

Agenda
RS Board of Directors Meeting
Monday, August 9, 2021 (1:00 to 3:30 p.m.)

Join Zoom Meeting

<https://csus.zoom.us/j/87411588566?pwd=VkRsVUdkcU5yN2NNNG1mRTVwclN4QT09>

Meeting ID: 874 1158 8566 / Passcode: 945159

(Attachment 1)

1. Opening

- 1.1. Call to Order
- 1.2. Introductory Remarks
- 1.3. Announcements (New Information)

2.0 Agenda

- 2.1. Additions to Agenda (New/Urgent Business)
- 2.2. Approval of Agenda [ACTION item – VOTE]

3.0 Updates/Reports from Officers, Staff, CSUS Liaison

- 3.1 Secretary's Report (Bob Benedetti)
 - Draft Minutes/Approval for July 12, 2021 Meeting (see **Attachment 2**) [ACTION item – VOTE]
 - Condolences [Yvonne Schwartz]
- 3.2 Controller's Report (Norv Wellsfry)
- 3.3 Office Manager's Report (Shari Lowen)
- 3.4 CSUS Liaison's Report

4.0 Specific Agenda Items

4.1 CSUS COVID-19 Safety - GUIDELINES FOR UNIVERSITY EVENTS:

Dr. Glennah Trochet & Ken Cross [ACTION item – VOTE]

4.2 RS Catalog & Marketing Working Group update: Deborah Seiler

4.3 RS Draft Contracting Procedure Request for Proposal (RFP) template update: Norv Wellsfry

4.4 RS Logo design update: Christie Braziel [ACTION item – VOTE]

5.0 Committee Updates:

5.1 Program working group/Seminar committee: Cindy Suchanek and Allan Keown

- *Mix of on campus and ZOOM programs for the Fall 2021 semester.*
- *Fall 2021 catalog development process.*
- *Spring 2022 catalog RFP development process.*

5.2 Technology working group/committee: Sarah Ryan-Roberts and Jeff Hendy.

- *IRT support – HyFlex classes and classrooms for the Fall 2021 semester*

5.3 Communications and Marketing committee: Deborah Seiler

- *Annual report committee input needed*

5.4 Forum committee: Tom Suchanek

- *Marketing of first Forum, Sept. 10th: Stewards of the Planet – Walking the Path with Dr. Katharine Hayhoe.*

5.5 Resource Development committee: Nancy Findeisen

- *Draft 2021-2022 Fund Development Plan in development process.*
- *2021-2022 member registration “something extra” voluntary donation check-off status.*
- *Sac State-RS Estate Planning seminar September 15, 2021.*

5.6 Finance & Administration committee: Norv Wellsfry

- *UEI accounts payable update.*

5.7 Scholarship committee – Chris Budwine

5.8 Gerontology: Susan Brackenhoff

- *GERO 121 & 221 looking for mentors for the Fall 2021 semester.*
- *Age-Friendly University* <https://www.geron.org/programs-services/education-center/age-friendly-university-afu-global-network>

5.9 Membership, Diversity, and Community Engagement (MDCE) committee:

Debbie Martinez & Darryl Omar Freeman

- *June 2021 Special Membership Edition Recorder newsletter.*
<https://www.csus.edu/college/social-sciences-interdisciplinary-studies/renaissance-society/internal/documents/recorderjune21.pdf>
- *RS membership portal opened Tuesday, June 1st, 2021.*
- *Membership renewal & new member update.*
- *Social activities* – RS Social: Aloha Summer Party 2021 – Sept. 12, 2021, at Arden Park, 5-9 pm.

5.10 Announcements, Board Direction and Next Steps

6.0: Reports:

6.1 Technology Committee Report (Jeff Hendy) (see **Attachment 3**)

6.2 Communications and Marketing Committee Report (Deborah Seiler) (**Attachments 4**)
Member Survey Results (**Attachment 5**)

Catalog and Marketing Working Group First Meeting Action Plan (**Attachment 6**)

Catalog and Marketing Working Group Second Meeting Action Plan (**Attachment 7**)

6.3 Gerontology Committee Report (Susan Brackenhoff) (**Attachment 8**)

6.4 Membership, Diversity & Community Engagement (MDCE) Committee Report (Debbie Martinez & Darryl Omar Freeman) (**Attachment 9**)

7. New or Urgent Business

8. Adjourn

9. Next Board meeting 1:00 p.m., Monday, September 13, 2021

Key dates:

- June 1 CCE Membership registration portal opened Tuesday.
- August 6 Seminar Leaders' Workshop, 10:00 a.m. to 1:00 p.m., Friday.
- August 9 Catalog posted on the RS website on Monday.
- August 16 CCE Seminar registration opens on Monday.
- August 20 Orientation & Rendezvous 10:00 to 11:30 a.m. on Fri. on ZOOM.
- September 7 RS programs begin.
- December 13 RS programs end.

Item 3.1: Report of Secretary, Robert Benedetti

Date: August 3, 2021

Title: Secretary's Report, August, 2021

Action: Information only

I have received word through her husband Bruce that Yvonne Schwartz passed on August 1st.

I have responded with a letter of condolence from the Society to her family.

ITEM 4.1

DATE: August 9, 2021

**TITLE: CSUS COVID-19 Safety - GUIDELINES FOR UNIVERSITY EVENTS -
Renaissance Society Return to Campus Fall 2021 Semester**

ACTIONS: Discussion X **Direction** **Decision** X

Background and Purpose:

The Renaissance Society Hybrid Working Group (HWG) was formed in March 2021. The HWG has held six meetings on Zoom. The purpose of the HWG is to:

- Anticipate the questions and issues with eventually returning to the Sac State campus and find answers and plan to make the transition seamless.
- Develop a “hybrid” curriculum delivery that offers both traditional physical classroom programs as well virtual “distance learning” offerings on Zoom.
- Capitalize on lifelong learning virtual classroom transition lessons learned, best practices, and tips from other lifelong learning organizations nationwide.

The HWG kept informed on the latest Sac State repopulation policy changes – wearing face masks and vaccinations - through President Robert Nelsen’s update messages and discussions with our CSUS Liaison Dean Dianne Hyson. **Sac State Return to Campus & COVID-19**

Information > <https://www.csus.edu/return-to-campus/>

Sac State Division of Space Management has assigned ten classrooms for the Fall semester. The Director of Space Management Camellia Sahm sent RS the attached document: **COVID-19 Safety - GUIDELINES FOR UNIVERSITY EVENTS** on Thursday, July 29th. As a Third-Party Event organization there are several specific tasks that RS must accomplish including:

- **3. b.** – In addition to standard documentation (insurance, etc.) required, the Third-Party organization will **submit a written COVID-19 Safety Plan** for the event that explains how they will comply with current public health guidelines, and sign a COVID-19 waiver (Appendix 1, below) both of which will be reviewed and approved by Risk Management before final approval of the event.
- **3. f.** The organization will **inform the University in the event that any participants test positive for COVID-19 up to 48 hours after being on campus.** (RMS@csus.edu)
- **Appendix 1.** The RS Board of Directors President must sign a **RELEASE OF LIABILITY, PROMISE NOT TO SUE, ASSUMPTION OF RISK AND AGREEMENT TO PAY CLAIMS.**
- **Paragraph 3** – *“AOR acknowledges that all participants from the organization are voluntarily participating in and or performing this Activity and has informed them accordingly. AOR is aware and has made participants in the organization aware of the risks associated with this Activity, which include but are not limited to physical or*

psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and/or death.”

HWG member Bill Fackenthall lives in Maine and rejoined RS on Zoom after his local lifelong learning organization took a COVID-19 sabbatical. Bill recently shared an email from Ann Cardale the Executive Director of the Maine Senior College Network representing the 17 lifelong learning organizations in Maine.

“National OLLIs have been observing members saying they are desperate to be back in face-to-face classes, but when these open up, their members have not followed through instead opting to stay online. (This must be a reflection of the ongoing uncertainty surrounding COVID).”

So, RS has no control over where our RS members participate this Fall on campus, on Zoom or both on campus and on Zoom. RS members are adults - we give them options and let them choose where they feel comfortable and safe as lifelong learners.

Recommended Actions: The RS Board of Directors reaffirms the Renaissance Society’s commitment to return to the Sac State campus for the Fall 2021 semester and comply with the Sac State COVID-19 Safety - GUIDELINES FOR UNIVERSITY EVENTS.

Presented by: Ken Cross, RS Board President on behalf of the Hybrid Working Group

Attachment:

COVID-19 Safety - GUIDELINES FOR UNIVERSITY EVENTS

From July 20, 2021 - further notice.

Event Definitions:

1. **University Event:** An event that brings together persons from the campus community only, and takes place on campus or at a University or Auxiliary facility, which includes students, faculty, and staff and Auxiliary personnel. An example is a student recital with an audience of other students, and faculty that utilizes support staff.
2. **Public University Event:** A University Event that also includes members of the public. An example is a sports event with spectators that include the public, or a theater event that is open to student’s families.
3. **Third Party Event** is an event that brings together persons from an organization or entity that contracts with Sacramento State or any of its auxiliaries to access the CSU Sacramento campus for their program or event, and which involves only participants from that third party. This type of event may also include a small number of University employees or students, or Auxiliary employees in a supporting role, but it is occurring because an outside entity rented a campus space. An example is a local day camp bringing counselors and children onto campus for a sports camp, with or without participation by a few athletics department coaches.
4. **Fully Vaccinated persons (FVP):** Persons are defined as “Fully vaccinated” for COVID-19 ≥ 2 weeks after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna), or ≥ 2 weeks after they have received a single-dose vaccine (Johnson and Johnson (J&J)/Janssen). For employees who have been vaccinated outside of the United States, the vaccine must be listed for emergency use by the World Health Organization. [Source: CDC]

5. **Unvaccinated Persons (UVP):** Persons are defined as “Unvaccinated” for COVID-19 if they do not meet the above referenced criteria or they decline to affirm that they have been fully vaccinated. Persons who have a valid exemption from vaccination are also defined as “Unvaccinated.”
6. **Vaccine Attestation:** A University management process whereby a person participating in an event is asked to voluntarily provide a physical indication of their status as fully vaccinated for the purpose of meeting State safety regulations and guidelines. This process is not required for any event, but it may be added to the Safety Plan on a case by case basis, and may include but is not limited to, a sign in sheet that states that the undersigned are fully vaccinated, or a gatekeeper checking each individual’s personal vaccination record card upon entry.

1. **University Events:**

- a. The University department or Auxiliary producing the event (Organizer) or controlling the venue where the event will be held (Venue) will utilize the applicable safety protocols that are in effect at the time the event is being planned.
- b. If there are questions about how that Guidance is to be implemented for the event, the Organizer or Venue will consult with University EHS (8-2020) while the event is being planned.
- c. The University will provide any face coverings, hand disinfectant or disinfecting wipes as needed and/or requested by University and Auxiliary participants.

2. **Public University Events:**

- a. The University department or Auxiliary producing the event (Organizer) or controlling the venue where the event will be held (Venue) will utilize the applicable safety protocols that are in effect at the time the event is being planned.
- b. If there are questions about how that Guidance is to be implemented for the event, the Organizer or Venue will consult with University EHS (8-2020) while the event is being planned.
- c. The University will provide any face coverings, hand disinfectant or disinfecting wipes as needed and/or requested by University and Auxiliary participants.

3. **Third Party Events and activities:**

- a. All these events, indoors or outdoors, utilize the standard system that includes Space Management or other appropriate campus entity to find the appropriate potential space on campus.
- b. In addition to standard documentation (insurance, etc.) required, the Third Party organization will submit a written COVID-19 Safety Plan for the event that explains how they will comply with current public health guidelines, and sign a COVID-19 waiver (Appendix 1, below) both of which will be reviewed and approved by Risk Management before final approval of the event.
- c. For Third Party Events where Youth under the age of 18 may be present and participate, in addition to standard required documentation (insurance, etc.), the Third Party organization will submit a written COVID-19 Safety Plan for the event that explains how they will comply with current public health guidelines, a completed University Youth Protection Checklist, and sign a COVID-19 waiver (Appendix 1, below), all which will be reviewed and approved by Risk Management before final approval of the event.

d. Based on the nature of the event and the Third Party's COVID-19 Safety Plan provided, University Risk Management may require additional safety protocols for the event, including but not limited to restrictions on the number of people who can participate in a specified room, vaccine attestation, mandatory face coverings, and safety procedures for University or Auxiliary employees or students who may be involved.

CSUS Covid-19 Safety for Events

Page 2

July 20, 2021

- e. No events over 10,000 persons indoors or outdoors will be approved.
- f. The organization will inform the University in the event that any participants test positive for COVID-19 up to 48 hours after being on campus. (RMS@csus.edu)
- g. The organization does not provide to the University any participant documentation for vaccination, just a written summary of their plan.
- h. While the University does not provide any face coverings to third party participants, disinfecting hand sanitizer and wipes may be available as part of the building operation.

The requirements in these Guidelines are subject to change without warning or notice because they are based on guidance from State and Federal agencies that may change their guidance without warning or notice. In addition the CSU System may provide requirements or policies that impact these Guidelines.

CSUS Covid-19 Safety for Events

Page 3

July 20, 2021

APPENDIX 1.

THIS WAIVER IS FOR THIRD PARTY EVENTS ONLY

RELEASE OF LIABILITY, PROMISE NOT TO SUE, ASSUMPTION OF RISK AND AGREEMENT TO PAY CLAIMS

Organization Name:

Authorized Organizational Representative (AOR):

Organization Contact Name:

Organization Contact Phone:

Organization Contact Email:

Activity:

Activity Date(s) and Time(s):

Activity Location(s):

REPRESENTATIVE is an Authorized Organizational AOR (AOR) who is authorized to sign on behalf of the proposing organization. AOR agrees to the following waiver of liability and indemnity provisions on behalf of the organization:

In consideration for being allowed to participate in or perform this Activity, on behalf of myself and my Organization, next of kin, heirs and representatives, AOR **releases from all liability and promise not to sue** the State of California, the Trustees of The California State University, California State University, Sacramento and their employees, officers, directors, volunteers and agents (collectively "University") from any and all claims, **including claims of the University's negligence**, resulting in any physical or psychological injury (including paralysis and death), illness, damages, or economic or emotional loss I may suffer because of my participation in this Activity, including travel to, from and during the Activity.

AOR acknowledges that all participants from the organization are voluntarily participating in and or performing this Activity and has informed them accordingly. AOR is aware and has made participants in the organization aware of the risks associated with this Activity, which include but are not limited to physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and/or death. AOR understands that these injuries or outcomes may arise from my own or other's actions, inaction, or negligence; conditions related to travel; or the condition of the Activity location(s). **Nonetheless, AOR assumes on behalf of the organization all related risks, both known or unknown, of participation in and or carrying out this Activity, including travel to, from and during the Activity.**

AOR agrees to **hold** the University **harmless** from any and all claims, including attorney's fees or damage to that may occur as a result from this Activity. If the University incurs any of these types of expenses, AOR agrees to reimburse the University.

If medical treatment is necessary, AOR agrees to be financially responsible for any costs incurred as a result of such treatment and will not hold the University responsible for any claims resulting from medical treatment.

There is an increased risk of exposure to the novel Coronavirus Disease 2019 (COVID-19) and other public health risks. AOR agrees to inform all participants from the organization of these

CSUS Covid-19 Safety for Events

Page 4

July 20, 2021

risks and comply with all COVID-19 guidelines set forth by the California Department of Public Health, and Center for Disease Control and Prevention (CDC), and if participants are under 18 years old, the CDC "Guidance for Operating Youth Camps".

If participant(s) are unvaccinated and have been exposed within the last 14 day, or if any participant(s) are experiencing symptoms of COVID-19, please refrain from entering the campus property.

THE UNDERSIGNED, WHO IS AUTHORIZED TO REPRESENT THE ORGANIZATION (AOR) HAS CAREFULLY READ THIS WAIVER OF LIABILITY AND INDEMNIFICATION AGREEMENT AND UNDERSTANDS ITS CONTENTS. AOR IS AWARE THAT THIS IS A COMPLETE RELEASE OF LIABILITY OF THE UNIVERSITY BY AOR ORGANIZATION.

I am 18 years or older. I understand the legal consequences of signing this document, including (a) releasing the University from all liability, (b) promising not to sue the University, (c) and assuming all risks of for this Activity, including travel to, from and during the Activity.

I understand that this document is written to be as broad and inclusive as legally permitted by the State of California. I agree that if any portion is held invalid or unenforceable, I will continue to be bound by the remaining terms. A copy of this agreement shall suffice as original.

I have read this two (2)-page document, and I am signing it freely. **No other representations concerning the legal effect of this document have been made to me.**

AOR Signature: _____

AOR Name (print): _____ Date: _____

CSUS Covid-19 Safety for Events

Page 5

July 20, 2021

ITEM: 4.2

DATE: August 9, 2021

TITLE: Catalog and Marketing Working Group Report

ACTION: Information Only

PROGRAM, RESOURCE DEVELOPMENT, COMMUNICATIONS & MARKETING, AND MDCE COMMITTEES (DEBORAH SEILER, BOARD LIAISON)

On June 14, the Board of Directors instructed the above four committees to form a working group to review the current program catalog and explore ideas to reduce its cost as well as promote marketing efforts to increase our membership and enhance our visibility in the community.

The working group consists of Ken Cross, Cindy and Tom Suchanek, Allan Keown, Mimi Dixon, Barbara Davis-Lyman, Chris Cochran, Nancy Findeisen, Darryl Freeman, and Deborah Seiler.

The group met on Friday, July 9 in person and again on Friday, July 23 on zoom. The first meeting focused on marketing efforts and the action plan is attached. The second meeting invited follow up on the action plan from July 9 and also focused specifically on the catalog. The action plan from the July 23 meeting is also attached.

At the second meeting, Cindy invited working group members to review the pages in the Spring 2021 catalog that do not pertain specifically to program offerings. She asked the group to offer feedback on the value of these pages.

In addition, Cindy asked her Program Committee members to review non program pages in both the Fall 2020 and Spring 2021 catalogs. Deborah asked members of the Communications & Marketing Committee to review the relevant pages in the Spring 2021 catalog and provide feedback.

At the time of this writing (August 2), Ken, Nancy, Mimi, and Deborah have submitted their comments to Cindy.

Meanwhile, Nancy forwarded a short video on setting up Facebook pages for nonprofit organizations. Nancy, Ken, Lorraine, and Deborah have agreed to draft a plan along the lines outlined in the video. Jennifer Cummings and Kathy Hart have offered to help maintain this page once it is established. This can become a key element in our external marketing campaign along with the “Everyone Bring One” campaign suggested by the working group and now being pursued by the MDCE Committee.

Tom Suchanek has made significant progress setting up an Eventbrite link and an advertising piece for the September10 Forum with renowned speaker Katharine Hayhoe. The Eventbrite

link will give us access to names and email addresses of people we can reach out to and invite to join Renaissance.

A third working group meeting has not been scheduled at the time of this writing.

ITEM: 4.3

DATE: August 9, 2021

TITLE: Draft Contracting Procedure Request for Proposal (RFP) template update

ACTIONS: Discussion X **Direction** **Decision**

Information Only

Background and Purpose:

The Finance and Administration Committee has used an informal process to develop and implement Contracts. This process documents how contracts are developed, reviewed and approved. It outlines the procedures to:

1. Identify a need for a Contract
2. Approve the development of a Contract
3. Develop a Request for Proposal or Project Specifications
4. Soliciting Bids or Proposals
5. Awarding Contracts and developing Independent Contractor Agreements (if necessary)
6. Project Monitoring
7. Payment for Project

At the July 12, 2021 Board meeting the draft of the informal Finance and Administration Committee Contracting Policy and Procedure was discussed, amended, and passed for future solicitation of outside contracts.

Section 3. Development of Request for Proposal (RFP) or Project Specifications:

The Committee will identify the Services or Product to be provided by the Contractor, describe the services to be performed, identify the proposed cost/budget for the project, identify the timeline for the project and identify the project deliverables. Based on the input of the Committee, the Controller and/or the Committee will develop the RFP or Project Specifications.

Below is the draft RFP template provided to the RS Program Committee seeking a contractor to provide a PDF version of its Catalog that can be added to the Society's website to enable registration into its program for the Spring 2022 Semester. The draft RFP is awaiting completion with Program Committee specification input and collaboration with the Finance and Administration Committee to finalize the RFP for outside bid submission.

Recommended Actions: Board discussion and updating of the RFP Spring 2022 Catalog progress development process.

Presented by: Norv Wellsfry, Controller

Attachment: The Renaissance Society Request for Contract Proposal

THE RENAISSANCE SOCIETY

REQUEST FOR CONTRACT PROPOSAL

DESCRIPTION OF THE RENAISSANCE SOCIETY

The Renaissance Society of Sacramento is a membership organization under the sponsorship of Sacramento State University that has provided opportunities for participatory lifelong learning and community engagement for older adults for over 35 years. Our learning opportunities include seminars and other programs on widely varied subjects proposed and presented by our members.

We also are involved with Sac State in many helping ways to provide more learning opportunities, such as providing scholarships or volunteering for many Sac State departments.

The Renaissance Society's values are:

- Member Participation and Connection
- Diversity
- Lifelong Learning
- Community Engagement
- Organizational Integrity
- Gratitude and Appreciation

These values are the expression of character of the Renaissance and reflected in its actions.

PROJECT DESCRIPTION

The Renaissance Society is seeking a contractor to provide a PDF version of its Catalog that can be added to the Society's website to enable registration into its program for the Spring 2022 Semester. The contractor will be provided with a WORD document that includes the elements to be included in the Catalog. The successful contractor will use the content provided, including text and pictures (Front and Back Covers and up to 20 photographs to be integrated into the text), to design and provide a visually attractive and readable document accessible to the membership of the Renaissance Society. The final product should recognize the abilities and limitations of the Renaissance membership, most of whom are older adults. The final product will also include "hyperlinks" between the courses listed in the "Schedule at a Glance" section of the document and the individual course descriptions.

It is expected that the contractor will meet periodically with designated representative of the Society to discuss progress and address questions and concerns.

The contactor shall provide their own software and hardware needed to convert the WORD document into the final PDF document that includes the ability to integrate the various visual elements necessary to produce a catalog similar to those recently used by the Society.

TIMEFRAME

The Spring 2022 Catalog must be available and accessible to the Renaissance membership on January 3, 2022. The final version of the Catalog must be submitted to Renaissance no later than December 27, 2021.

The catalog draft will be provided to the designer by Renaissance? on November 1, 2021.

The final draft will be provided to Renaissance by the designer on December 27, 2021.

BUDGET

It is expected that the cost to design and provide the final formatted PDF document to Renaissance will be between \$3,000 and \$4,000.

PROCESS

Renaissance will use the following process to select the final Contractor for the Catalog Project:

September 7: Requests for proposals due to the Renaissance Society at 6000 J Street, Mail Stop 6074, Sacramento, CA 95819-6074 or renaissa@csus.edu no later than 12:00 PM. It is the sole discretion of the Renaissance Society to accept late submissions.

September 7-13: Renaissance will review the submissions and select the finalists for further review.

September 13 - 17: Finalists will be selected and advised of an interview process to be conducted by Renaissance.

September 20: The Contract will be awarded to the selected contractor

REQUIREMENTS

Proposals shall include the following components:

- Executive Summary
- Services to be performed and Timeline

- Professional experience and qualifications
- Cost
- Additional information:
 - Copy of similar work (electronic submission acceptable)
 - Three references
 - Additional information which would assist in the evaluation of the proposal

Proposals will include identification information including:

- Name of Business (whether an existing business or an independent contractor)
- Address
- e-mail
- Phone
- Website (if available)

EVALUATION PROCESS

The Requests for Proposal will be evaluated on the following criteria:

- Cost
- Prior experience and project results
- Quality and completeness of proposal
- Other criteria:
 - Completeness of the proposal
 - Demonstration of an understanding of the Renaissance Society and the Catalog
 - Creativity
 - Ability to work within timeframe and budget

Renaissance reserves the right to select the successful contractor.

ITEM: 4.4

DATE: August 4, 2021

TITLE: RS Logo Design Update

ACTIONS: Discussion _____ **Direction** _____ **Decision** X

Background and Purpose

Per the Statement of Work approved by the Board on October 27, 2020, the Renaissance Society (RS) Communications & Marketing Committee is pleased to present a final recommendation for a new logo for the Renaissance Society. We feel strongly this logo has achieved our goal to create an updated, professional logo that is simple, memorable, versatile and appropriate for our organization.

Due to the timing of this submission for approval, we would like to suggest this logo be introduced and launched to our members with the Spring 2022 catalogue in parallel to the RS 35th anniversary as the exciting new representation of our esteemed organization as we grow forward. This would also allow time to consider the various collateral pieces which need to use this logo, using up current inventories until then, thereby saving on any extra printing costs.

Recommended Actions



Presented by: Christie Braziel on behalf of the Communications & Marketing Committee