



COVID-19 Safety - GUIDELINES FOR UNIVERSITY EVENTS

From July 20, 2021 - further notice.

Event Definitions:

1. **University Event:** An event that brings together persons from the campus community only, and takes place on campus or at a University or Auxiliary facility, which includes students, faculty, and staff and Auxiliary personnel. An example is a student recital with an audience of other students, and faculty that utilizes support staff.
2. **Public University Event:** A University Event that also includes members of the public. An example is a sports event with spectators that include the public, or a theater event that is open to student's families.
3. **Third Party Event** is an event that brings together persons from an organization or entity that contracts with Sacramento State or any of its auxiliaries to access the CSU Sacramento campus for their program or event, and which involves only participants from that third party. This type of event may also include a small number of University employees or students, or Auxiliary employees in a supporting role, but it is occurring because an outside entity rented a campus space. An example is a local day camp bringing counselors and children onto campus for a sports camp, with or without participation by a few athletics department coaches.
4. **Fully Vaccinated persons (FVP):** Persons are defined as "Fully vaccinated" for COVID-19 ≥ 2 weeks after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna), or ≥ 2 weeks after they have received a single-dose vaccine (Johnson and Johnson (J&J)/Janssen). For employees who have been vaccinated outside of the United States, the vaccine must be listed for emergency use by the World Health Organization. [\[Source: CDC\]](#)
5. **Unvaccinated Persons (UVP):** Persons are defined as "Unvaccinated" for COVID-19 if they do not meet the above referenced criteria or they decline to affirm that they have been fully vaccinated. Persons who have a valid exemption from vaccination are also defined as "Unvaccinated."
6. **Vaccine Attestation:** A University management process whereby a person participating in an event is asked to voluntarily provide a physical indication of their status as fully vaccinated for the purpose of meeting State safety regulations and guidelines. This process is not required for any event, but it may be added to the Safety Plan on a case by case basis, and may include but is not limited to, a sign in sheet that states that the undersigned are fully vaccinated, or a gatekeeper checking each individual's personal vaccination record card upon entry.

1. University Events:

- a. The University department or Auxiliary producing the event (Organizer) or controlling the venue where the event will be held (Venue) will utilize the applicable safety protocols that are in effect at the time the event is being planned.
- b. If there are questions about how that Guidance is to be implemented for the event, the Organizer or Venue will consult with University EHS (8-2020) while the event is being planned.
- c. The University will provide any face coverings, hand disinfectant or disinfecting wipes as needed and/or requested by University and Auxiliary participants.

2. Public University Events:

- a. The University department or Auxiliary producing the event (Organizer) or controlling the venue where the event will be held (Venue) will utilize the applicable safety protocols that are in effect at the time the event is being planned.
- b. If there are questions about how that Guidance is to be implemented for the event, the Organizer or Venue will consult with University EHS (8-2020) while the event is being planned.
- c. The University will provide any face coverings, hand disinfectant or disinfecting wipes as needed and/or requested by University and Auxiliary participants.

3. Third Party Events and activities:

- a. All these events, indoors or outdoors, utilize the standard system that includes Space Management or other appropriate campus entity to find the appropriate potential space on campus.
- b. In addition to standard documentation (insurance, etc.) required, the Third Party organization will submit a written COVID-19 Safety Plan for the event that explains how they will comply with current public health guidelines, and sign a COVID-19 waiver (Appendix 1, below) both of which will be reviewed and approved by Risk Management before final approval of the event.
- c. For Third Party Events where Youth under the age of 18 may be present and participate, in addition to standard required documentation (insurance, etc.), the Third Party organization will submit a written COVID-19 Safety Plan for the event that explains how they will comply with current public health guidelines, a completed [University Youth Protection Checklist](#), and sign a COVID-19 waiver (Appendix 1, below), all which will be reviewed and approved by Risk Management before final approval of the event.
- d. Based on the nature of the event and the Third Party's COVID-19 Safety Plan provided, University Risk Management may require additional safety protocols for the event, including but not limited to restrictions on the number of people who can participate in a specified room, vaccine attestation, mandatory face coverings, and safety procedures for University or Auxiliary employees or students who may be involved.

- e. No events over 10,000 persons indoors or outdoors will be approved.
- f. The organization will inform the University in the event that any participants test positive for COVID-19 up to 48 hours after being on campus. (RMS@csus.edu)
- g. The organization does not provide to the University any participant documentation for vaccination, just a written summary of their plan.
- h. While the University does not provide any face coverings to third party participants, disinfecting hand sanitizer and wipes may be available as part of the building operation.

The requirements in these Guidelines are subject to change without warning or notice because they are based on guidance from State and Federal agencies that may change their guidance without warning or notice. In addition the CSU System may provide requirements or policies that impact these Guidelines.

APPENDIX 1.

THIS WAIVER IS FOR THIRD PARTY EVENTS ONLY

RELEASE OF LIABILITY, PROMISE NOT TO SUE, ASSUMPTION OF RISK AND AGREEMENT TO PAY CLAIMS

Organization Name:	
Authorized Organizational Representative (AOR):	
Organization Contact Name:	
Organization Contact Phone:	
Organization Contact Email:	
Activity:	
Activity Date(s) and Time(s):	
Activity Location(s):	

REPRESENTATIVE is an Authorized Organizational AOR (AOR) who is authorized to sign on behalf of the proposing organization. AOR agrees to the following waiver of liability and indemnity provisions on behalf of the organization:

In consideration for being allowed to participate in or perform this Activity, on behalf of myself and my Organization, next of kin, heirs and representatives, AOR **releases from all liability and promise not to sue** the State of California, the Trustees of The California State University, California State University, Sacramento and their employees, officers, directors, volunteers and agents (collectively “University”) from any and all claims, **including claims of the University’s negligence**, resulting in any physical or psychological injury (including paralysis and death), illness, damages, or economic or emotional loss I may suffer because of my participation in this Activity, including travel to, from and during the Activity.

AOR acknowledges that all participants from the organization are voluntarily participating in and or performing this Activity and has informed them accordingly. AOR is aware and has made participants in the organization aware of the risks associated with this Activity, which include but are not limited to physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and/or death. AOR understands that these injuries or outcomes may arise from my own or other’s actions, inaction, or negligence; conditions related to travel; or the condition of the Activity location(s). **Nonetheless, AOR assumes on behalf of the organization all related risks, both known or unknown, of participation in and or carrying out this Activity, including travel to, from and during the Activity.**

AOR agrees to **hold** the University **harmless** from any and all claims, including attorney’s fees or damage to that may occur as a result from this Activity. If the University incurs any of these types of expenses, AOR agrees to reimburse the University.

If medical treatment is necessary, AOR agrees to be financially responsible for any costs incurred as a result of such treatment and will not hold the University responsible for any claims resulting from medical treatment.

There is an increased risk of exposure to the novel Coronavirus Disease 2019 (COVID-19) and other public health risks. AOR agrees to inform all participants from the organization of these

risks and comply with all COVID-19 guidelines set forth by the California Department of Public Health, and Center for Disease Control and Prevention (CDC), and if participants are under 18 years old, the CDC “Guidance for Operating Youth Camps”.

If participant(s) are unvaccinated and have been exposed within the last 14 day, or if any participant(s) are experiencing symptoms of COVID-19, please refrain from entering the campus property.

THE UNDERSIGNED, WHO IS AUTHORIZED TO REPRESENT THE ORGANIZATION (AOR) HAS CAREFULLY READ THIS WAIVER OF LIABILITY AND INDEMNIFICATION AGREEMENT AND UNDERSTANDS ITS CONTENTS. AOR IS AWARE THAT THIS IS A COMPLETE RELEASE OF LIABILITY OF THE UNIVERSITY BY AOR ORGANIZATION.

I am 18 years or older. **I understand the legal consequences of signing this document, including (a) releasing the University from all liability, (b) promising not to sue the University, (c) and assuming all risks of for this Activity, including travel to, from and during the Activity.**

I understand that this document is written to be as broad and inclusive as legally permitted by the State of California. I agree that if any portion is held invalid or unenforceable, I will continue to be bound by the remaining terms. A copy of this agreement shall suffice as original.

I have read this two (2)-page document, and I am signing it freely. **No other representations concerning the legal effect of this document have been made to me.**

AOR Signature: _____

AOR Name (print): _____ Date: _____