



SACRAMENTO STATE



Redefine the Possible



INTERNATIONAL FACULTY & STAFF HANDBOOK



Professional Relocation, Immigration, Onboarding & Campus Navigation Guide

**WE SEE YOU.
WE VALUE YOU.
WE'RE HERE TO SUPPORT YOU.**

Together, we build futures and a stronger Sacramento State.



ARRIVAL



HOUSING



IMMIGRATION



TRANSPORTATION



BELONGING



WELLNESS



FINANCES



COMMUNITY

Designed to support international faculty, staff, scholars, researchers, and visiting employees transitioning to Sacramento State and the Sacramento region.



COMMITMENT
We are dedicated to your success.



EMPATHY
We understand the human experience behind every process.



GUIDANCE
We provide clarity, communication, and coordinated support.



TOGETHER
We thrive when our community feels supported and valued.

Strengthening Connections. Expanding Impact. Transforming Lives.

STRENGTHENING CONNECTIONS. EXPANDING IMPACT. TRANSFORMING LIVES.

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01: BEFORE YOU ARRIVE IN CALIFORNIA



Relocation planning and preparation guidance.

PRE-ARRIVAL CHECKLIST

Carry passport, visa documentation, immigration approval notices, official appointment letters, financial documents, and temporary housing confirmations before departure.

- Prepare sufficient funds for the first 30–60 days
- Research Sacramento climate and transportation
- Verify international banking access
- Retain digital and physical copies of important documents
- Review airport arrival and customs procedures

02: ARRIVING IN SACRAMENTO



Transportation, airport, and regional orientation.

Location	Travel Time	Notes
Sacramento (SMF) Airport	20–25 min	Closest airport to campus
San Francisco (SFO) Airport	1.5–2.5 hrs	Broader international connectivity
Amtrak Capitol Corridor	Regional	Bay Area–Sacramento rail connection

- Rental cars, airport shuttles, Uber, and Lyft are commonly used transportation options
- Sacramento Regional Transit provides local bus and light rail access
- Major grocery stores include Safeway, Trader Joe’s, Costco, Nugget, and Whole Foods
- Summer temperatures are often hot and dry while winters are generally mild

03: HOUSING & LIVING IN SACRAMENTO



Transitional housing and regional living guidance.

NINE TEN PLACE — SACRAMENTO STATE TRANSITIONAL HOUSING

Nine Ten Place is a faculty/staff transitional housing development supporting newly hired employees relocating to Sacramento.

Key Features:

- Walking distance to Sacramento State
- One- and two-bedroom apartments
- Washer/dryer and major appliances included

STRENGTHENING CONNECTIONS. EXPANDING IMPACT. TRANSFORMING LIVES.

- Six-month to one-year lease options (with possible extension)
- Approximately 10% below market-rate rents according to Sacramento State communications
- Intended primarily for newly hired faculty/staff relocation support

Official Resources:

- Website: <https://www.enterprises.csus.edu/property-services/nine-ten-place/>
- Video Tour: <https://www.enterprises.csus.edu/wp-content/uploads/910-University-Ave-Video-Compressed.mp4>
- Article: <https://www.csus.edu/news/newsroom/stories/2024/9/nine-ten-place-grand-opening.html>

Popular housing search platforms include Zillow, Apartments.com, Redfin, and HotPads. Employees should review lease duration, deposits, parking, utilities, and commute access before signing a lease.

Utility setup commonly includes electricity, gas, water, internet, and trash services.

Area	Approx. Commute	Community Character
East Sacramento	10–15 min	Established residential community
Midtown	15–20 min	Urban lifestyle and restaurants
Davis	20–30 min	University-oriented environment
El Dorado Hills	35–45 min	Family suburban community

04: SOCIAL SECURITY NUMBER (SSN)



Payroll, taxation, banking, and federal identification guidance.

A Social Security Number (SSN) is commonly required for payroll processing, taxation, banking, credit establishment, and DMV services in the United States.

- Nearest Social Security office: 8581 Folsom Blvd, Suite B, Sacramento, CA 95826
- Bring passport, visa, I-94, and employment verification documents
- Employees should wait for immigration arrival records to activate before applying
- SSN processing may take several weeks
- Employees should safeguard SSN information carefully

05: CALIFORNIA DRIVER'S LICENSE & DMV



Driver licensing, insurance and California residency requirements

Long-term international employees are encouraged to obtain a California driver's license and review California driving regulations and insurance requirements.

- Nearby DMV offices include Broadway DMV and Carmichael DMV
- California allows visitors to use a valid foreign driver's license for limited periods
- Long-term residents are generally expected to obtain a California driver's license
- California auto insurance is mandatory
- REAL ID documentation requirements may differ from standard licenses
- DMV appointments are strongly recommended

06: CAMPUS PARKING & TRANSPORTATION



Parking permits, mobility systems, and regional transit access

University Transportation and Parking Services (UTAPS) oversees parking permits, transportation services, shuttle programs, and mobility programs.

- UTAPS Welcome Center assists with parking permits and transportation questions
- Sacramento State utilizes a virtual permit system
- Regional Transit and bicycle commuting options are available
- Faculty/staff permits are required for most campus parking areas
- Employees should verify current permit pricing directly with UTAPS

07: DINING & CAMPUS LIFE



Campus dining, multicultural food access, and regional lifestyle resources.

Sacramento State offers multicultural dining and grocery options throughout the Sacramento region.

- Campus dining includes Engrained, The Serverly, Starbucks, Panda Express, and Einstein Bros Bagels
- Indian restaurants and grocery options are available along Folsom Boulevard and Howe Avenue
- Middle Eastern, Mediterranean, Mexican, and Asian restaurants are widely available
- International grocery stores and specialty markets are located throughout Sacramento

08: CAMPUS RESOURCES & NAVIGATION



Essential campus services, navigation resources, and operational support.

Resource	Summary	Website
University Union	Dining, meetings, campus events	theuniversityunion.com
The WELL	Fitness, recreation, wellness	thewellatsacstate.com
Library	Research and academic support	library.csus.edu
Human Resources	Employment and benefits	csus.edu/human-resources
UTAPS	Parking and transportation	csus.edu/parking-transportation

09: CAMPUS SAFETY & EMERGENCY INFORMATION



Emergency preparedness, campus policing, and safety resources.

Sacramento State Police Department provides emergency response, safety escorts, patrols, and emergency communication services.

- Emergency: 911
- Sacramento State Police non-emergency: 916-278-6000
- Emergency blue-light phones are located throughout campus
- Employees should enroll in campus emergency notification systems
- Annual campus safety reports are available through Sacramento State Police
- Employees should review parking lot and late-evening safety recommendations

10: EMPLOYEE RESOURCE GROUPS



Belonging, mentorship, affinity, and professional networking.

Sacramento State's Office of Inclusive Excellence supports Employee Resource Groups (ERGs) and affinity-based communities focused on belonging, inclusion, mentorship, and professional networking. Faculty/staff/scholars should verify current ERG participation information directly with Inclusive Excellence.

Asian Pacific Islander Desi American Faculty & Staff	Black Staff & Faculty Association (BSFA)
Chicana/x y Latina/x Mentoring Network (CHYLA)	Chicanx/Latinx Faculty & Staff Association (CHLFSA)
Chinese American Faculty and Staff Association (CAFSA)	Deaf Crip Mad Faculty and Staff Association (DCMFSA)
Disabled Faculty and Staff Association (DFSA)	Iranian Faculty and Staff Association (IFSA)
Jewish Faculty & Staff Association (JFAST)	Legacy Black Women's Professional Collaborative
Native American Faculty and Staff Council (NAFSX)	Queer and Trans Faculty & Staff (QTFAS)

South Asian Faculty & Staff Association (SAFSA)	Women in STEM Education (WISE)
Women of Color Collective (WOCC)	Muslim Staff and Faculty Association

New employees are encouraged to reach out to Employee Resource Groups directly to get support from members.

11: HEALTHCARE & WELLNESS



Medical services, employee wellness, and healthcare access information.

Employees should review Sacramento State Human Resources benefits pages for current healthcare and wellness information.

- Major Sacramento healthcare providers include UC Davis Health, Kaiser Permanente, and Sutter Health
- The WELL provides campus recreation and wellness services
- Urgent care and emergency room facilities are located throughout Sacramento
- Employees should verify healthcare provider participation through insurance plans

12: BANKING, FINANCES & TAXES



Financial systems, banking setup, and taxation considerations.

International employees may encounter unique financial and tax considerations during their transition to the United States.

- Opening a U.S. bank account typically requires identification and proof of address
- Credit history and credit scores play an important role in housing and financial services
- Federal and California taxes may apply depending on residency and employment status
- Employees should consult qualified tax professionals regarding treaty benefits and filing obligations

13: FAMILY & COMMUNITY RESOURCES



Community integration, family support, and regional resources.

Sacramento-area family, recreation, and community support resources.

- Sacramento Public Library: saclibrary.org
- City of Sacramento Resources: cityofsacramento.gov
- Sacramento County Resources: sacounty.gov

- Weekend destinations include Lake Tahoe, Napa Valley, San Francisco, and Yosemite
- Families are encouraged to research local school districts and childcare options
- International grocery stores and multicultural dining options are available throughout Sacramento

14: FIRST 30 DAYS QUICK START GUIDE

Operational onboarding priorities during the first month.

Week 1	Week 2	Week 3	Week 4
Onboarding paperwork Campus email ID card	SSN application Bank account Transportation	Healthcare review Building access (Keys) Office setup	Campus integration Community resources Professional networking