In-App Registration via Scheduler

Sac State Scheduler builds and visualizes alternative schedules for registration. Accessible with drag-and-drop ease from any device.

Quick Reference Guide

1. Navigate to Sac State Scheduler through your Student Center on MySacState. Select the Term in Scheduler.

2. Select the Criteria before adding courses. Adjust Course Status, Term, Instruction Modes, and more. Build breaks into your day that the system will schedule around.
3. Choose **Courses** from the list of applicable options. Each course will match your specified criteria and includes a description along with any prerequisites.

4. Select the **Back to Generate Schedules** button.

5. Before generating schedule, confirm **Course Selection and Breaks**. Use checkboxes to select what will be generated on the schedule.
Select **Generate Schedules**. The system will provide different views — variations of schedules matching your chosen criteria.

Select a **View**.

Example: Generated View
Information icon: Title, Description, Books required, Seats Filled & Capacity, and more for each course.

Lock: Locking a course further filters other view options to coincide with the locked view. This prevents TTH classes showing on a MWF schedule, etc.

Reserved Seats, aka Reserve Caps, are the number of seats in a section that are held for a specific student population. For example, a course necessary for a specific population or requirement may include seats set aside for them. These seats are unavailable to students not meeting the criteria.

Favorites: Save several different schedules. Quickly go back to a replacement in case your preferred one is unavailable.
Select the **Send to Shopping Cart** button.

Prior to registration deadline, you are able to **Swap, Edit, or Drop** courses within Scheduler.