

Unit 11 – Academic Student Employees Time Line / Work Dates / Pay Schedule

Spring 2016

PRIORITY GA / TA / ISA Applications DUE: January 4, 2016

Late applications will be accepted, but note that we cannot guarantee that student will processed in time to start their position on the first day if they:
have not completed their back ground check
registered in the necessary units.

Important Dates to Remember:

- Spring 2016 Registration Nov. 30 – Dec. 18, 2015
- **Continuous Enrollment:** Grad Students must be enrolled OR have submitted payment to the Office of Graduate Studies by **January 8, 2016**
- Grades Posted – Fall 2015: January 4, 2016
- Spring 2016 Semester Begins: January 20, 2016
- Spring 2016 Instruction Begins: January 25, 2016

Spring 2016 Work Dates (PTF):

<u>Position</u>	<u>Work Dates</u>
• Teaching Associate (TA)	01/20/2016 – 05/25/2016
• Graduate Assistant (GA)	02/01/2016 – 06/30/2016
• Instructional Student Assistant (ISA)	01/25/2016 – 05/31/2016

Note **ACTUAL** start date on PTF. Students may only work within the noted work dates.

Pay Base – Unit 11 - Pay is determined by the student job code*

• TA \$2,434 - \$11,037 • GA \$2,054 - \$4,036 • ISA \$12.00 – \$18.42

NOTE:

Doctoral students have a different pay scale. Visit the Chancellor's website for Unit 11 Salary Schedule - <http://www.calstate.edu/hrpims/salary/SalarySchd20071001.pdf>

*Visit <http://www.calstate.edu/HRAdm/SalarySchedule/SalaryGrid.aspx?S1=1&F1=R11&D1=0&Page=1&Recs=15>

** This applies only to students who are new to the position or who have to make changes to their name, address, social security, marital status or deductions.