



SACRAMENTO STATE

OFFICE OF GRADUATE STUDIES GRADUATE ADMISSION APPEALS FORM

Graduate applicants can appeal the following: Admission Appeal

Applicants to graduate programs who have been denied admission should contact their academic program or graduate coordinator directly first.

NAME: _____ Sac State ID: _____
LAST FIRST MI

Contact Phone Number: _____ Sac State Email: _____

Graduate Program Applied: _____

Semester Applied (check one): ☐ Fall ☐ Spring Year: _____

Appeal Statement: Your appeal statement must clearly explain why you are requesting an appeal and include all documentation/evidence to support your request.

Appeal Statement:

Include with Appeal Form documentation verifiable evidence supporting the justification for the appeal:

This could include:

- Unofficial or official college transcripts from all institutions where the student registered for courses at any time.
- List of all courses coursework in progress or planned prior to the start of the graduate program.
- Prior experience, knowledge, skills that support admission into the program.

Appeal Process:

- Submit Appeal Request Form and documents required.
- Form must be submitted within 15 days of the date you were notified of your non-admission.
- We will communicate with you using your Sacramento State email.
- Appeal form and evidence must be submitted.
- Only submit one appeal per application term.
- Allow time for processing: Appeal decisions will be provided in order received and in a timely manner.
- To check the status of your appeal, contact your Graduate Academic Program Coordinator/department.
- All appeal decisions are final.

Submit Form

Reset Form