



SACRAMENTO
STATE

California State University, Sacramento
Offices of Research, Innovation, and Economic Development
6000 J Street • Library 2520 • MS 6093 • Sacramento, CA 95819
T (916) 278-6402 • www.csus.edu/research

Grant Development Support Fund

Funds are available from the Offices of Research, Innovation, and Economic Development (ORIED) to help share in the registration and/or travel cost of attending organized trainings, conferences, or workshops on grant proposal development and grant writing.

Eligible examples include:

- National Science Foundation (NSF) Day Conference
- NIH Seminar on Funding and Grants Administration
- Conference on the Development of NSF Hispanic Serving Institution (HSI) Project Proposals
- Conference on Essentials of Intellectual Property and Developing SBIR/STTR Proposals

Examples not eligible for consideration:

- Academic conference or symposium attendance or presentations
- Travel to special collections, archives, or other research field site locations

Awards: Awards of up to \$750 will be made to cover registration costs and/or in-state travel. Awards of up to \$1500 will be made for out-of-state domestic travel to an eligible training, conference or workshop. It is expected that ORIED funds will augment funds secured from other sources (e.g., college or department funds, recovered indirect cost sharing funds).

Use of funds: Funds may be used to cover registration fees and allowable travel-related expenses such as airfare, lodging, local mileage, and meal reimbursement.

Eligibility: Open to Sacramento State Unit 3 faculty, university administrators, and staff. Applicants may receive one travel award under this program per academic year.

Deadline: Applications must be received 21 days prior to travel. Applications will be reviewed and funds will be awarded on an ongoing basis.

Review Process: Applications will be reviewed by ORIED, in consultation with the appropriate dean and chair.

Notification: Applicants will be notified within 10 business days of the status of their application and awarded funds will be transferred to the appropriate department/division/college shortly thereafter.

How to Apply:

Step 1: Contact your [research development point of contact](#) to discuss the grant development/writing training, conference, or workshop you are interested in attending.

Step 2: Complete the [online application form](#) and upload a scanned copy of your signed Travel Justification/Request form if applicable (either your Division- or College-specific version of the form).

On the Travel Justification/Request form please identify both the travel funds already secured and the amount “unfunded” as of that date.

Questions may be directed to research@csus.edu.