Sample Budget Justification/Narrative

**Personnel:**
**Senior Personnel:** Dr. Jose Ramirez, professor of Psychology at California State University, Sacramento (Sacramento State), will be the principal investigator for the project, performing such tasks as __________. Funding is requested for 10% effort during the academic year and two months summer salary in each of the three years of the project.

**Graduate Research Assistants:** One graduate student will be needed in Year 1 to assist with data collection and a second student will be hired beginning in Year 2. Each will work 15 hours a week during the academic year.

**Data Assistant:** Funds are requested to cover 50% of a staff position to perform data entry, analysis, report preparation and data coordination with the subcontractor.

A 3% salary increase was included in Year 2 and Year 3 to cover potential cost of living and merit increases for the PI and Data Assistant.

**Fringe Benefits:**
Benefit rates for the PI are budgeted at the standard university rates of 56.7% for faculty during the academic year and 12% for faculty summer salary. Benefits are also included at the standard rate for staff at 56.7% and the rate for students at 10.5%. A 2% increase is included in subsequent years for the fully-benefited faculty and staff positions.

**Equipment:**
Funds have been requested for a Tektronics Model 1245 recorder and translator which provides instantaneous readouts with improved sensitivity. The PI’s laboratory has access to a Model 1240, but it is unable to perform the sensitive analyses required for this research.

**Materials and Supplies:**
Funds are included in Years 1-3 for data recorder packs and recorder disks.

**Travel:**
In Year 1 and 3, funds are budget for the PI to participate in the required project director meeting. Budget cost includes airfare, lodging and per diem.

**Contractual Agreements:**
Costs for the collaborative research by Dr. Jenkins’ laboratory at University of Oklahoma (OU) are detailed in the attached subcontract budget from OU.

**Other Direct Costs:**
$500 for Years 1-3 are requested for page charges and other costs incurred during publication of the research results. Funds have also been requested for access to the campus computer lab.
**Facilities and Administrative Costs**
Facilities and administrative costs of $115,422 are included at California State University, Sacramento’s federally negotiated rate of 42% of Modified Total Direct Costs (MTDC) pursuant to its agreement dated July 11, 2014 with the US Department of Health and Human Services.