



California State University, Sacramento
Office of Innovation & Technology Transfer
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CALIFORNIA STATE UNIVERSITY, SACRAMENTO INVENTION DISCLOSURE

To preserve maximum patent rights to an invention, please submit a completed invention disclosure to OITT and wait for a patent application to be filed with the U.S. Patent & Trademark Office (USPTO) or the World Intellectual Property Organization (WIPO) on the invention before you make an enabling disclosure, presentation, or publication about the invention. If you need help completing this Invention Disclosure, please contact the Sacramento State Office of Innovation & Technology Transfer (OITT) at 916.278.2451 or oitt@csus.edu

1. **Title of the Invention** – Please provide a short, descriptive title of the invention that does not reveal the unique features of the invention.

2. **Inventors** - Please list the Sacramento State inventor first who will be the main point of contact with OITT.

2.A. Inventors who are faculty, staff, or students employed by Sacramento State

Name		Title/Position	
College/Division		Department/Unit	
Country of Citizenship		CSUS Union	
Residential Street Address			
City, State, ZIP Code			
Email Address		Phone Number	

Name		Title/Position	
College/Division		Department/Unit	
Country of Citizenship		CSUS Union	
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2.A. Inventors who are faculty, staff, or students employed by Sacramento State

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Residential Street Address			
City, State, ZIP Code			
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2.B. Inventors who are not faculty, staff, or students employed by Sacramento State

Name		Title/Position	
Country of Citizenship		Employer	
Residential Street Address			
City, State, ZIP Code			
Email Address		Phone Number	

Name		Title/Position	
Country of Citizenship		Employer	
Residential Street Address			
City, State, ZIP Code			
Email Address		Phone Number	

Name		Title/Position	
Country of Citizenship		Employer	
Residential Street Address			
City, State, ZIP Code			
Email Address		Phone Number	

Name		Title/Position	
Country of Citizenship		Employer	
Residential Street Address			
City, State, ZIP Code			
Email Address		Phone Number	

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3. **Public Disclosures** – Please list any of the following ways in which there has been a public disclosure of the invention. Please submit any pertinent abstracts, manuscripts, posters, slide decks, etc. along with the invention disclosure. Insert “NA” if Not Applicable.

Types of Public Disclosures	Actual or Expected Date	Name(s) of Website(s), Seminar(s), Meeting(s), Journal(s), Institution(s), Grant Application(s), Conference(s), Business Entity(ies), etc.
Submission for Publication (abstract or manuscript)		
Publication (abstract, journal article, website, etc.)		
Poster Presentation		
Oral Presentation (conference, seminar, etc.)		
Thesis Defense or Classroom Presentation		
Grant Proposal		
Disclosure to Business Entities		
Offer for sale or in use by others		
Other Public Dissemination		

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4. Possible Obligations to Third Parties

4.A. Research Sponsors – Please list any funding (including but not limited to federal, state, industry, gift, CSU, and startup funds) that supported the research that resulted in the invention.

Name of the Organization Sponsoring the Research	Grant Number	Project ID Number	Research Start Date	Research End Date

4.B. External Research Collaborators (who are not employed by Sacramento State or University Research Enterprises, Inc.) and Providers of Materials, Data, and Confidential Information. Please list the type of agreement, such as a Research Collaboration Agreement (RCA), Material Transfer Agreement (MTA), Data Transfer Agreement (DTA), Data Use Agreement (DUA), Data Sharing Agreement (DSA), Non-Disclosure Agreement (NDA), Confidential Disclosure Agreement (CDA), Confidentiality Agreement (CA), or Other Agreement (OA).

Name of the Collaborator Organization or the Provider Organization	Type of Agreement	Agreement Number	Agreement Start Date	Agreement End Date

5. Summary of the Invention - Please provide a one or two paragraph summary of the invention. OITT will use this summary to market the invention to business entities.

6. Key Words – Please provide at least five key words or a group of words related to the invention. OITT will use these key words to conduct patent searches and to market the invention to business entities.

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7. **Detailed Description of the Invention - Please provide a detailed description in such a way that will enable a person skilled in the art (science/technology) to make and use the invention by describing:**
- **what you consider the invention to be**
 - **what problem the invention solves or addresses**
 - **materials and methods used, operation and utility of the invention**
 - **unique features that distinguish the invention from existing technologies**
 - **the “best mode” – best way that the inventors know for practicing the invention**

Please submit abstracts, data tables, drawings, manuscripts, photographs, posters, slide decks, sequences of amino acids or nucleotides, etc.

8. **Possible Prior Art – Please describe and/or list any related works, publications, or patents by the inventors or others. If the invention is software, including an improvement of existing software, please describe and/or list any code, data, files, or other elements of other parties that the software incorporates. Software is also protected by copyright law.**

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9. Signatures of Inventors

I agree to execute all documents as requested to protect this Intellectual Property.		
_____ Signature and Date	_____ Full Name	_____ Title
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