

NEWSLETTER

www.csus.edu/graduate-studies

Fall 2025

Inside This Issue:

Continuous Enrollment 2

Fall 2025 Culminating
Experience Workshop 3

Fall 2025 TPDDP Review & Submission 3

FAQ s 4

Important Dates 5

OCTOBER 1, 2025 FORMS DEADLINE

The following Office of Graduate Studies forms are due on October 1, 2025:

- ◆ **Fall 2025 Application for Graduation**
- ◆ **Advancement to Candidacy:** Advancements submitted on October 1 will be processed and effective for Spring 2026; please make sure you have satisfied the writing requirement by passing your program's Graduate Writing Intensive (GWI) course with a grade of "B" or better, because student cannot advance without satisfying this requirement and have satisfied program specific requirements to advance.
- ◆ **Application for Classification:** Classifications submitted on October 1 will be processed and effective for Spring 2026; please make sure you have satisfied all of your conditions for classification before submitting the form.

The October 1 deadline is a hard deadline. If you miss the deadline to submit the three (3) aforementioned forms to OGS please see your Graduate Coordinator.

We appreciate your cooperation.

NO "C" GRADE POLICY

Master's classified graduate, certificate or unclassified student, no courses with a grade below a "B" (3.0 grade points per unit) may be credited toward fulfillment of the requirements for a master's degree or certificate unless expressly permitted by a campus-approved graduate programs' written policies.

Doctoral student, no courses with a grade below a "B" (3.0 grade points per unit) may be credited toward fulfillment of the requirements for a doctorate degree.

Any questions regarding the No "C" Grade Policy, or for information regarding your department's acceptable grade, please contact your Graduate Coordinator.



Office of Graduate Studies
California State University, Sacramento
Riverfront Center, Room 215, MS 6112
6000 J St.
Sacramento, CA 95819

HOURS OF OPERATION
Monday–Friday: 10am–2pm (Walk-in)

Monday–Friday: 10am–2pm (Phone)

(916) 278-6470 Phone

CONTINUOUS ENROLLMENT

Thesis/Project/Dissertation/Doctoral Project Students

Once a student enrolls in his/her Culminating Experience units and the student does not complete the degree requirement in the term of initial enrollment in the culminating experience and receives an RP grade, the student cannot break enrollment. Please note that the student must maintain continuous enrollment by enrolling in Continuous Enrollment (599). **Continuous Enrollment is allowed for up to a maximum of three (3)* semesters until graduation.**

Once the fourth semester has lapsed, and the student is still not completed with his/her culminating experience, the student must re-enroll in the culminating experience for units (including paying tuition) and repeat the continuous enrollment process, if not completed during the term of enrollment in the culminating units. The first culminating experience will become a No Credit (NC) grade.

Comprehensive Exam Students

A student whose culminating experience option is the comprehensive exam are allowed two (2) attempts only. Four (4) calendar months must lapse before the subsequent attempt. After the second fail attempt, the department may declassify the student. Request for a third attempt must be made from the Graduate Coordinator to the Dean of Graduate Studies.

A. Comprehensive Exam for Units

If student does not pass the exam on the first attempt and receives an RP grade, the student must maintain continuous enrollment by enrolling in Continuous Enrollment (599) in the subsequent term.

If the student does not pass the exam and/or receives an NC grade, the student must enroll in the culminating for units and pay tuition in the subsequent term.

B. No Unit Comprehensive Exam

In the semester the student plans to take the Comprehensive Exam, if the student is not enrolled in courses for units, the student must enroll in Continuous Enrollment (if eligible).

If the student does not pass the exam on the first attempt, the student must maintain continuous enrollment by enrolling in Continuous Enrollment (599) in the subsequent term.

*The allowable number of semester of Continuous Enrollment for MA/MS students varies from department to department and for International Students. Students should check with their department and International Programs and Global Engagement regarding eligibility of Continuous Enrollment prior to submitting the Continuous Enrollment form to OGS. Ed.S. / Ed.D. / DPT / AuD students are allowed a maximum of two (2) semesters of Continuous Enrollment.

Continuous Enrollment fees for Fall 2025:

- **\$281 for MA / MS degree seeking**
- **\$438 for Ed.S. / Ed.D. / DPT / AuD degree seeking students**
- **Deadline to submit Continuous Enrollment is September 10, 2025 (\$281)**
- **The last day to submit Continuous Enrollment for Fall 2025 is October 31, 2025 (\$306; a \$25 late fee will be assessed after September 11, 2025).**

FALL 2025 CULMINATING EXPERIENCE WORKSHOP

Students who will be graduating Fall 2025 are required to register for and complete a mandatory Culminating Experience Workshop. The workshop is designed to help students:

- 1). Understand the final steps to degree completion;
 - 2). Format their culminating experience for those who are completing a Thesis/Project/Dissertation/Doctoral Project (TPDDP);
 - 3). With strategies for studying for the Comprehensive Examination (for those completing a Comprehensive Examination).
 - 4). Registration for Culminating Experience Workshop:
 A) Opens on September 8, 2025 at 9:00am
 B) Closes on November, 7, 2025 at 4:30pm
 - 5). Deadline to complete the workshop: **November 14, 2025 at 11:59pm**
-

FALL 2025 THESIS/PROJECT/DISSERTATION/DOCTORAL PROJECT

REVIEW & SUBMISSION

Students graduating Fall 2025 who will be submitting a TPDDP to the Office of Graduate Studies to be housed within the University Library's repository are **required to make an appointment** to have the format of the TPDDP reviewed for final submission.

- 1). Appointment registration:
 A). Opens on November 10, 2025 at 9:00am;
 B). Closes on December 3, 2025 at 4:30pm
- 2). When students make a format review appointment, appointments will be made for the submission week of December 1-5, 2025.
- 4). December 1- 4, 2025, appointments will be available from 9:00am—6:00pm
- 5). December 5, 2025 appointments will be available from 9:00am—3:00pm
- 6). **December 5, 2025 at 3pm is the deadline to submit for Fall 2025.**

For more information please visit: <https://www.csus.edu/graduate-studies/current-students/thesis-project-dissertation.html#fall-2025-culminating-experience-workshop>

REMINDER

October 1, 2025 OGS Forms Deadline
 Advancement to Candidacy
 Application for Classification
 Application for Graduation

FAQs

Q: Is there a time limit to complete my degree?

A: *All requirements for the doctoral degree must be completed within five (5) years*

All requirements for the master's degree must be completed within seven (7) years.

Q: Does my 5 or 7 year clock stop if I stop out or on an approved leave of absence?

A: *The 5 or 7 year clock does not stop when a student stops out or are on an approved leave of absence.*

Q: What is the minimum Grade Point Average (GPA) needed to remain in Good Academic Standing?

A: *Graduate, credential, certificate and unclassified students who maintain a 3.0 or higher semester and cumulative grade point average (GPA) are considered in good academic standing.*

Q: If I am Academically Disqualified, am I eligible to register for classes the semester after disqualification?

A: *If you were Academically Disqualified, you will be dismissed from the university and will only be eligible to register for classes the semester after disqualification if you are formally reinstated by the program, International Programs & Global Engagement (for F-1 Visa students only) and the university.*

Q: I have not satisfied the Writing Requirement yet, can I still advance to candidacy?

A: *You must satisfy the writing requirement by passing your program's Graduate Writing Intensive (GWI) course with the required grade before you are eligible to advance to candidacy.*

FALL 2025 IMPORTANT DATES

August 25 - September 5: Fall 2024 Late Registration and Schedule Adjustment

September 1: Campus Closed (Labor Day)

September 6 - 22: Late Registration and Change of Schedule done by electronic form via OnBase

September 8: Registration opens at 9:00am for Culminating Experience Workshop

September 10: Deadline for Fall 2024 Continuous Enrollment (no late fee assessed)

September 22: Census Date

October 1: Deadline for: Advancement to Candidacy, Fall 2025 Application for Graduation, and Application for Classification

October 31: Last day to submit Continuous Enrollment for Fall 2025 (\$25 late fee assessed)

November 7: Registration closes at 4:30pm for Culminating Experience Workshop

November 10: Registration opens for Thesis/Project/Dissertation/Doctoral Project (TPDDP) Review & Submission Appointments

November 11: Veteran's Day (OGS CLOSED)

November 14: Deadline (at 11:59pm) to complete Culminating Experience Workshop

November 14: Final Day to Withdraw from Fall 2025 classes (W grade noted)

November 27 - 28: Campus Closed (Thanksgiving)

December 3: Registration closes at 4:30pm for Fall 2025 TPDDP Appointment & Submission

December 5: Deadline to submit TPDDP for Fall 2025

December 5: Last Day of Instruction

December 6 - 11: Finals Week

December 12 – 15: Fall 2025 Commencement

December 25 - January 1: Winter Recess (Students)

January 2: Fall 2025 Grades due

CONTACT US:

Graduate Admissions: grad_admissions@csus.edu*

Graduate Degree Services: grad_degreeservices@csus.edu*

*Please include Full Name & Student ID Number with your inquiry