. Key Safety Personnel:

1. **Medical Advisor:** Dr. Glennah Trochet, RS member & former Sacramento County Public Health Officer (1999-2011)
trochetg@gmail.com (916) 736-3560
2. **RS Chief Safety Officer:**
Ken Cross, RS Board President kencross@kencrossconsulting.com (916) 995-8288
3. **RS Program Committee Co-chairpersons:**
Cindy Suchanek csuchanek3@gmail.com (916) 812-7211
Allan Keown ahkeown@gmail.com (916) 501-8833
4. **RS Communication & Marketing Committee chairperson:**
Deborah Seiler deborah.seiler2@gmail.com (916) 704-5735
5. **RS staff**
RS Office Manager Shari Lowen www.csus.edu/org/rensoc (916) 758-5133
RS Senior Clerk Lorene Sarne lorene.sarne@csus.edu (916) 758-5133
RS Clerk Amber Korb amber.korb@csus.edu (916) 758-5133

B. Resources:

- **Sac State Presidential Communications:**
<https://www.csus.edu/president/presidential-communications/>
All employees and students must be vaccinated, per the CSU - Aug. 2, 2021
Repopulation delayed until Aug. 16 – July 30, 2021
County Department of Public Health Announces Indoor Mask Policy – July 29, 2021
Important information about the CSU's vaccination requirement – July 27, 2021
Vaccinations required for certain Sac State student groups – July 23, 2021
Updated campus event guidelines now available – July 22, 2021
- **Sacramento State COVID-19 – GUIDELINES FOR UNIVERSITY EVENTS** From July 20, 2021 – further notice.
https://www.csus.edu/president/university-events/internal/documents/event-guidelines_07.21.21.pdf
- **Academic COVID-Related FAQs**
<https://www.csus.edu/academic-affairs/academic-continuity/specific-faq.html>
- **Sac State Risk Management Services:**
<https://www.csus.edu/compliance/risk-management/>
COVID Links:
COVID-19 Safety Information
<https://www.csus.edu/compliance/risk-management/coronavirus.html>
Return to Campus & COVID-19 Information
<https://www.csus.edu/return-to-campus/>
IIPP COVID-19 Safety Plan
<https://www.csus.edu/compliance/risk-management/internal/documents/covid-19-safety-plan.pdf>
- **Sacramento County Public Health COVID-19 (2019 Novel Coronavirus)**
<https://www.saccounty.net/COVID-19/Pages/default.aspx>
- **California Department of Public Health**
<https://www.cdph.ca.gov/>
<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/ncov2019.aspx>
- **Memorandum of Understanding Between California State University, Sacramento, and Renaissance Society**
<https://www.csus.edu/college/social-sciences-interdisciplinary-studies/renaissance-society/internal/documents/mou21.pdf>
- **Bylaws of The Renaissance Society California State University, Sacramento**

C. **Event Definitions:**

1. **University Event:** An event that brings together persons from the campus community only, and takes place on campus or at a University or Auxiliary facility, which includes students, faculty, and staff and Auxiliary personnel. An example is a student recital with an audience of other students, and faculty that utilizes support staff.
2. **Public University Event:** A University Event that also includes members of the public. An example is a sports event with spectators that include the public, or a theater event that is open to student's families.
3. **Third Party Event** is an event that brings together persons from an organization or entity that contracts with Sacramento State or any of its auxiliaries to access the CSU Sacramento campus for their program or event, and which involves only participants from that third party. This type of event may also include a small number of University employees or students, or Auxiliary employees in a supporting role, but it is occurring because an outside entity rented a campus space. An example is a local day camp bringing counselors and children onto campus for a sports camp, with or without participation by a few athletics department coaches.
4. **Fully Vaccinated persons (FVP):** Persons are defined as "Fully vaccinated" for COVID-19 ≥ 2 weeks after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna), or ≥ 2 weeks after they have received a single-dose vaccine (Johnson and Johnson (J&J)/Janssen). For employees who have been vaccinated outside of the United States, the vaccine must be listed for emergency use by the World Health Organization. [Source: CDC]
5. **Unvaccinated Persons (UVP):** Persons are defined as "Unvaccinated" for COVID-19 if they do not meet the above referenced criteria or they decline to affirm that they have been fully vaccinated. Persons who have a valid exemption from vaccination are also defined as "Unvaccinated."
6. **Vaccine Attestation:** A University management process whereby a person participating in an event is asked to voluntarily provide a physical indication of their status as fully vaccinated for the purpose of meeting State safety regulations and guidelines. This process is not required for any event, but it may be added to the Safety Plan on a case by case basis, and may include but is not limited to, a sign in sheet that states that the undersigned are fully vaccinated, or a gatekeeper checking each individual's personal vaccination record card upon entry.

D. APPENDIX 1.

THIS WAIVER IS FOR THIRD PARTY EVENTS ONLY RELEASE OF LIABILITY, PROMISE NOT TO SUE, ASSUMPTION OF RISK AND AGREEMENT TO PAY CLAIMS

Organization Name:

Authorized Organizational Representative (AOR):

Organization Contact Name:

Organization Contact Phone:

Organization Contact Email:

Activity:

Activity Date(s) and Time(s):

Activity Location(s):

REPRESENTATIVE is an Authorized Organizational AOR (AOR) who is authorized to sign on behalf of the proposing organization. AOR agrees to the following waiver of liability and indemnity provisions on behalf of the organization:

In consideration for being allowed to participate in or perform this Activity, on behalf of myself and my Organization, next of kin, heirs and representatives, AOR **releases from all liability and promise not to sue** the State of California, the Trustees of The California State University, California State University, Sacramento and their employees, officers, directors, volunteers and agents (collectively "University") from any and all claims, **including claims of the University's negligence**, resulting in any physical or psychological injury (including paralysis and death), illness, damages, or economic or emotional loss I may suffer because of my participation in this Activity, including travel to, from and during the Activity.

AOR acknowledges that all participants from the organization are voluntarily participating in and or performing this Activity and has informed them accordingly. AOR is aware and has made participants in the organization aware of the risks associated with this Activity, which include but are not limited to physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and/or death. AOR understands that these injuries or outcomes may arise from my own or other's actions, inaction, or negligence; conditions related to travel; or the condition of the Activity location(s). **Nonetheless, AOR assumes on behalf of the organization all related risks, both known or unknown, of participation in and or carrying out this Activity, including travel to, from and during the Activity.**

AOR agrees to **hold** the University **harmless** from any and all claims, including attorney's fees or damage to that may occur as a result from this Activity. If the University incurs any of these types of expenses, AOR agrees to reimburse the University.

If medical treatment is necessary, AOR agrees to be financially responsible for any costs incurred as a result of such treatment and will not hold the University responsible for any claims resulting from medical treatment.

There is an increased risk of exposure to the novel Coronavirus Disease 2019 (COVID-19) and other public health risks. AOR agrees to inform all participants from the organization of these risks and comply with all COVID-19 guidelines set forth by the California Department of Public

Health, and Center for Disease Control and Prevention (CDC), and if participants are under 18 years old, the CDC “Guidance for Operating Youth Camps”.

If participant(s) are unvaccinated and have been exposed within the last 14 day, or if any participant(s) are experiencing symptoms of COVID-19, please refrain from entering the campus property.

THE UNDERSIGNED, WHO IS AUTHORIZED TO REPRESENT THE ORGANIZATION (AOR) HAS CAREFULLY READ THIS WAIVER OF LIABILITY AND INDEMNIFICATION AGREEMENT AND UNDERSTANDS ITS CONTENTS. AOR IS AWARE THAT THIS IS A COMPLETE RELEASE OF LIABILITY OF THE UNIVERSITY BY AOR ORGANIZATION.

I am 18 years or older. I understand the legal consequences of signing this document, including (a) releasing the University from all liability, (b) promising not to sue the University, (c) and assuming all risks of for this Activity, including travel to, from and during the Activity.

I understand that this document is written to be as broad and inclusive as legally permitted by the State of California. I agree that if any portion is held invalid or unenforceable, I will continue to be bound by the remaining terms. A copy of this agreement shall suffice as original.

I have read this two (2)-page document, and I am signing it freely. **No other representations concerning the legal effect of this document have been made to me.**

AOR Signature: _____

AOR Name (print): _____ Date: _____

E. Renaissance Society of Sacramento Member Vaccine Attestation

Renaissance Society of Sacramento Member Vaccine Attestation

As a person participating in this event, I am voluntarily providing this physical indication of my status as fully vaccinated for the purpose of meeting California State safety regulations and guidelines. By completing this sign in sheet, I am stating that I am fully vaccinated.

Persons are defined as “Fully vaccinated” for COVID-19 ≥ 2 weeks after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna), or ≥ 2 weeks after they have received a single-dose vaccine (Johnson and Johnson (J&J)/Janssen). For members who have been vaccinated outside of the United States, the vaccine must be listed for emergency use by the World Health Organization. [Source: CDC]

The Renaissance Society acknowledges that all participants from the organization are voluntarily participating in and or performing this Activity. You should be aware of the risks associated with this Activity, which include but are not limited to physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and/or death. These injuries or outcomes may arise from my own or other’s actions, inaction, or negligence; conditions related to travel; or the condition of the Activity location(s). **Nonetheless, Authorized Organization Representative (AOR) assumes on behalf of the organization all related risks, both known or unknown, of participation in and or carrying out this Activity, including travel to, from and during the Activity.**

Seminar Name _____ Seminar Location _____ Date _____

Date

Printed Name

Signature

Boxes appropriately spaced to provide the information requested.

Do instructors need to wear a mask? Yes. There are no exceptions to the face covering mandate for anyone in the campus community, and it is required by the Sacramento County. However, you may wish to consider the [advice](#) offered by the Director of Services to Students with Disabilities (SSWD) regarding the use of face shields to facilitate lip reading. For ordering face coverings and other safety supplies, please check out EHS's [Safety Supply page](#).

Face Mask Covering

You may never know If you are teaching a class with lip readers, or students who are deaf or hard of hearing. So, we strongly recommend you use one of the transparent face mask options available through Risk Management while teaching for the benefit of lip readers. Use window cleaner, dish detergent or other anti-fog wipes on the clear part of the masks to reduce fogging.

We also encourage you to be mindful of the following tips:

- Always use a microphone, even if you think your voice projects to the back of the room
- Face forward while talking
- Recognize overhead lighting can impact light refraction on the plastic. Making it hard for lip readers to see your lips
- Further tips to working with deaf and hard of hearing students available on the SSWD webpage, specifically this document <https://www.csus.edu/student-affairs/centers-programs/services-students-disabilities/internal/documents/tips-for-working-with-deaf-and-hard-of-hearing-students.pdf>
- Questions regarding how to further accommodate students who may be lip readers or hard of hearing may be directed to sswd@csus.edu

Please let us know if you have any questions, concerns or recommendations.
Again, welcome back.

Mary Lee Vance, Ph.D.
Director
Services to Students with Disabilities (SSWD)

What do I do if a student refuses to wear a mask in class?

First, try to explain to the student why it's important to wear a face covering—consider this a teachable moment, and take the opportunity to be supportive while educating. If the student needs a mask, offer one provided by a Campus Safety Ambassador. If this approach doesn't work, the student's behavior would be considered a disruption to the learning environment and therefore the [Disruptive Student Behavior](#) policy would apply. In these circumstances: Inform the student that they are disrupting the learning environment because they aren't following campus policy and they need to put on a mask if they want to stay in class. If the student still refuses, you can dismiss the student from the class session OR class may be cancelled.

Do *not* call campus or municipal police to ask that a student be removed from class; simply cancel the remainder of the class session.

Notify the [Student Conduct Officer](#) of the failure to follow campus policy.