



California State University, Sacramento
Native American Gravesite Protection, Repatriation & Healing
6000 J Street • Sacramento Hall 206 • MS 6022 • Sacramento, CA 95819
T (916) 278-7737 • F (916) 278-6959 • www.csus.edu

NAGPRA Organizational Chart and NAGPRA Role Descriptions

President's Designee- Appointed by the University President to act as the campus' primary administrator for all repatriation related activities. The Designee ensures the University complies with all repatriation laws and policies, monitors all repatriation related activities, provides the resources necessary to support repatriation, and oversees the NAGPRA and Office of Tribal Affairs staff. They also ensure the campus Repatriation Implementation Committee meets in accordance with the systemwide NAGPRA Policy. The Designee can make final decisions related to repatriation, on behalf of the President.

Repatriation Coordinator and NAGPRA Program Analyst- The primary point of contact for all repatriation related activities and communications for the University. They are the liaison between the campus NAGPRA program and all other involved parties¹. They initiate, schedule and lead all repatriation related consultations and meetings; oversee all administrative and repatriation related activities to ensure the University's compliance with relevant repatriation laws and policies; oversee the creation and management of all repatriation related documentation, communications, and databases; and develop and manage the program's budget. They take direction from and work with the Designee, and directly supervise all NAGPRA staff. All Tribal claims and requests should be sent to the coordinator.

NAGPRA Collections Analyst- Collaborate with and assists the Repatriation Coordinator on all aspects of NAGPRA/CalNAGPRA compliance and administrative tasks. They also work with the Collections Manager to catalog and organize NAGPRA collections. They create and maintain documents and databases related to NAGPRA/CalNAGPRA collections and document the proceedings of all NAGPRA/CalNAGPRA related meetings and consultations. When needed, they assist with Tribally initiated collections work such as rehousing and catalog verifications.

NAGPRA Assistant- Assists the Coordinator, as directed, with actions necessary for the University's compliance with relevant repatriation laws and policies. When needed, they assist with Tribally initiated collections work such as rehousing and catalog verifications.

Senior Advisor to the President on Tribal Affairs- Advises the Designee and Coordinator on repatriation related matters, as requested. May be requested to initiate communications or set up meetings with Tribes on repatriation related matters.

Advisor to the President for Tribal Community Relations and Native Student Success- Advises the Designee and Coordinator on repatriation related matters, as requested. May be requested to initiate communications or set up meetings with Tribes on repatriation related matters.

Collections Manager- Maintains documentation and databases related to collections stored on campus, some of which are under the control of other agencies and institutions. They ensure all collection storage spaces have restricted access and meet the required standards. For the purposes of NAGPRA, the Collections Manager creates and sends for signature all Transfer of Control, Held-In-Trust, Physical Release of Objects, and Deaccessioning forms. When needed, they assist with Tribally initiated collections work such as rehousing and catalog verifications.

¹ Such as representatives of sovereign Native American Communities, the National NAGPRA program, the California Native American Heritage Commission (NAHC), University and CSU systemwide officials, controlling agencies/institutions, the campus NAGPRA Implementation Committee, Office of Tribal Affairs, and the President or NAGPRA Designee.

