

SFSA By-Laws

Article I – Organization Name

The name of the organization shall be South Asian Faculty and Staff Association of California State University, Sacramento, hereafter referred to as SAFSA.

Article II – Mission & Goals

Mission

SAFSA is an inclusive, equitable, secular, anti-racist, and culturally informed community which is open to all current and emeritus faculty and staff. Our mission is to advance knowledge, creativity and understanding of South Asian cultures, practices, the diversity of traditions, and intersectionality of South Asian experiences.

Goals

1. To provide a supportive, affirmative and safe community for students, faculty and staff identifying as South Asian on campus.
2. To organize programs and events that will foster belonging and open- up spaces for all South Asian immigrants and South Asian Americans to represent themselves.
3. To establish connections and create networking opportunities with alums and community members for career development and progress.
4. Elevate, support and affirm inclusive cultural practices that will contribute to interactions among diverse communities within campus.
5. Foster an environment where members from different minority communities can thrive.

Article III – Membership

Membership is open to all current and emeritus Staff, Faculty and Administrators who are members of the campus community and are committed to advancing the mission and vision of SAFSA. Annual membership fees will be determined and voted on by the Executive Committee. Annual membership is maintained through completion registration, payment of the membership fee and participation in at least two events per academic year. All members are eligible for office.

Article IV: Structure & Operations

SAFSA organizational structure comprises of at-large members and an executive committee. All current SAFSA members are eligible to serve on the Executive Committee, which should include at a minimum one faculty and one staff representative. Interest in serving on the executive committee may be indicated in the annual membership registration form and elections will be held annually to select Executive Committee members.

Following are the positions within the Executive Committee with the respective roles & responsibilities:

1. President – serves as Chair of the Executive Committee and advances the mission & vision of the organization. President will be responsible for budget allocations and signing checks.
2. Vice-President – Serve as President when the President is not available. Assist the President in advancing the mission and goals of the organization. Maintain records of organization activities, including events, attendance and Notes. Can also sign checks.
3. Treasurer – In-charge of budget and other fiscal responsibilities.
4. Tech Head – Creates and helps maintain the website.
5. Liaison – Establishes and maintains relationships among various campus entities, will also contribute to building relationships with alumni and other community members outside campus.
6. Student support coordinator – Reaches out to and works with students. Will also maintain Minutes.
7. Directors-at-Large – Upto 7 members, including the past president.

Article V: Meetings

The committee shall meet once a month for event planning and for assessing ways to advance the mission and goals of the organization. Roberts Rules will be followed for conduct of meetings.

Article VI: Amendments

These By-Laws may be altered, amended, repealed and/or added to by an affirmative vote of not less than 2/3 of all members at a Board of Directors Meeting.

APPROVED ON: