



2018 SACRAMENTO STATE PAYROLL CALENDAR

Payroll Website csus.edu/hr/departments/payroll

22 Days/168 Hours **JULY 2018** AY = 0 days

S	M	T	W	T	F	S
1	2 DD	3 ★	4 H	5	6 ⌘	7
8	9	10	11	12	13 \$\$	14
15	16	17	18	19	20	21
22	23 ▲	24	25	26	27	28
29	30	31 \$				

22 Days/176 Hours **OCTOBER 2018** AY = 22 days

S	M	T	W	T	F	S
	1 DD	2 ★	3	4 ⌘	5	6
7	8	9	10	11	12	13
14	15 \$\$	16	17	18	19	20
21	22 ▲	23	24	25	26	27
28	29	30 \$				

22 Days/176 Hours **AUGUST 2018** AY = 7 Days

S	M	T	W	T	F	S
			1 DD	2 ★	3	4
5	6 ⌘	7	8	9	10	11
12	13	14	15 \$\$	16	17	18
19	20	21	22 AB ▲	23	24	25
26	27	28	29	30 \$		

22 Days/152 Hours **NOVEMBER 2018** AY = 19 Days

S	M	T	W	T	F	S
			31 DD	1 ★	2	3
4	5 ⌘	6	7	8	9	10
11	12 H	13	14	15 \$\$	16	17
18	19 ▲	20	21	22 H	23 H	24
25	26	27	28	29 \$		

21 Days/160 Hours **SEPTEMBER 2018** AY = 20 days

S	M	T	W	T	F	S
					31 DD	1
2	3 H	4 ★	5	6 ⌘	7	8
9	10	11	12	13	14	15
16	17	18	19	20 ▲	21 \$\$	22
23	24	25	26	27	28 \$	29
30						

22 Days/136 Hours **DECEMBER 2018** AY = 18 Days

S	M	T	W	T	F	S
					30 DD	1
2	3 ★	4	5 ⌘	6	7	8
9	10	11	12	13	14	15
16	17	18	19 ▲	20	21 \$\$	22
23	24	25 H	26 H	27 H	28 H	29
30	31 H					

\$	Pay Day (Master)
DD	Direct Deposit (Master)
\$\$	Pay Day/Direct Deposit (Students, Hourly, OVT, Shift, Stipend)
H	Campus Closed/Holiday
	Academic Work Day

- ★ Time Reporting/Absence Entry Deadline
- ⌘ Timesheets and Absence Reports Due in Payroll
- ⌘ Absence/Online Time Reporting Approval Deadline
- ▲ Payroll Master Cutoff
(Docks, Address and Withholding Changes)

Academic Semester/Faculty Pay Distribution

Fall 2017 Semester - 8/22/18-1/2/19 (87 academic work days) 6 Payments per semester - Paydates = (1) 9/28/18, (2) 10/30/18, (3) 11/29/18, (4) 12/31/18, (5) 1/31/19, (6) 2/28/19 or 8/30/19* *Please Note: If teaching the Fall and Spring then payment 6 for Fall of 2018 will be on 8/30/19 and reflect the # of units taught in the Fall of 2018.