



2026 WINTER COMMENCEMENT

HOW TO REGISTER & CLAIM GUEST TICKETS

STEP-BY-STEP GUIDE

REGISTRATION WINDOWS

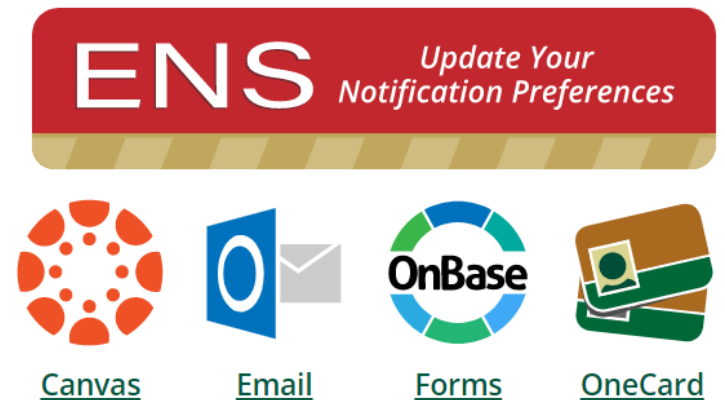
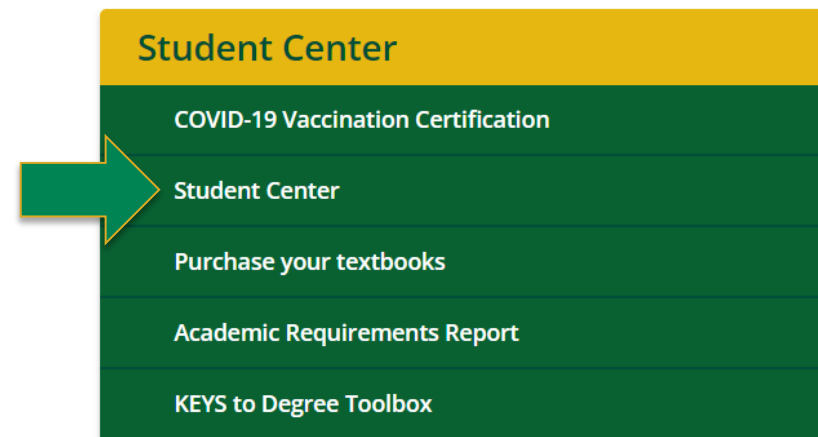
	General Registration Oct. 15 (9 AM) – Nov. 20 (Noon)	Late/Onsite Registration Nov. 30 (9 AM) – Dec. 19
Access to Guest Tickets		
Name to be displayed on Jumbotron during ceremonies		
Easy Check-In at G1C <i>(no additional check-in requirements)</i>		You will be required to check in at the onsite helpdesk when you arrive. Your grad card will not be pre-printed
Name Pre-Recorded		Your name will not be pre-recorded. It will be read aloud live during the ceremony

We strongly encourage you to RSVP by Noon on Nov. 20 to avoid any delays upon arrival for your ceremony at Golden 1 Center.

STEP 01

Log in to your Student Center (my.csus.edu)

PLEASE NOTE: Chrome is the recommended browser for accessing tickets. If using a phone or alternate browsers, your view may be slightly altered.



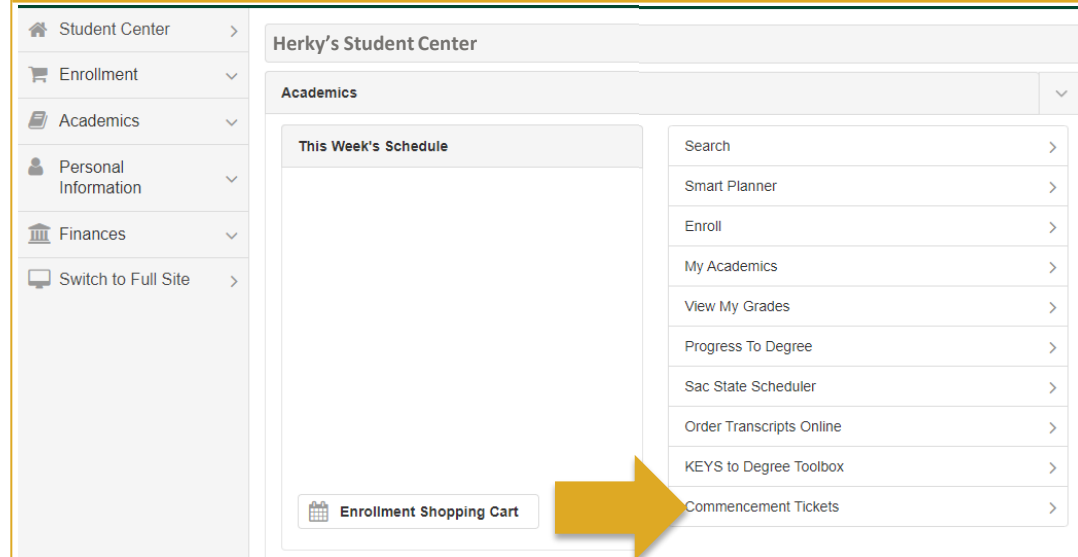
STEP 02

Click the “**Commencement Tickets**” link under the Academics tab

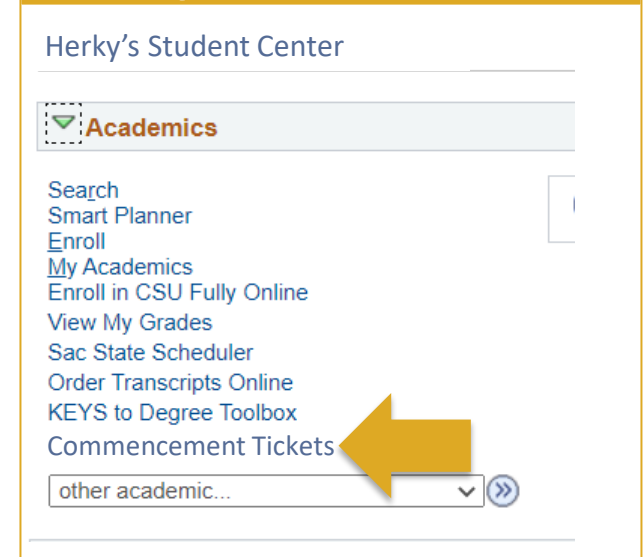
The “Commencement Tickets” link is only visible to eligible graduates with an expected graduation term of Fall 2026. If you do not see the link that means you are not eligible to register for the event. If this is an error, you can contact the Commencement Office at commencement@csus.edu.

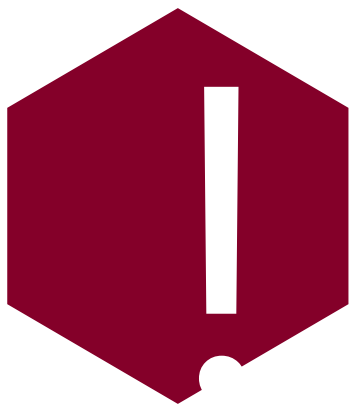
PLEASE NOTE: If a graduate registers and claims guest tickets for 2026 Winter Commencement but later updates their expected graduation term to any term other than Fall 2026, their ceremony registration will be canceled, and their guest tickets will be invalidated.

If Utilizing New Student Center:



If Utilizing 'Full Site' Version:





Please Note!

A common error graduates encounter is that they need to complete their task list in their Student Center before the link becomes visible to them:

If you need assistance removing the task list from your Student Center, please contact IRT at servicedesk@csus.edu.

The screenshot displays the Sacramento State Student Center interface. The left sidebar contains navigation links: Student Center, Enrollment, Academics (with sub-links for Class Schedule, Exam Schedule, Grades, View Transcript, Enrollment Verification, Holds, and To Do List), Personal Information, Finances, and Switch to Full Site. The main content area is titled 'To Do List' and includes a message: 'The following list is your current To Do items. To sort or filter your To Do items, change the options and select the Go button.' Below this is an 'Item List' table with columns: DEPARTMENT, TO DO ITEM, DESCRIPTION, STATUS, and LINK. It contains two identical rows for 'Financial Aid' with the task 'Apply for Aid' and status 'Initiated'. Below the 'Item List' is a message: 'You must complete your assigned Tasks in order to get to Student Center page. The following list is your current assigned tasks:'. This is followed by a 'Task List' table with columns: TASK, DUE DATE, STATUS, INSTITUTION, and CONTEXT INFORMATION. The first row in the 'Task List' is 'Sac State Emergency Contacts Verification' with a status of 'In Progress' and institution of 'Sacramento State'. This row is circled in red.

DEPARTMENT	TO DO ITEM	DESCRIPTION	STATUS	LINK
Financial Aid	Apply for Aid	File your financial aid application for the 2021-2022 academic year.	Initiated	For more information
Financial Aid	Apply for Aid	File your financial aid application for the 2021-2022 academic year.	Initiated	For more information

TASK	DUE DATE	STATUS	INSTITUTION	CONTEXT INFORMATION
Sac State Emergency Contacts Verification		In Progress	Sacramento State	

STEP 03

Click the "START HERE" button

If you have any questions about your ceremony, please contact commencement@csus.edu or visit the Sac State Commencement website at www.csus.edu/commencement for details.

**2026 Winter Commencement**

Your Name
Official Name on File

Log out
000000000
Student ID

My Ceremonies

Welcome! Complete or update your ceremony registration below.

Your College/Ceremony
 Saturday, December 19, 2026 at Ceremony Time
 Golden 1 Center, 500 David J Stern Walk, Sacramento, CA 95814

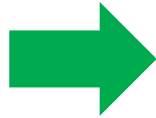
START HERE

Registration closes at 11/20/2026 12:00 PM PST

STEP 04

Complete the RSVP form

A
Confirm your
participation



Your College/Ceremony

 Saturday, December 19, 2026 at Ceremony Time

 Golden 1 Center, 500 David J Stern Walk, Sacramento, CA 95814

Will you be attending this ceremony?

☐ Yes, I will attend

☐ No

Cancel

Save & Continue

Registration closes at 11/20/2026 12:00 PM PST



Confirm your Graduate Information

Enter your cell-phone number for Commencement-related text messages. It's not mandatory, but highly recommended.





2026 Winter Commencement

Hercules T. Hornet

Official Name on File

Log out

000000000

Student ID

Your College

1 Contact

2 Name

3 Claim Tickets

4 Tickets

Confirm your contact & graduate info

Contact Information

University Email

HerkyHornet@csus.edu

Mobile Phone

(000)-000-0000

Providing your mobile number is optional and not required. However, adding it may be the fastest way to receive Commencement related messages, including updates about additional guest ticket availability, health and safety information, and emergency notifications. You may opt out of these messages at any time by texting MUTE.

Graduate Information

Expected Graduation Term

Fall 2026

College Description 1

Your College

Academic Plan Description 1

Your Major

If you notice any discrepancies, you must contact the Commencement Office by emailing commencement@csus.edu from your SacLink email account.

Back

Save & Continue

8

Confirm Your Name

You must select which name you wish to be read aloud and displayed.





2026 Winter Commencement

Hercules T. Hornet

Official Name on File

Log out

000000000

Student ID

Your College

1 Contact

2 Name

3 Claim Tickets

4 Tickets

Confirm your name & student details

Primary Name

Hercules T. Hornet

If you wish to change your primary name, you must contact the Student Service Center in Lassen Hall 1000 or at (916) 278-3625.

Preferred Name (if applicable)

Herky Hornet

If you do not see a preferred name listed, that means you do not have one in your Student Center. If you wish to add or change your preferred name, please review and follow the instruction on this webpage: <https://www.csus.edu/president/inclusive-excellence/toolkits/preferred-names-faq.html>, then log back in to this ticketing page for the name change to be reflected.

Name to be read aloud and displayed as you cross the stage (required) *

Primary Name

Preferred Name

If a suggested phonetic spelling appears below your name, select it to hear the pronunciation. If it isn't correct, update the phonetic spelling and select the sound button to listen again.

C.2 Confirm and Record Your Name

Please spell out the phonetic pronunciations of your first name and last name.

Please record your name pronunciation to ensure it is announced correctly at Commencement.

**2026 Winter Commencement**

Hercules T. Hornet
Official Name on File

Log out
000000000
Student ID

Your College

If no suggestion appears, enter the phonetic spelling yourself and select the sound button to hear it. You can adjust and listen as many times as needed until the pronunciation sounds correct. [Phonetic spelling guide](#)

Please note: The voice you hear is only a pronunciation preview. It is not the recording that will be used at your ceremony. Your phonetic spelling helps your name reader pronounce your name accurately.

Phonetic First Name
Her-kee

Phonetic Last Name
Hor-net

Phonetic Full Name
Her-Kee Hor-net

Please record your name pronunciation so it is announced correctly at commencement.

Recorded

▶ Play

Re-record

Back

Continue



Claim your guest ticket quantity from drop-down

Children who are two (2) years old or younger who will sit on a guardian's lap during the ceremony do not need their own ticket.

Please note: Guest tickets may not be sold or traded for anything of monetary value. Students may give unused tickets to peers who are participating in the same ceremony.

Students who sell tickets, are violating the law, and will be reported to the Office of Student Conduct for appropriate action that may include denial of access to participate in Commencement.



2026 Winter Commencement

Hercules T. Hornet
Official Name on File

Log out
000000000
Student ID

Your College

1 Contact

2 Name

3 Claim Tickets

4 Tickets

Claim your tickets

Tickets are required for entrance, can only be scanned once, and may not be sold or traded for anything of monetary value.

MAXIMUM	REMAINING
8	8
GENERAL SELECTED	TOTAL SELECTED
0	0

General Guest Tickets

Number of General Guest Tickets

Select

Back

Complete Registration



E

Review Info and Hit
"Complete
Registration"

Click this box if you wish to be notified early if additional tickets become available. Be sure to provide your cell phone under "Confirm your contact & graduate info" in Step 4.B.





2026 Winter Commencement

Hercules T. Hornet
Official Name on File

Log out
000000000
Student ID

Your College

Tickets are required for entrance, can only be scanned once, and may not be sold or traded for anything of monetary value.

MAXIMUM	REMAINING
8	3
GENERAL SELECTED	TOTAL SELECTED
5	5

General Guest Tickets

Number of General Guest Tickets

5

Extra guest ticket interest

Would you like to be notified if additional tickets become available?

☐ Yes, record my interest

Be sure to OPT in to SMS messaging to receive the first notification if additional guest tickets become available. Please note that additional tickets are not guaranteed.

Back

Complete Registration

STEP 05

Get Your Guest Tickets

A

- A. You can email tickets separately to recipients OR
- B. You can print each ticket or all tickets at once

Note: You can *email* OR *text* tickets to individual recipients when registering on your mobile device

1 Contact 2 Name 3 Claim Tickets 4 Tickets

Tickets

< Ticket 1 of 5 >



SACRAMENTO STATE

2026 Winter Commencement
Your ceremony name

Saturday, December 19, 2026 at Your ceremony time



General Admission

Golden 1 Center
500 David J Stern Walk, Sacramento, CA

Tickets are required for entrance, can only be scanned once, and may not be sold or traded for anything of monetary value.

Doors open 90 minutes prior to ceremony start time.

Please visit www.golden1center.com/visit/prohibited-items for the venue's prohibited items.

<https://www.csus.edu/president/commencement/>

SHARE TICKETS

5 tickets were claimed. Each ticket needs an email address or a mobile number. Send appears after that is entered. To send tickets via text message, please log in from your mobile device.

Guest Ticket 1

Email Mobile

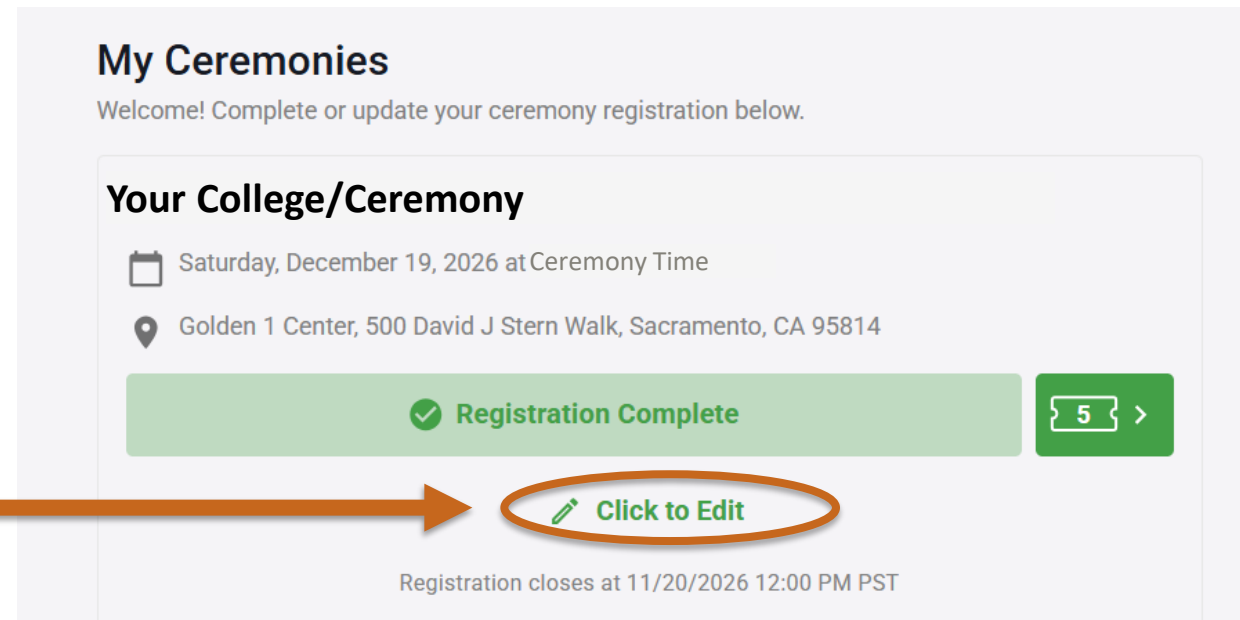
Email address

Print this ticket

Back Print all tickets

B.1

If you need to make any edits to any parts of the registration process, you will be able to log back in and access your *claimed* or *unclaimed* tickets through the link in your Student Center, up until your Commencement date. Please take note of the items that have hard deadlines.



My Ceremonies
Welcome! Complete or update your ceremony registration below.

Your College/Ceremony

📅 Saturday, December 19, 2026 at Ceremony Time

📍 Golden 1 Center, 500 David J Stern Walk, Sacramento, CA 95814

✅ Registration Complete 5 >

 [Click to Edit](#)

Registration closes at 11/20/2026 12:00 PM PST

An orange arrow originates from the text box above and points directly to the 'Click to Edit' link, which is circled in orange.

To change a recipient, click on the lock icon

To add or remove tickets, click “Change Claimed Tickets”

1 Contact 2 Name 3 Claim Tickets 4 Tickets

5

You have 5 general guest tickets.

View Tickets

My Ceremonies

Change Claimed Tickets

Guest Ticket 1

Email

Mobile

example@email.com

This ticket is being sent via email. To change the recipient, select Unlock.

 Print this ticket

Back

Print all tickets

NEED ASSISTANCE?

CONTACT US:

commencement@csus.edu
csus.edu/commencement