

IF YOU ARE APPROACHED BY IMMIGRATION ENFORCEMENT

CALM Remember to remain calm if the interaction causes concern. Safety is our top priority. Ask for their name, identification number, or agency affiliation.

REPORT If the agent does not respond and proceeds assertively with their actions, or enters non-public spaces without permission, **do not interfere or obstruct them.**
Immediately contact Sac State Police (917) 278-6000.

INFORM "I am not authorized to speak with you, answer your questions, or provide access to any people or facilities."

Direct them to:

Machelle Martin, Sr. AVP of Human Resources, **OR** **Bill Hébert**, Dean of Students,
Del Norte Hall, (916) 278-4400
machelle.martin@csus.edu deanofstudents@csus.edu

If the contact occurs on campus outside of business hours, call the University Police Department at (916) 278-6000 or Machelle Martin at (916) 278-4400.

WITNESS Stand by as a witness, if you feel comfortable doing so. You are legally entitled to record enforcement activities as long as you **do not directly interfere.**

IF YOU SEE A FEDERAL IMMIGRATION OFFICER/VEHICLE ON CAMPUS OR READ A SOCIAL MEDIA POST:

REPORT

If what you see or read causes concern immediately contact:
Machelle Martin, (916) 278-4400, machelle.martin@csus.edu, **or**
Bill Hébert, (916) 278-6060, deanofstudents@csus.edu

INFORM

Provide as much information as possible when reporting (time/location/description, etc.) Doing so will help verification efforts. **Do not interfere or obstruct** if you choose to take photographs or videos.

FOLLOW PROTOCOL

If an interaction occurs, follow protocol on the other side of this card.



STUDENTS IN NEED OF SUPPORT AND OTHER RESOURCES CAN REACH OUT TO:

Bill Hébert, Dean of Students, (916) 278-6602, deanofstudents@csus.edu
Kimberly Gomez, Director, Dreamer Resource Center (916) 278-2735, k.gomez@csus.edu

For more information visit: csus.edu/immigration



SACRAMENTO STATE