

**2012-13 FACULTY SENATE  
GRADUATES STUDIES POLICIES COMMITTEE**

**MINUTES**

Approved: *October 02, 2012*

**September 18, 2012**

Members Present: Barakatt, Blanton, Cowan, Hamilton (Chair), Hembree, Kaplan, Miller, Reddick, Sprott, Wassmer  
Members Absent: Heather (Sabb)  
Guests: Sue Holl (Chair of Mech. Engin.), Chevelle Newsome (Dean, Graduate Studies)

1. **Call to order:** Called to order at approximately 8:30 a.m.
2. **Minutes of September 4, 2012:** were approved as distributed.
3. **Information Items**
  - a. **Report from Chair:**
    - Chair Hamilton announced that CPC would be addressing credit hour definitions soon. She will be meeting with Chair Biagetti of CPC to discuss this matter.
    - Volunteers were sought to serve on an IPP taskforce/workgroup. Cowan volunteered. Her name will be forwarded to Faculty Senate Chair Hechsh.
  - b. **Report on Executive Committee actions:**
    - No actions were reported.
  - c. **Report on Senate actions:**
    - Miller reported that the Humanities MA had been approved by the Senate.
  - d. **Report on CSU actions:**
    - No actions were reported.
  - d. **Report from Graduate Dean:**
    - Dean Newsome reported that there had been discussion surrounding International Student Conditional Admission. In particular, there is discussion surrounding whether or not we want to admit students who satisfy all admission requirements other than the TOEFL requirement. These students would complete the ELI (English Language Institute) before beginning coursework for the program to which they were admitted. Dean Newsome reported that individual departments would be able to make the determination whether or not they wish to admit conditional students.

e. **Report on Graduate Advisory Council actions**

- Dean Newsome and Chair Hamilton reported that individual departments are being asked to put into writing an appeal process for graduate admission decisions. A template will be distributed to graduate coordinators to assist in this task.

4. **Old Business:**

- **Faculty Consultation regarding the number of students admitted to graduate programs:**

- This is coming because of a request from Sue Holl (Economics), who voiced concern at the Faculty Senate's meeting on August 22, 2012. Sue is requesting that the Senate develop a policy to ensure that faculty and graduate programs actually have input into the number of graduate student admitted into their programs.
- Questions were raised regarding who has authority to intervene in situations such as the one that has occurred in a few departments this year where a department was not allowed to keep the program viable (in the opinion of the department). After lengthy discussion, it was decided that the Provost would have the authority, so a policy was written to provide a procedure for department Chairs/graduate coordinators and the Provost to follow when needed. It was decided that this should be done in consultation with the Faculty Senate.
  - *Proposed Policy: If resident enrollment of a graduate program is set at a level at which the program would not be viable as determined by program faculty, then the graduate coordinator and/or Chair may, in consultation with the Faculty Senate, appeal the decision to the Provost, who has the authority to uphold or amend the decision, and is expected to provide a rationale for it.*

- **Cal State Online**

- A draft of a document written by Miller with information on Cal State Online was discussed.
- Miller reported that the Cal State Online director is calling for proposals.
- There was discussion surrounding what, if any, benefits there would be to the campus, and to students.
- Miller mentioned that there may be technical issues with integrating blackboard (SacCT) and moodle.

8. **Adjourn:** Meeting adjourned at approximately 10:30 a.m.

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Tracy Hamilton, GSPC Chair