



CEC Student Volunteer Leader program

Program description

The Community Engagement Center's new Student Volunteer Leader program provides students with the leadership experience necessary to work alongside community partners to create volunteer opportunities for fellow students. In the fall 2020 semester, five Student Volunteer Leaders partnered with WEAVE, Stand Up Placer, and Suncrest Hospice to plan and execute new volunteer opportunities for Sacramento State Students.

The CEC Student Volunteer Leader program is a 45-hour commitment. Student Volunteer Leaders will oversee specified *virtual service projects* during spring semester. Student Volunteer Leaders will communicate independently with a Community Partner (CP) to coordinate volunteer opportunities and recruit student volunteers. Students accepted into the program will receive leadership training and have the option to receive 1-unit academic credit through the College of Social Science and Interdisciplinary Studies.

Program Overview

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| Purpose | The CEC Student Volunteer Leader program is designed to strengthen students' engagement on campus and in the community, foster student leadership skills, contribute to civic identity, and promote social justice. |
| Concept | <ul style="list-style-type: none"> • Students volunteer with Community Partners (CPs) for smaller, frequent events, not just single large-scale events. • Support helps removes barriers to volunteerism and provides opportunity for longer commitment to volunteerism. • Students may volunteer with various CPs over the course of the semester, mainly throughout the month of April. • Volunteer shifts may be a few hours or a full day – depending on project and needs of the Community Partners. • Student volunteers may choose to participate in as few as one, or in as many opportunities as are offered. |
| Audience | All, current students |

Position description

Volunteer Leaders will...

- Report to the Volunteer Ambassador and Volunteer Specialist.
- Attend Multi-Cultural Center's Social Justice Leadership Seminar (SJLS).*
 - The seminar meets from Noon-1:30 p.m. Fridays from February 19th - April 9th.
- Develop programming for the Student Volunteer Leaders Program in the Spring 2021 semester.
 - Each volunteer leader will lead in the planning and execution of 1-2 virtual volunteer opportunities.
- Work directly with community partners to determine a date and time for volunteering.
- Work individually or in small groups to oversee the development, recruitment, and implementation of virtual volunteer opportunities.



- Recruit at least 10 students to participate in their event. Student volunteers should not be limited to those directly affiliated with the Volunteer Leader (i.e. you cannot create a volunteer opportunity *exclusively* for your friends, club, sports team, etc.)

Responsibilities

- Attend all leadership trainings
- Provide leadership to student volunteers to ensure their success
- Work closely with prospective community partners
- Communicating effectively with selected community partners
- Be knowledgeable about all CEC programs
- Communicate programming information to Volunteer Ambassador
- Participate in staff meetings, check-ins, and outreach activities

Duties

- Participate in volunteer recruitment
- Complete reflection papers and program evaluations
- Develop/facilitate volunteer orientation and provide feedback
- Plan, facilitate, and attend program activities and trainings
- Other duties as required

Qualifications

- Proficient in Microsoft Outlook, Word, and Excel
- Ability to work with minimal supervision
- Strong leadership and organizational skills with attention to detail
- Demonstrate flexibility and responsibility
- Good communication, motivational skills and effective follow-through

For Volunteer Leaders to be approved for community service hours, Volunteer Leaders will...

- Complete volunteer opportunities by Friday, May 7, 2021.
- Submit initial and end of term assessments.
- Submit a two-page reflection of the Student Volunteer Leader experience.
- Contribute a minimum of 45 hours over the course of the semester.

*Multi-Cultural Center's *Social Justice Leadership Seminar (SJLS)* training sessions will count towards your 45-hour requirement.

For additional information, please contact us at volunteer@csus.edu.