

CSUS Executive Safety Committee (ESC)

Tuesday, March 26, 2024 11:00 am – 12:00 pm | ZOOM

ATTENDANCE AND PARTICIPATION ARE LISTED AT THE END

Note: If you no longer wish to be on the list, please get in touch with Risk Management Services, rms@csus.edu, (916) 278-6119

Call to order: 11:03 Gary Rosenblum

Review and approve minutes for February: Approved

Gary Rosenblum: Just as a friendly reminder, the Executive Safety Committee has its own landing page visible on the Risk Management website. And within that landing page, we post all the archived meeting agenda, minutes, and any associated reports that are discussed during the meetings going back 2017.

Every December, I send the President a summary of all our meetings throughout the year; all six of them.

Open Forum:

Michael Keenan: Last Thursday, there was some police activity on campus. Helicopters over head a perimeter that set up along the river. From what I understand, there wasn't any threat to students but it took a while to get there information out there. I know that the campus police sent out some communication that day and then they also sent its some other communication the next day saying that they are going to look into their communications. So, I just wanted to bring that up for discussion.

Gary: Sure, I've gotten some info from outside this meeting about the communication and the police activity on that day. Harvey, could you share a few thoughts from the police department about what went down?

Harvey Woo: Yes, sure.

We got a call from Sac PD asking for backup regarding a recent pursuit sparked by a shooting incident at the light rail. Initially, we were told it was a carjacking in progress. It turned out there was a homicide linked to the carjacking, and the vehicle was left in lot two. When we arrived, Sac PD and the Park Rangers had already set up a partial perimeter in the levy area but hadn't extended it to our campus yet. So, our campus physical security team reviewed all the camera footage that we have on campus to determine whether the suspects may still be on the campus.

This incident occurred during Spring break when our staffing was limited, with only two officers on duty that day. Upon receiving the report of the abandoned vehicle, our officers promptly responded to the location. Upon reviewing the camera footage, our team observed two individuals fleeing from the vehicle and running towards the levee. However, they lost sight of them shortly thereafter. Subsequently, another camera angle captured the same individuals heading north towards the levee and eventually towards the Howe Ave bridge, located off-campus. Based on this information, we adjusted our perimeter accordingly, as it was indicated that the individuals were no longer on campus premises.

One officer has to stay at the scene where the vehicle is at because we have to maintain a crime scene for the Sacramento PD. Another positioned himself in the north panel, the campus to assist with people coming into the campus to try to ward people off to let them know there's potential manhunt on the north end of campus. But there were some, conflicting info because Sacramento Police Department had the helicopter broadcasted to be on the lookout for particular subject. They were circling above the campus an issuing

information that was not consistent with ours. So, there were a bit of a confusion for the people on campus listening to the message on what they should do.

At the time the canvas, the campus was not locked down because there was no immediate threat but there was conflicting information from the Sacramento Police Department's helicopter conducting the man hunt broadcasted that they were on the lookout for particular subject and they were circling above our campus. They were not issuing information that was not consistent with our information. So, there was a bit of confusion there for those on campus listening to message which led to people to believe there's an immediate threat on campus

Manuel Lopez: Hello I am the steward for Academic Professionals of California, one of the unions here on campus. I wanted to bring up an issue that I've had issues with for the longest time and this came up again on Thursday. I work in Lassen Hall in the Admissions office and one of the issues that I'm concerned about is that many of the older buildings and the doors can't be locked from the inside; they have to be locked from the outside. This is the concern with an active shooter, someone will have to walk outside into the hallway, lock the door, and then come back inside.

I have brought this up before to management but you never get a real response about it. This is something we need to look at is how our doors can auto lock so that someone doesn't have to put themselves in danger to lock a door. I know Lassen Hall has that issue and specifically the admission office has that issue. But I think that something that needs to be addressed while we're talking about all these practices of active shooters and issues that might come up.

Gary: I believe over the last several years the campus has been working on locks and lock replacement in a number of buildings. I don't know where that program stands at this exact moment. But I know they've been going forward with some lock replacements.

Tim or maybe Harvey, do you have any thoughts on the lock situation on campus.

Harvey: Well fortifying and locking the campus, especially with exterior doors has been a big priority. It's been for several years now. We've been working with facilities to look at how to retrofit these particular doors. Many newer buildings on campus are ensuring emergency lockability, but retrofitting older ones poses challenges due to various door types—some needing smart features, others mechanical locks. Upgrades are happening gradually to accommodate different configurations and comply with safety regulations. It's an ongoing project, though specifics on current progress are uncertain.

Tim Bair: You know, we're actively seeking solutions. Like Harvey mentioned, with the multitude of doors and varying locking systems, our initial funding prioritized upgrading classrooms to lockdown capabilities. Now, we're brainstorming solutions for push bars and other components. It's a costly endeavor, but necessary.

Gary: Yeah, it's also about time and resources. How about we discuss between now and the next meeting, and prepare a presentation for the group to update them on the campus's status? It's important to understand the financial aspect—how much we've invested, what progress we've achieved, and what's next, considering the budget constraints we face.

Tim: We have the information for the ones that have been done and we will work through space management and other priorities; to go through as many as possible.

Gary: Would we consider it a security issue to let people know where we've upgraded the doors locks? Or electronically lock or anything like that. I doubt that's a security issue.

Tim: I wouldn't think so, No.

Gary: Alright, we can work through that and plan for a future meeting. So, we can bring more information to the Safety Committee and the campus community.

Nitin Roy: I joined a little bit late. Are we still talking about concerns? I have one but it can wait till the end.

Gary: We are still in open forum. We talked about the police event with the carjacking and the car involved was left on campus earlier this week. We haven't talking about the active shooter training which is coming up on the agenda.

Nitin: Oh, I can continue. Three weeks ago, as I was passing by Solano Hall, I witnessed a large lawn mower driving on the sidewalk with several students walking nearby, creating a sense of danger. The person operating the mower seemed careless. Suddenly, a large object from the ground was propelled by the mower and struck my leg forcefully. Fortunately, it wasn't serious, but it made me realize how dangerous the situation could have been if it had hit elsewhere. If you have any suggestions to think about that.

Gary: Interesting. So, the lawn mower was actually mowing lawn. Not like moving around on the roadway to get to its next position.

Nitin: Yes mowing. But its very fast and very close to place. The point is the lawn mower is very big and considering how he was driving is a big concern.

Gary: We can definitely note that. Anyone from facilities comment on the issue?

Tim: I think that student safety is important; we'll look at the situation. Sometimes we want the operators to always shut down the weed eater or a piece of equipment. If there's anyone nearby. This may be something we'll bring up and have them at their safety meeting. Talk about and make sure they're all being overly cautious when it comes to students near the equipment.

Gary: Good refresher and being alert of students during mowing. Thanks Tim and Nitin.

Don: Tim, I have a quick question. Is it just for the student safety, or is that also staff and faculty?

Tim: Yes, everyone's safety.

Lisa Johnson: Yes, there were a couple of things that we were talking about in our emergency planning meeting last week. One of the topics discussed were the availability of the floor marshal trainings and getting staff trained. If so, are they available online? I couldn't see them in the learning modules.

Another thing is, we've noticed that a number of evacuation plans are not updated. We have several staff in several buildings. The buildings that they are in don't have current emergency evacuation plans which is something we're going to need for our accreditation. So if people could assist me with that, I'd really appreciate it.

Gary: Is Janie in the meeting?

Don: Lisa, if you could send me a list of those that you've found that aren't updated; we could look into that. We will then send them a notice and post those.

Lisa: Sure, I can do that.

Don: And as for the training, reach out to Janie Mutchler and she could arrange something for you on that.

Lisa: They aren't available online?

Don: No not yet. She Typically does them through zoom and talks you through it. The training is about an hour and half to two hours.

Lisa: Thank you.

Gary: We'll get you what you need. It's been an eventful open forum, anyone else?

Michael: There has been some conversations in the chat. Mainly just wanted to make everyone aware of the link the for-reporting accidents or to call 8-2020 and make those reports there.

Gary: Thanks for promoting our 8-2020 hotline. That is exactly right! On our website we have the form where you can put concerns on or you can call from a campus phone to 8-2020. We will take all reports and make sure they are addressed.

New Business

Active Shooter Training

Gary: We also note that independently of the incident that we had on campus the other day; we also had what's becoming our annual spring break active shooter training drill coordinated by our Sacramento State PD and in conjunction with local law enforcement. Multiple buildings on campus are used. It's pretty sophisticated training. Harvey would you like to speak a little bit about it? Maybe review briefly what happened and what we got out of the training.

Harvey: Every year, we conduct active shooter training, encompassing all hazards. It's not just about active shooters; it covers any man-made emergency and its impact on the campus, along with law enforcement response. We involve regional assets and partnerships. This year, we had around 60 law enforcement officers from all 23 CSU campuses and regional colleges, including K-12 PD. Also participating were CSU Sacramento PD, Sacramento Sheriff's Department, Metro Fire Department, Coroner's office, Park Rangers, etc. It's invaluable to have these resources for coordinated emergency response on campus.

We simulated three different scenarios on campus, each representing varying threats and casualty levels, examining how law enforcement contains a scene and executes rescue operations. We activated the Emergency Operations Center (EOC), exploring how campus operations would be impacted during a man-made emergency. This provided a learning opportunity not only for senior leadership but also for managers and supervisors to understand their roles and support systems in an emergency. We also tested Business continuity as well as recovery. All of these many different components were utilized during this training.

All components were effectively utilized, and during the debrief after each incident, valuable learning opportunities emerged, allowing participants to understand their roles better in an emergency. This yearly training not only receives strong participation from law enforcement and rescue teams but also from the community, including volunteers from St. Francis High School and our staff. This hands-on experience offers insight into the psychology and group dynamics involved in crisis response, making it a valuable training environment. Lessons were learned regarding logistics, such as the involvement of the UTAPS Team and campus resource utilization, despite the significant training costs covered entirely by the police department's budget. Despite the expenses, participants unanimously agree that this annual training is indispensable and should continue.

Gary: Great, you mentioned the Emergency Operations Center (EOC). Jamie Mutchler, our campus emergency manager, couldn't join today's call, but we had a debriefing on the EOC. The EOC serves as a meeting room off-campus where the emergency operations team coordinates non-police operational functions. While the police handle active operations, the EOC serves as a command center in communication with the President and Cabinet for decision-making. It includes a planning group, logistics division, and

finance division. The logistics division focuses on acquiring necessary resources, such as counselors in the case of an active shooter scenario, arranging contracts, accommodations, and logistics. The finance division tracks time, labor, and financial implications of emergency response efforts. Additionally, the EOC manages public information and relations through press conferences and social media releases. It works behind the scenes to ensure coordination and effectiveness in emergency situations. Any questions or comments on our active shooter drill or the EOC in general?

Don: Moving on to the next topic, I want to commend Orlando Officer Mays and the entire Sacramento state PD team for their excellent organization of Monday's event. It was a great training session. Personally, I experienced being shot twice, having two heart attacks, and being revived once. It underscores the importance of CPR training for everyone.

Gary: Certainly. Our risk management group is actively involved in providing CPR training. While the training doesn't take place in our office, our staff members conduct multiple classes throughout the year to ensure everyone is trained in CPR.

Don: Meysee, Janie and I are the CPR and First Aid trainers. We will have sign ups available soon.

Gary: Alright, since you brought it up, I'll inform the group that we offer free training for those interested in first aid, including CPR. These classes are open to students as well.

Don: No, they're not. Only faculty, staff, and MPPs are eligible to participate. However, for students, it's organized through CCE.

Gary: Through American Heart?

Don: I always forget. Meysee do you know?

Jeanne Harris Van Dahlen: Thank you so much. Do you know if it's American heart certification, or is it's American Red Cross? There's a difference.

Don: We are certified by ECSI, Emergency Care & Safety Institute.

Old Business

Updating Pedestrian Driver Safety

Gary: We're working behind the scenes to put together a multi-pronged approach at this point in the semester. I am thinking that we will put our force and weight behind this effort for the upcoming semester. I also just received a note from Facilities that we've done some upgrading on stop signs, which is one positive note for improving our driving and pedestrian experience on campus!

Don: Yes, we initiated the pedestrian zone campaign during the summer. All digital signs across campus, including those in housing areas, displayed this information. Last week, a flyer highlighting the campaign was distributed to all 152 departments, with plans for further distribution through housing mailboxes. Additionally, Gary will collaborate with athletics to distribute half flyers. We're making continuous efforts to spread awareness about the pedestrian-only zone on campus.

Gary: Yes, I believe we're also refreshing our red A frame signs

Don: Yes, at the beginning of the fiscal year

Gary: The flyers will have a fresh appearance and won't be neglected. Our flyer begins with a casual "Hey, read this," departing from our usual formal style to make it more informative and engaging. Additionally, we're working on getting the pedestrian map posted on the campus website.

Don: Currently, we're collaborating with IRT to designate several locations. As of now, I believe it's displayed on the main outdoor displays across all 13 locations throughout campus. Additionally, housing, the Wells, the Union, and Lassen Hall are showcasing it.

Gary: We'll continue to distribute these brief notices regarding biking guidelines: where it's permissible to ride, avoiding restricted areas, and available parking spots. Additionally, we're currently working on electrifying some bike compounds to accommodate E-bikes and E-scooters, with CSOs ensuring security in these zones. This project is ongoing, managed by Facilities, and we anticipate it will be operational by fall, as confirmed by Glenn's nod. Any questions or suggestions regarding our bike and pedestrian safety initiatives are welcome. Although ideas like large nets to catch scooter riders were considered, they were ultimately voted no. I know speed bumps was one suggestion.

Don: Michael put the website to our pedestrians. Only zone and the chat that will be probably updated, and a little fancier in the future. But it's a start.

Brittany Anderson Steele: What is the policy regarding the parking of electric scooters and bikes within the building halls?

Gary: Technically our policy is a no. You're entitled to tell them it's against school policy; you're welcome to refer them to student affairs and for policy violation.

Brittany: we just have one that keeps parking it in the hall. I'm concerned about the potential obstruction during emergencies, especially if they're blocking evacuation routes.

Gary: The policy explicitly prohibits scooters from being parked inside buildings. Instead, we offer ample outdoor parking in multiple locations where individuals can securely park and lock up their scooters.

Brittany: Great thank you.

Meeting concludes at 11:45 AM

IN ATTENDANCE:

*Safety Committee Labor Representatives

Gary Rosenblum, AVP of Risk Management Services, Chair
Jasmine Razo, Student

Matt Kroner, Sergeant of CSUS Police Department
Academic Policies Committee

Michael Nguyen, AVP/ Executive Director of Inclusive Excellence

Elisa Trimboli, Manager of Anchor University Partnerships

Kevan Shafizadeh, Dean for the College of Engineering and Computer Science

Nayeli Parra Gonzalez, Youth Protection Analyst of Risk Management Services

Bob Hitomi, Environmental Specialist of Environmental Health and Safety

Glen Schaezlein, Building Trades Manager of Facilities

Tania Nunez, Director of Planning, Design, Construction

Luna, Student

Janie Mutchler, Emergency Manager of Risk Management Services

Sohnya Castorena, Student

Christina Lofthouse, Police Lieutenant of CSUS Police Department

Chet Madison, Chief of Police of CSUS Police Department

Bill Macriss, AVP/Chief of Strategic Partnerships for Student Affairs

Thomas Scarry, Occupational Safety Specialist of Environmental Health and Safety

Felicia Linstrot Johnson, AVP of Facilities Management

Todd Dangott, Director Risk Management
Martinique Baker, ASC of Student Academic Successful & Educational Equity Programs, CSUEU*
Harvey Woo, Lieutenant of CSU, Sacramento PD
Lynda Nakamura, Director of Digital Learning & Technology Solutions
Mark Hendricks, VP and Chief Information Officer
Jeanne Harris Van Dahlen, Sr. AVP of Student Health, Counseling & Wellness Services
Jennifer O'Neal-Watts, Copyright Specialist of University Library
Meysee Vang, EH&S Specialist of Risk Management Services
Behnam Arad Professor of Computer Science and Computer Engineering, Interim Dean
Nataly Andrade-Dominguez, Executive ASI President
Michael Keenan, OS Analyst of the College of Engineering & Computer Science
Troy Bettcher, Senior ELR Specialist of Employee & Labor Relations
Nitin Roy, Assistant Professor of Department of Public Health
Lisa Johnson, Associate Director of Student Health Services
Margaret Reece, Director, Operational Effectiveness & Efficiency
Steven Uzelac
Lisa Hammersley, Dean of the College of Natural Sciences & Mathematics
Sasha Danna, Office of General Council
Don Nahhas, Software & Data Analyst of Risk Management Services
Patrice Griffith, Director of Property Services, UEI
Matthew Mason, Transportation Maintenance, Teamsters*
Earl Grauto
Jeff Dierking, Director of University Transportation and Parking
Journey Thompson, Student Assistant of Risk Management Services
Oscar Castro, CCE-Facilities I/S ASST III
Nicole Fox, Assistant Professor of the Criminal Justice Division*
Summer Ventis, Assistant Professor of the Arts Department
Mark Hyde, Director of ELR
Jenny Le, Property Manager of UEI
Nate Rice, Officer of CSUS Police Department
Susan Colley-Monk, Risk Management Analyst of Risk Management Services
Janee Hardman, Industrial Hygienist of Environmental Health and Safety
Pam Robertson, Health Education Assistant of SHS-Clinic
Adell Seibles, Workers Compensation Manager of Risk Management
Carlotta Moore, CSUS Coordinator of McNair Scholars Program & Graduate Diversity Program
Veronica Boulos, Executive ASI Vice President
Tim Bair, Director of Facilities Operations
Brittany Anderson-Steele, Safety Manager of NSM
Shannon Datwyler Associate Dean for Student Success of College of NSM
Brent Moffatt, Physical Security & IT Manager of Security and Administration
Lovepreet Kaur, Student
Dania Santos-Cruz, UEI Real Estate Services
Adam Rechs, Professor, Department of Biological Sciences, College of NS&M
Tyler Harris, Director of Environmental Health and Safety
Manuel Lopez, Residency Coordinator of Admission and Outreach, EPC*
Jadie Beltran, ASI NSM Director
David Newman, Student
Mylah Nurse, Executive Assistant to the Dean of the College of Business
Cesar Rack, Equipment Systems Specialist of CSUS PD
Kevin Wehr, Associate Professor of the Sociology Department