



English Department  
California State University, Sacramento  
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Fax 916.278.5410

### INTERNSHIP INFORMATION FORM

PRINT NAME \_\_\_\_\_

COURSE        195C        410C        SEMESTER \_\_\_\_\_        YEAR \_\_\_\_\_

#### INTERN CONTACT INFORMATION

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

#### INTERNSHIP MENTOR CONTACT INFORMATION

Name \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

INTERNSHIP DUTIES (Describe tasks the intern will perform, responsibilities intern will have, and skills intern will learn. You may attach the internship description to this page.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Intern Signature: \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date \_\_\_\_\_

Coordinator Signature: \_\_\_\_\_ Date \_\_\_\_\_

Intern copy

Mentor copy

Coordinator copy