Current Retirees Association Constitution and By-Laws

CONSTITUTION

Article I – Name

This not for profit organization shall be known as the California State University, Sacramento Retirees Association.

Article II – Purposes

The purposes of this Association shall be:

Section 1. To invigorate and sustain the sense of community established among colleagues during their professional lives at California State University, Sacramento.

Section 2. To secure and enhance the status, rights, privileges, welfare and well -being of retirees of California State University, Sacramento.

Section 3. To provide support for the University and its students, faculty and staff.

Article III – Membership

Section 1. Those eligible for membership shall include all retirees or former employees of California State University, Sacramento, including retirees on Faculty Early Retirement Program, retired annuitants or surviving spouses or partners of members. Faculty and staff who are not yet retired shall also be eligible to become members.

Section 2. Membership shall be dependent upon payment of dues.

Article IV – Governance

Section 1. Governance of the Association shall be vested in the membership and in the Board elected by the membership.

Section 2. The Board shall be composed of between 9-17 members and shall consist of the four officers specified in Article V. Section 1, ex officio voting members listed in Article V, Section 1 and up to five members at-large. The officers and members at-large shall be elected by the membership at its Fall business meeting. Ex officio voting members shall be appointed by the Board in time to be announced at the Fall meeting.

Section 3. Vacancies occurring within the Board shall be filled by a majority vote of the Board. Persons so selected shall serve until the next annual business meeting.

Section 4. A quorum of the Board shall consist of a majority of the voting members of the Board.

Section 5. The annual meeting of the Association shall be held in the fall.

Article V – Officers

Section 1. The officers shall be the President, Vice-President, Secretary and Treasurer. Ex officio voting members shall include the immediate past president and may include, at the Board's discretion, one or more members who serve in such positions as officer or Board member of CSU-ERFA, webmaster, event coordinator, scholarship coordinator, Faculty Senate representative, Alumni Board representative, University Staff Assembly representative, or those serving other positions as determined by the Board.

Section 2. Officers subject to election shall be voted upon by the membership at the annual meeting.

Section 3. All officers and Board members shall serve from January 1 through December 31.

Article VI – Meetings

Section 1. One meeting to be held in fall each year shall be designated as the annual business meeting of the Association, which shall be called to receive reports from Association Board members, to elect officers for the ensuing year, and to transact other business as appropriate. At least two weeks' written notice of the time and place of this meeting shall be given to all members.

Section 2. The Association shall meet at other times and places designated by the Board or upon petition of at least ten percent of the membership.

Article VII – Nomination Procedures

The President, with the advice of the Board, shall appoint an ad hoc Nomination Committee to prepare a list of candidates to fill the vacancies occurring on the Board. Suggestions for these positions shall be solicited from the active members of the Association. Nominations may be made from the floor at the annual business meeting.

Article VIII – Amendments

Section 1. Proposed amendments to this Constitution shall be presented to the members either upon majority vote of the Board or by a petition presented to the Secretary for presentation to the members. Such petition shall be signed by no less than ten percent of the members. Section 2. The Secretary shall send any proposed amendment to each member not less than two weeks before the annual business meeting.

Section 3. A proposed amendment shall be considered adopted if it receives a majority vote of the members present at the annual business meeting.

BY-LAWS

Article I – Dues and Assessments

Section 1. The annual and lifetime dues of the Association shall be approved by the Board and any changes communicated to the membership at least six months prior to implementing the change.

Section 2. The membership year shall be from January 1 through December 31.

Section 3. Members may choose to pay annually or may choose to purchase a lifetime membership.

Article II – Duties of Officers

Section 1. The President shall draft meeting agendas, preside at meetings of the Association and the Board and shall represent and act for the Association.

Section 2. The Vice-president shall assume the duties of the President in the absence of the latter and serve the as membership coordinator

Section 3. The Secretary shall send notices to the members, shall present reports and communications as the need arises, shall keep the minutes of business meetings, and shall be the custodian of all records.

Section 4. The Treasurer shall be responsible for the collection of dues and assessments, and shall be the custodian of Association funds. After the close of the membership year the Treasurer shall present to the Governing Board a complete statement of the financial standing of the organization as of the close of that year. He or she shall also present this report to the members at the annual business meeting.

Section 5. Signatures of the Treasurer and one other officer shall be required on disbursement checks in the amount of $500 or greater.

Article III – Committees

Section 1. There shall be an Executive Committee. The President of the Board shall convene the Executive Committee as needed. The Executive Committee shall consist of the four officers specified in Article V, Section 1 of the Constitution, the immediate past president the webmaster and the event coordinator. Under unusual circumstances, the Executive Committee may take action on behalf of the Board when time does not permit the full Board to act. Such actions shall be reported to the full Board at the first meeting of the Board after the Executive Committee has acted.

Section 2. There shall be no other standing committees.

Article IV – Electronic Voting

The President of the Board may request that an action item be submitted to the Board for electronic voting via email.

Article V - Quorum

A quorum at a regularly called meeting of the Association shall consist of at least ten percent of the membership.

Article VI – Parliamentary Authority

Robert’s Rules of Order, Revised, shall be the parliamentary authority for the Association and shall govern decisions not covered in the Association's Constitution and By-Laws.

Article VII - Amendments to the By-Laws

These By-Laws may be amended by a majority vote of the members attending a regularly called meeting provided that at least one week’s notice is given regarding any proposed ByLaws changes.

Article VIII – Disposal of Assets and Liabilities

In the event of the dissolution of this Association, assets and liabilities shall be offered to the Foundation or to a similar organization that is organized and operated for the benefit of the students, faculty and staff of the University. Upon dissolution, distribution of the Association's funds and any other property shall be by specific allocation by the Governing Board serving at that time.

Adopted September 16, 1985

Amended May 22, 1986
Amended April 4, 1996
Amended April 21, 2006
Amended April 25, 2010
Proposal to Amend (September 2017)