

| EMPLOYEE GROUP                                                                                                                                                                | CYCLE             | EVALUATION PERIOD                                                                                                                                | DUE TO ELR BY                                    | *EVALUATIONS ARE CONSIDERED "LATE" IF RECEIVED BY ELR AFTER: |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------|
| Brand new MPP                                                                                                                                                                 | Initial 6 months  | 1st month to 6th month                                                                                                                           | End of 6th month                                 | 7th month                                                    |
| Brand new MPP                                                                                                                                                                 | Initial 12 months | 6th month to 12th month                                                                                                                          | End of 12th month                                | 13th month                                                   |
| MPP                                                                                                                                                                           | Annual            | July 1 to June 30                                                                                                                                | June 30                                          | July 31                                                      |
| Permanent Staff                                                                                                                                                               | Annual            | July 1 to June 30                                                                                                                                | June 30                                          | July 31                                                      |
| Temporary (Regular) Staff                                                                                                                                                     | Annual            | July 1 to June 30                                                                                                                                | June 30                                          | July 31                                                      |
| Probationary Staff                                                                                                                                                            | Probationary      | Depends on probationary evaluation timeframe per CBA                                                                                             | End of probationary evaluation timeframe per CBA | one month past each probationary evaluation due date         |
|                                                                                                                                                                               |                   | <a href="#">Click here to access the Performance Evaluation Timeframes website for more information about probationary evaluation timeframes</a> |                                                  |                                                              |
| Other Temporary Staff including Emergency Hires, Rehired Annuitants, and Casual Workers                                                                                       | n/a               | no evaluation required                                                                                                                           | n/a                                              | n/a                                                          |
| * LATE EVALUATIONS will be logged and filed, however, a list of late evaluations will be sent to the appropriate member of the President's Cabinet for discussion and review. |                   |                                                                                                                                                  |                                                  |                                                              |