

Academic Student Employees (ASE) - UNIT 11

Instructional Student Assistant (ISA) / Graduate Assistants (GA) / Teaching Associates (TA)

Fall 2023

Time Line / Work Dates / Salary Schedule

Submit FALL 2023 Job Postings:

April 17, 2023

Posting Information: <https://www.csus.edu/graduate-studies/unit-11/faculty-staff-hiring-information.html#posting-open-positions-online>

Start Submitting OnBase Hires:

July 10, 2023

Priority Hire End Date – OnBase:

July 28, 2023

ASE/Unit 11 Hiring: <https://www.csus.edu/graduate-studies/unit-11/faculty-staff-hiring-information.html>

Minimum GPA Requirements (Use Cumulative GPA Only)

- Graduate Students: 3.0 GPA or better (newly admitted: 2.50)
- Undergraduate Students: 2.5 GPA or better (newly admitted 2.0)

Minimum Unit Requirements

- Graduate Students - Min: 4 units / Max: 12 units
- Undergraduate Students - Min: 6 units / Max: 15 units

Important Semester Dates

Fall 2023 Registration Starts:	April 17, 2023
<u>Continuous Enrollment Forms Due (Graduate Students Only)</u>	August 1, 2023
Grades Posted: Spring 2023 - May 24, 2023 / Summer 2023 -	August 22, 2023
Fall Semester Begins:	August 23, 2023
Fall Instruction Begins:	August 28, 2023
Fall Semester Ends:	January 4, 2024

ASE / Unit 11 Appointment Notification Letter – Approved *PRIORITY* ASE workers can expect their notification on or before:

- | | |
|---|-----------------|
| • Teaching Associates (TA) | August 07, 2023 |
| • Instructional Student Assistant (ISA) | August 11, 2023 |
| • Graduate Assistants (GA) | August 15, 2023 |

Fall 2023 Work Dates

- | | |
|--|---------------------------------|
| • Teaching Associate (TA): | 08 / 23 / 2023 – 01 / 02 / 2024 |
| • Instructional Student Assistant (ISA): | 08 / 28 / 2023 – 01 / 16 / 2024 |
| • Graduate Assistant (GA): | 09 / 01 / 2023 – 01 / 30 / 2024 |

Payroll and HR/Student Employee website:

<https://www.csus.edu/administration-business-affairs/human-resources/student-employment.html>

ASE – Unit 11 Salary – Click on salary link below for any updates on salaries.

- | | |
|--|--------------------------|
| • Instructional Student Assistant (ISA) Hourly Salary (1150/1151) | \$16.20 - \$21.62 |
| • Teaching Associate (TA) Monthly Salary (2354.01 - Graduate) | \$2,943 - \$6,891 |
| • Graduate Assistant (GA) Monthly Salary (2355) | \$2,943 - \$3,972 |

<http://www.calstate.edu/HRAdm/SalarySchedule/SalaryGrid.aspx?S1=1&F1=R11&D1=0&Page=1&Recs=15>