

**ASIAN PACIFIC ISLANDER DESI AMERICAN FACULTY AND STAFF ASSOCIATION
(APIDAFSA)**

at California State University, Sacramento (Sacramento State)

Article I. Purpose

Section A. The purpose of this organization shall be to:

1. Establish and facilitate communication amongst Sacramento State Asian, Pacific Islander, and Desi American (APIDA) faculty, staff and students, members of the Sacramento community, and all other interested persons within the university, state and nation.
2. Instigate action for the better understanding the diverse histories and experiences of APIDA faculty, staff, and students.
3. Promote the leadership, education and opportunities for APIDA faculty, staff, and students through programming, events, and community action.
4. Provide services to Sacramento State and our regional community.
5. Gain a broad professional awareness and contribute to the resolution of problems in education.

Article II. Definition

1. "Asian Pacific Islander Desi Americans" refers to anyone of Asian, Pacific-Islander, and South Asian descent.
2. "Interested Persons" shall be defined as any person without regard to race, color, age, disability, national origin, religion, gender or sexual orientation.

Article III. Name and Affiliation

Section A. The name of this organization shall be the Asian Pacific Islander Desi American Faculty and Staff Association, hereinafter referred to as "APIDAFSA."

July 15, 2020

Section B. APIDAFSA is recognized as an organization by the President of Sacramento State and is subject to all the privileges and obligations set forth by the President of Sacramento State and the State of California.

Section C. It is the intent of this organization to uphold and abide by pertinent State and University laws and regulations.

Article IV. Membership

Section A. All faculty, staff, and administrators of Sacramento State are eligible to join the APIDAFSA.

Section B. Dues are required for membership.

Section C. Only due paying members may participate in decisions affecting the goals of the organization, be elected to office, vote, debate, or represent the organization.

Section D. There shall be no membership discrimination on the basis of race, sex, religion, national origin, or sexual orientation. The APIDAFSA reserves the right to eject any member who does not co-exist with professionalism, goals, and standards of the association.

Section E. This organization or any of its members shall not intentionally conspire to commit any act which causes or is likely to cause bodily danger, or physical or emotional harm to anyone.

Article V. Officers

Section A. The APIDAFSA may elect the following officers: Chair, Vice-Chair, Secretary and Treasurer.

Section B. The duties of these officers may be:

1. Chair

- a. Shall preside at all APIDAFSA and Planning Committee meetings.
- b. Shall set the vision and future direction for APIDAFSA.
- c. Shall exercise general supervision over the APIDAFSA organization.
- d. Shall work with all officers in keeping a notebook of duties and procedures performed in the term of office to be a record for the succeeding officer.
- e. Shall appoint committees and serve as an ex-officio member of such committees.

2. Vice Chair

- a. Shall preside at all APIDAFSA and Planning Committee meetings in the absence of the Chair.
- b. Shall assist the Chair in setting the vision and future direction for APIDAFSA.
- c. Shall work with the Chair and other officers in keeping a notebook of duties and procedures performed in the term of office to be a record for the succeeding officer.
- d. Shall submit a year-end-report to the membership at the end of each academic year.

3. Secretary

- a. Shall keep records of all APIDAFSA and special meetings.
- b. Shall keep a current list of all the officers and individuals serving on the Planning Committee.
- c. Shall keep a current record of decisions.
- d. Shall keep a current notebook of duties and procedures performed in the term of office to be a record for the succeeding officer.

4. Treasurer

- a. Shall disburse funds in accordance with strict accounting principles and provisions and according to the budget as approved by the APIDAFSA.
- b. Shall keep financial records in accordance with accepted business practices.
- c. Shall be in charge of all funds dispersed and/or raised through activities of the APIDAFSA.

Section C. Voting

1. All paid members shall be able to vote.
2. The APIDAFSA's decisions shall require a majority vote or quorum unless otherwise specified in the bylaws.

Section D. Elections

1. Candidates for office shall be paid members in the APIDAFSA.
2. The new officers shall be elected from paid membership at the end of each academic year.
3. Vacancies in offices shall be filled in the following manner:
 - a. The Vice Chair will serve as Chair until an election can be held and all officers and members shall be eligible to run for Chair.
 - b. All other vacancies shall be filled by an election at the meeting following the vacancy.
4. Officers may be recalled by a $\frac{3}{4}$ majority vote of APIDAFSA's paid membership.

Section E. Term of Office

1. Term of office shall be one year.
2. Officers may be re-elected.

Article VI. The Planning Committee

Section A. The Planning Committee

1. Shall be composed of the officers and other volunteer participants (event coordinator, faculty liaison, staff liaison, and student liaison) responsible for planning annual educational workshops, professional development activities, social events and/or other related programming.
2. Shall have the authority to carry out the provisions of these bylaws and to expend funds provided for in the APIDAFSA corporation account.
3. The Planning Committee shall meet on a monthly basis, including the summer.

Article VII. APIDAFSA Meetings

Section A. The APDAIFSA general public meetings shall be held at least twice each a semester and four times during the academic year.

Section B. The first meeting of the year must be held within one month after the beginning of the fall semester.

Article VIII. Quorum

Section A. One fourth (1/4) of the paid members shall constitute a quorum.

Article IX. Amendments

Section A. Amendments shall be made with a majority vote of the Planning Committee.