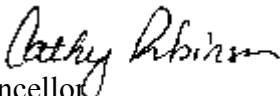



**THE CALIFORNIA STATE UNIVERSITY**  
**Office of the Chancellor**  
**401 Golden Shore**  
**Long Beach, CA 90802-4210**  
**(562) 951-4411**

**Date:** July 13, 2005 **Code:** **TECHNICAL LETTER**  
**HR/Salary 2005-13**

**To:** Human Resources Directors  
Associate Vice Presidents/Deans of Faculty Affairs  
Payroll Managers

**From:** Cathy Robinson  Assistant Vice Chancellor  
Human Resources Administration Cordelia Ontiveros   
Senior Director  
Academic Human Resources

**Subject:** **2005/06 Salary Program - Academic Student Employees (Unit 11)**

The California State University (CSU) has reached agreement with the International Union, United Automobile, Aerospace and Agricultural Implement Workers of America (UAW), AFL-CIO and its Local Union 4123 for the period of June 24, 2005 to September 30, 2008. This technical letter provides implementation instructions for the 2005/06 salary provisions.

**\$54 One-Time Lump Sum Bonus:**

- Each Unit 11 employee who receives pay for work performed between July 1, 2005 and December 31, 2005, is entitled to receive a one-time lump sum bonus payment of \$54.00 which must be paid no later than 20 days following issuance of the employee's first pay warrant earned during the aforementioned time period. For example, if the employee worked in July and will be paid for that work on August 1, 2005, the campus must issue the bonus payment to the employee no later than August 21, 2005.
- Campuses may process the lump sum bonus payment before regular pay is issued for the respective pay period.
- Unit 11 employees are eligible for only one \$54 bonus payment regardless of the number of pay periods worked or the number of positions held between July 1<sup>st</sup> and December 31<sup>st</sup>, 2005.

The following processing instruction is provided in Attachment A:

- Bonus/Additional Pay Programs – \$54 One-Time Lump Sum Bonus

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**Distribution:**

CSU Presidents	Vice Presidents, Academic Affairs
Vice Chancellor, Human Resources	Budget Officers
Vice Presidents, Administration	Director, CMS/SOSS
Vice Presidents, Student Affairs	

**General Salary Increase (GSI):**

- Effective October 1, 2005, all active Unit 11 employees will receive a 3.5% GSI. All Unit 11 salary range minimums and maximums will be increased by 3.5% as well.
- A subsequent implementation technical letter will be issued in September 2005, which will provide additional instructions.

**Minimum Salary Rate for Instructional Student Assistants (ISA):**

- Effective October 1, 2005, the salary range minimum for ISA classes (1150 and 1151) will be increased to \$8.00 per hour.
- A subsequent implementation technical letter will be issued in September 2005, which will provide additional instructions.

Questions regarding this bonus should be directed to Academic Human Resources at (562) 951-4503. This technical letter is available on Human Resources' Web page at: <http://www.calstate.edu/HRAdm/memos.shtml>.

CR/CO/gc

**PROCESSING INSTRUCTIONS  
PIMS Employment History System**

**Bonus/Additional Pay Programs**

**\$54 One-Time Lump Sum Bonus**

<b>PIP PROCESSING INFORMATION:</b>	
Processing Responsibility:	The campus is responsible for keying lump sum bonuses.
Processing Date(s):	Within 20 days of the employees first warrant issued between 07/01/05 and 12/31/05.
Earnings ID:	GV
Amount:	\$54
Subject to Retirement Withholding:	No
Taxable/Reportable:	Yes
Subject to Medicare/Social Security	Yes
Included in Calculation for Overtime:	No
Included in NDI/IDL Payments:	No
Additional Information:	Refer to Article 18