May 14, 2018

Dear Master Clinicians and Public School Interns:

Welcome to the Fall 2018 Public School Internship Reception and Training!

The nine-week (45 day) itinerant placement begins on approximately August 27, 2018 and ends on approximately October 26, 2018. The internship may not begin before August 27. SDC/CH placements begin on approximately October 29, 2018, and end nine weeks (45 days later), on approximately January 4, 2019.

Be advised that these dates are approximate and may change according to the particular public school calendar(s) under which you are completing the internship(s). You must complete 45 days of internship service in both itinerant and SDC/CH placements, so interns and Master Clinicians should calendar exact dates together. Because of this, students will need to plan subsequent hospital internship start dates carefully. You must obtain a minimum of 100 direct client contact hours at each site.

Excessive absences or school vacations will involve placement extensions. Please do not schedule job interviews or observations at future internship sites during your public school internship day.

Students are expected to observe one full day with the itinerant and one full day with the SDC teacher between now and the beginning of the placement. These observations will most likely need to be completed before the school summer recess, so please plan accordingly. Students must submit a one-page observation report, signed by the Master Clinician, at the first meeting of the SPHP 250 methods class.

All students have been issued a Certificate of Clearance through the California Commission on Teacher Credentialing (http://www.ctc.ca.gov/help/application/cert-of-clear.html) and have passed a TB screening. Master Clinicians will need to check with their districts regarding any additional district-specific requirements for fingerprinting/background check. Students will need to satisfy any such requirements for the assigned district prior to beginning the internship placement. These requirements may vary and Master Clinicians are required to ensure that they are completed at the district level.

The following information has been included in the electronic handbook and attachments that have been sent to each of you. This information will be discussed in detail at the Public School Internship Reception:

- Internship Policies, Procedures, and Practices
- Placement Syllabus—SPHP 295I/S
- Letter for school Principal/Site Administrator
- Important Department Policies
- Suggested timelines for participation: Itinerant and Special Day Class Placements
- Student Clinician Personal Objective Sheet
- Daily Treatment Log
- Reminder Memo for start of semester
- Master Clinician Receipt of Packet Form

We look forward to working with you!

Sincerely,

Robert Pieretti, Ph.D., CCC-SLP
Professor/ Public School Internship Coordinator
Department Chair