



SACRAMENTO
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California State University, Sacramento
Offices of Research, Innovation, and Economic Development
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Grant Development Support Fund

Funds are available from the Offices of Research, Innovation, and Economic Development (ORIED) to help share in the registration and/or travel cost of attending organized trainings, conferences, or workshops on grant proposal development and grant writing.

Eligible examples include:

- National Science Foundation (NSF) Day Conference
- NIH Seminar on Funding and Grants Administration
- Conference on the Development of NSF Hispanic Serving Institution (HSI) Project Proposals
- Conference on Essentials of Intellectual Property and Developing SBIR/STTR Proposals

Examples not eligible for consideration:

- Academic conference or symposium attendance or presentations
- Travel to special collections, archives, or other research field site locations

Awards: Awards of up to \$750 will be made to cover registration costs and in-state travel. Awards of up to \$1500 will be made for out-of-state domestic travel. It is expected that ORIED funds will augment funds secured from other sources (e.g., college or department funds, recovered indirect cost sharing funds).

Use of funds: Funds may be used to cover registration fees and allowable travel-related expenses such as airfare, lodging, local mileage, and meal reimbursement.

Eligibility: Open to Sacramento State Unit 3 faculty, university administrators, and staff. Applicants may receive one travel award under this program per academic year.

Deadline: Applications must be received 21 days prior to travel. Applications will be reviewed and funds will be awarded on an ongoing basis.

Review Process: Applications will be reviewed by ORIED, in consultation with the appropriate dean and chair.

Notification: Applicants will be notified within 10 business days of the status of their application and awarded funds will be transferred to the appropriate department/division/college shortly thereafter.

How to Apply:

Step 1: Contact your [research development point of contact](#) to discuss the grant development/writing training, conference, or workshop you are interested in attending.

Step 2: Complete the [online application form](#) and upload a scanned copy of your signed Travel Justification/Request form if applicable (either your Division- or College-specific version of the form).

On the Travel Justification/Request form please identify both the travel funds already secured and the amount “unfunded” as of that date.

Step 3: You will be notified within 10 business days of the status of your application. Awarded funds will be transferred to the appropriate department/division/college shortly thereafter.

Questions may be directed to research@csus.edu.