



Graduate of the Last Decade (GOLD) Alumni Council Job Description

Job Title:	Council member at-large, GOLD Alumni Council
General Duties:	To inform and provide input on initiatives and programs that engage recent graduates in order to stay connected with Sacramento State; Serve as volunteers to assist with various recent graduate event logistics (event location, timeline, marketing, communication, outreach, etc.); assist in fulfilling the annual plan for recent graduate engagement; support the mission of the Sacramento State Alumni Association: "To connect, engage, and celebrate alumni, students and friends of Sacramento State while building lifelong relationships that support the future of our University."
Term of Service:	Council members serve a two-year term
Responsible to:	Fellow GOLD Alumni Council Members, the Sacramento State Alumni Association Board of Directors and staff.
Roles and Responsibilities:	<ol style="list-style-type: none">1. Understand the mission and goals of the Alumni Association and serve as an ambassador in building campus and community partnerships and support;2. Engage in strategic dialog to help address the programmatic and communications needs of recent graduates;3. Provide insight and recommendations regarding engagement, outreach, and fundraising strategies that will increase the participation of recent graduates;4. Volunteer time and expertise in implementing specific programs and projects;5. Foster a culture of philanthropy in concert with the Alumni Association and University Advancement;6. Assist in assessing the impact of recent graduate focused programs, projects and events.

**Duties of each
Council
Member-at-
large:**

1. Be informed about the Alumni Association, its mission, programs, policies, services, and impact on alumni and students;
2. Attend Council meetings and be an active participant by preparing for the meeting, sharing your knowledge and expertise, and respecting the viewpoints of others;
3. Be a financial supporter of the Alumni Association by making an annual gift of at least \$25 towards alumni programs;
4. Volunteer time outside of meetings to assist with programs, projects and events;
5. Participate in Alumni Association events and programs;
6. Tap into your personal and professional networks to maximize participation;
7. Be informed about philanthropy at Sacramento State and its impact on the Alumni Association and the University, and advocate for philanthropic contributions;
8. Encourage alumni affiliation and engagement with the Alumni Association and Sacramento State.