## Students

- I logged into CECconnect and do not see the "pink box." Why?
  - Please inform your faculty. You may have not been placed at your site yet. Once placed, please login again and complete the forms.
- I completed the forms but my professor told me I did not. Why?
  - On the last page of the online forms, please remember to click on the "submit" button.
    If you do not, your professor will assume you did not finish the forms when they login to CECConnect.
- I forgot to download the time log and emergency contact form. How can I download them again?
  - You can login again and download the forms. You can also view our website (Service Learning -> Students -> Resources) and click on the forms.
- Do I still turn in my timelog if I have not completed my hours?
  - Yes, you can still and are encouraged to turn in your timelog, even if you have not completed all the required hours.
- My teacher told me to get X form from this office...
  - o All internship forms will be on your CECconnect portal and will be filled out online.
- Where do I find an organization for an internship?
  - o To find an internship site, there is a list of Community Partners on the CEC website with contact information for you to meet with about getting an internship.
- Can I turn in my time log without my professor's signature?
  - If you turn in a time log that is missing any of the signatures required, it will not be valid.
- Can I get time logs from a previous Service Learning class?
  - You will need to fill out a form with the following information:
    - Student Name
    - Semester the course was taken
    - The name of the class, section number, name of professor, name of organization