Recommended amendmentss by the Board of Directors at the September 3, 2026 Meeting

CALIFORNIA STATE UNIVERSITY, SACRAMENTO RETIREES ASSOCIATION

CONSTITUTION

Article I – Name

This not-for-profit organization shall be known as the California State University, Sacramento Retirees Association.

Article II – Purposes

The purposes of this Association shall be:

Section 1. To provide support for the University and its students, faculty, and staff.

Section 2. To invigorate and sustain the sense of community established among colleagues during their professional lives at California State University, Sacramento.

Section 3. To advocate for the status, rights, privileges, welfare and well -being of retirees of California State University, Sacramento.

Article III – Membership

Section 1. Membership in the Association is automatic unless someone voluntarily opts out. Those eligible for membership shall include all retirees or former employees of California State University, Sacramento, including retirees on Faculty Early Retirement Program, retired annuitants or surviving spouses or partners of members, and those who were employed in campus auxiliary organizations (e.g., The University Union) which aim to enhance the University experience.

Section 2. Faculty and staff who are not yet retired shall also be eligible to become members.

Section 3. Members are strongly encouraged to make annual donations to the Association. These funds are used to support students, faculty, staff, and campus programs.

Article IV – Governance

Section 1. Governance of the Association shall be vested in the membership and in the Board of Directors. .

Section 2. The Board shall include nine to seventeen members and shall consist of the positions specified in Article V.

Section 3. All Board members may vote on matters that appear as action items on the Board meeting agenda. Section 4. Vacancies occurring within the Board shall be filled by a majority vote of the Board. Persons so selected shall serve until the end of the calendar year.

Section 5. A quorum of the Board shall consist of a majority of the members present at a meeting.

Section 5. The annual meeting of the Association shall be held in the fall.

Article V – Board Positions

Section 1. Board officers shall include the following: president, vice-president, secretary and treasurer. Officers are elected by the membership.

Section 2. Ex officio voting Board members shall include the immediate past president. Other ex officio voting members may include, at the discretion of the elected Board members, one or more Association members who serve in such positions as officer or Board member of CSU-ERSFA, web administrator, newsletter editor, event coordinator, scholarship coordinator, Faculty Senate representative, Alumni Association representative, University Staff Assembly representative, and those serving other positions as determined by the Board.

Section 3. The Board shall also include up to five at-large members appointed by the officers.

Section 4. Regularly selected Board members shall serve from January 1 through December 31 of the year following their selection. Board members selected to fill vacancies after the beginning of the year shall serve until the end of the year.

Article VI – Meetings

Section 1. One fall meeting each year shall be designated as the annual business meeting of the Association, which shall be called to conduct elections and ++elect officers and transact other business as appropriate. At least two weeks' notice of the time and place of this meeting shall be provided to all members.

Section 2. The Association shall meet at other times and places designated by the Board or upon petition of at least ten percent of the membership.

Article VII – Nomination and Election Procedures

Section 1. The president, with the advice of the Board, shall appoint an ad hoc nomination committee to prepare a list of candidates for the positions of Board officers and at-large members. Suggestions for these positions shall be solicited electronically from the active members of the Association.

Section 2. Board elections for the ensuing year shall occur at the annual fall meeting.

Article VIII – Amendments

Section 1. Proposed amendments to this Constitution shall be presented to the members either upon majority vote of the Board or by a petition presented to the secretary for presentation to the members. Such petition shall be signed by no less than ten percent of the members.

Section 2. The Secretary shall send any proposed amendment to each member not less than two weeks before the annual business meeting.

Section 3. A proposed amendment shall be considered adopted if it receives a majority vote of the members present at the annual business meeting.

BY-LAWS

Article I – Recommended Donations

Section 1. The Board of Directors will annually determine recommended minimum donation levels for Association members based on anticipated philanthropic expenditures for the year. These recommendations will be published in appropriate venues such as the Association website.

Section 2. While a donation is not required for membership, each year members will be asked to pledge donation amounts of their choice.

Section 3. Donations to fulfill or supplement the pledge may be made be made throughout the membership year.

Article II – Duties of Officers

Section 1. The president shall draft meeting agendas, preside at meetings of the Association and the Board, and shall represent and act for the Association.

Section 2. The vice-president shall assume the duties of the president in the absence of the latter.

Section 3. The secretary shall send notices to the members, present reports and communications as the need arises, keep minutes of business meetings, and be the custodian of all records.

Section 4. The treasurer shall be the custodian of Association funds. After the close of the membership year the treasurer shall present to the Board of Directors a complete statement of the financial standing of the organization.

Section 5. The treasurer and one other officer shall approve reimbursements in the amount of $500 or greater. Requests for reimbursement for expenses incurred on behalf of the association are to be submitted to the treasurer along with all supporting documentation.

Article III – Electronic Voting

The president may request that an action item be resolved by electronic voting. Such a request must be approved by a majority of the Board.

Article V - Quorum

A quorum at a regularly called meeting of the Association shall consist of at least ten percent of the membership.

Article VI – Parliamentary Authority

Robert’s Rules of Order, Revised, shall be the parliamentary authority for the Association and shall govern decisions not covered in the Association's Constitution and By-Laws.

Article VII - Amendments to the By-Laws

These By-Laws may be amended by majority vote of the members attending a regularly called meeting provided that at least one week’s notice has been given about any proposed By-Laws changes.

Article VIII – Disposal of Assets and Liabilities

In the event of the dissolution of this Association, assets and liabilities shall be offered to an organization that is organized and operated for the benefit of the students, faculty and staff of the University. Upon dissolution, distribution of the Association's funds and any other property shall be by specific allocation by the Board of Directors serving at that time.

Adopted September 16, 1985

Amended May 22, 1986

Amended April 4, 1996

Amended April 21, 2006

Amended April 25, 2010

Proposal to Amend (September 2026)