SUBJECT MATTER PROGRAM COMPLETION VERIFICATION

Use this form if you have completed/are completing a Subject Matter Program (SMP) at Sacramento State. If you are not completing a SMP, please disregard this form. This form requires a signature from a Commission on Teacher Credentialing (CTC) approved advisor at Sacramento State. Submit this form completed and signed with your supplemental program application packet.

**Applicants completing a subject matter program at another California institution must submit verification of your completed subject matter program on the letterhead stationary of your school. Check with your college's Credential Office for the approved evaluator/advisor.

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<th>Last Name</th>
<th>First</th>
<th>MI</th>
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<tr>
<th>Subject Matter Area (teaching area)</th>
<th>Program Advisor</th>
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A. Applicant has completed a Sacramento State Subject Matter Program

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<th>Signature of Program Advisor</th>
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B. Applicants who are still completing a Sacramento State approved subject matter program or equivalent: This certifies that the above named applicant will be eligible to begin the program in the ______ semester.

Listed below are the "in-progress" course(s) and/or the one (1) remaining requirement for completion Sac State Subject Matter Program only.

<table>
<thead>
<tr>
<th>In Progress</th>
<th>To Take</th>
<th>To Take When</th>
<th>Course Number and Title</th>
<th>Units</th>
<th>Comments</th>
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C. Applicants who are completing requirements in Section B above: "I understand that I must complete all the above requirements (course[s] or exam) before I can begin my final semester of the credential program. If any changes are made to the above requirements, I understand that I must submit a revised SMCV form to the Teaching Credentials Department indicating the change(s) and including the signature of my program advisor."

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<th>Signature of Applicant</th>
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Please retain a copy of this form so you will know which requirements need to be satisfied.