

Area of Interest	Category	Description	Total Votes
1 - Grant Award Management	UEI	Improve speed of reimbursements and overall customer service/reachability/responsiveness of UEI. Departments can become dissuaded from pursuing grants because accessing the funds is so difficult.	5
	Faculty Support	Grant application procedures and post-award management	3
	Academic Support Staff	It takes months of staff time and repeated submissions to get faculty additional pay approved and paid. It's taking so long that it isn't guaranteed that payments will fall into the budget year they were budgeted for	2
	Program Redundancy	Research Grants: RCA, Provost's research grants, President's Research grant	1
	Administration and Business Affairs	Our reimbursement for consultants and interviewees is slow and onerous with multiple questions being asked after the fact. We spend more in staff time than in reimbursement sometimes	2
	Faculty Support	Additional employment	1
2 - Class Scheduling	Academic Affairs	Class registration and drop/add procedures and waiting lists	4
	Student Affairs/Enrollment and Engagement	Course registration, troubleshooting registration issues	2
	Student Affairs	Orientation scheduling and execution	2
	Academic Support Staff	Classroom reservation and scheduling for courses	1
	Digital Transformation	Optimize Class Scheduling: Utilize AI to assist in creating class schedules that account for faculty availability and student needs, avoiding extreme schedules that are inconvenient for students.	1
	Digital Transformation	Integrate Forms into Workflows: Suggestions include better integration of forms into workflows, particularly for student inquiries and class scheduling.	0
3 - Procurement	Administration and Business Affairs	Procurement/Accounts Payable processes can take a very long time and make us look bad to outside vendors. This seems to be a staffing-shortage issue that needs to be addressed.	4
	Administration and Business Affairs	Vendor selection processes and purchase order creation	0
	Administration and Business Affairs	Contract drafting, review, and approval workflows	0
	Digital Transformation	Integrate Procard into One System: Consolidate Procard processes into a single system to reduce complexity and improve efficiency.	0
	Administration and Business Affairs	Our reimbursement for consultants and interviewees is slow and onerous with multiple questions being asked after the fact. We spend more in staff time than in reimbursement sometimes	2
	Administration and Business Affairs	Hospitality Justification Form: Abrupt rollout w/no instructions or training. Lack of guidance led to multiple errors due to uncertainty.	2
	Administration and Business Affairs	Hospitality Forms for Procard Statements	1

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4 - Brand Standards	University Marketing	Discuss Brand Standards. The standards act as an inflexible wall that makes it difficult to get approval. Why TM for off campus but not on campus purchases? Brand standards conflict with accessibility guidelines, specifically color for websites	4
	University Marketing	Branding standards for promotional items needs to soften and adhere to the realities of the items being given away. There is not room for department branding and university official logos on most items, nor is it always appropriate. Departments should be trusted to responsibly promote their areas to their audiences (students, community, etc.).	3
	University Marketing	Not everything needs to be green. It makes app promotional materials (brochures, flyers, etc.) look the same and indistinguishable from other areas on campus. Departments should be trusted to promote themselves appropriately.	2
	University Marketing	Streamline and modify University branding for non-designers ease of use - in process	1
5 - Concur and OnBase	Digital Transformation	Enhance Digital Tools: Improving the functionality of digital tools like OnBase and Concur to make form submission, approval processes, and document management more efficient.	3
	Faculty Support	Travel arrangement and reimbursement for academic conferences	3
	Administration and Business Affairs	Concur Review: some approvers are actually informational only. They could receive emailed notification rather than "approve" role	2
	Administration and Business Affairs	Travel management through Concur	2
	Digital Transformation	Improve Workflow Transparency: OnBase forms and processes should allow for workflow monitoring to reduce time wasted in tracking forms.	2
	Digital Transformation	Streamline Approval Processes: Simplify the approval processes in systems like Concur and OnBase to avoid redundant steps and make it easier to correct simple errors.	2
	Digital Transformation	Too many workflows have been pushed to MPPs in various units - especially ADs. Death by paperwork	2
	Digital Transformation	Rethink data retention as forms come to us via at least 3 different apps w/staff not included.	2
	Administration and Business Affairs	Concur Review: edits to requests/expenses at one level should not require the request/claim to start all over from the first level.	1
	Administration and Business Affairs	Pushing Concur work to faculty is a huge waste expertise and money	1
	Digital Transformation	Simplify the Concur Credit Card Application: Streamline the Concur credit card application form to make it less time-consuming and more user-friendly.	1
	Digital Transformation	Clarify OnBase Access Levels: Define clear access levels for OnBase users to improve security and workflow transparency.	1
	Digital Transformation	Enhance Workflow Charts: Implement workflow charts in OnBase to show where signatures are pending, helping staff to track the status of forms and know who to contact for updates.	0
	Digital Transformation	Use Concur for UFSS Travel Processes: Explore the possibility of using Concur for UFSS travel processes to streamline travel requests and approvals.	0

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6 - Software Licensing/ICT Reviews	Digital Transformation	ICT review should happen system-wide instead of campus-by-campus. All tech purchases are approved 23X CSU-wide vs. once for the system. This repetition slows the process, keeps purchasing from happening in a timely manner, and it is a waste of personnel time.	3
	Academic Support Staff	Support for academic software and technology tools. Improve the ICT Process by streamlining software renewals and equipment standards	2
	Digital Transformation	Centralize licensing for software and allow for purchasing at scale (Ex: FourWinds)	1
7 - Human Resources	Human Resources	Employee onboarding, including orientations and paperwork	3
	Digital Transformation	Automate Repetitive Tasks: Hiring students and processing paperwork each semester involves repetitive tasks due to unclear processes. Automating these tasks could save time and reduce errors.	1
	Human Resources	Reconsider the entire Personnel Transaction Form procedure	1
	Human Resources	Independent Contractor Process	1
	Human Resources	The ability to use spell check and see more than two or three lines at a time in the form itself for job description, performance review, etc.	1
	Human Resources	All forms and processes related to hiring is convoluted and difficult to work through. Each stage of the process has a different person handling so instead of seamless handoff at each stage one almost has to start from scratch at each stage of the process.	1
	Human Resources	Improving the speed of a decision being made on a candidate to their first day of work- remove log jams as it relates to compensation, especially when the requested compensation is within the posted salary range. Investigate the role internal gatekeepers could be playing in causing delays. It shouldn't take so long to get an offer to people and get them started working.	1
	Human Resources	Why haven't we adopted E-Verify?	1
	Human Resources	Independent contractor process feels unnecessary for repeat ICs, when there is a vendor that is brought in on a continual basis for unchanging work, there should be an abbreviated process.	1
	Human Resources	Reclass requests	2

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8 - Student Advising	Student Affairs	Transcript evaluation for transfer students	3
	Student Affairs/Enrollment and Engagement	Student advising, multiple, conflicting sources	3
	Student Affairs/Enrollment and Engagement	Transcript processing and degree verification	2
	Academic Affairs	Advising appointment scheduling	1
	Program Redundancy	Degrees Project and Student Success Centers, Advising Centers, FSMP, DEGREES, CAMPS, EOP, PER	1
	Student Affairs/Enrollment and Engagement	UGRD Graduation application review process	1
	Student Affairs/Enrollment and Engagement	Former student review done by degree advisors in OUR versus students who go through Hornet Attain vs straight re-application process vs. any other comeback programs	1
9 - Faculty Affairs	Faculty Support	Submission and review process for tenure and promotion	2
	Academic Support Staff	Lecturer contract processing/Evaluations	1
	Faculty Support	Onboarding process for new faculty members	1
10 - Curriculum	Academic Affairs	Academic Review - simple, non-substantive changes to existing courses can be updated/corrected more easily than full academic review.	2
	Academic Support Staff	Assistance with curriculum updates and catalog changes	1
11 - ASL and Captioning	Academic Support Staff	ASL and Captioning	2