

**University Appointment, Retention, Tenure
and Promotion Committee**
Minutes of February 4, 2019
Approved: February 18, 2019

Call to Order: 3:05 pm

Roll Call: Roll was taken

Voting Members: Boatamo Mosupyoe (absent), Chris Boosalis, David Zuckerman, Ernie Hills, Jim Wanket, John Johnston, Lisa Roberts, Marlyn Jones, Rebecca Cameron (absent), Sudhir Thakur, Tanya Altmann

Non-Voting/Ex-Officio Members: Antonia Peigahi (absent) and Robin Carter

Open Forum: No items.

Agenda: Approved as published.

Minutes – December 3, 2018: Approved as published.

UARTP Committee Status Report: Garcia reported that the Provost has approved the Sociology and RPTA UARTP policies. The following units have submitted policies for review: Kinesiology, Health Sciences, Computer Science and Electrical & Electronic Engineering. The College of Social Science and Interdisciplinary Studies is also working on the College's ARTP document and expect to submit this spring for review.

The following committee meeting dates were identified for Unit ARTP Policy presentations to the full UARTP Committee:

February 18: Mechanical Engineering and History

March 4: Civil Engineering

April 15: Gerontology, Art, English, Mathematics/Statistics

April 29: Education

From the Chair

- **Spring Meetings: Feb 4 and 18, March 4, April 15 and 29, May 6**
No meetings March 18 – Spring Break and April 1 Cesar Chavez Birthday Holiday (campus closed)
- **Custodianship of Student Evaluations of Teaching Referral:** A few colleges have not responded. An update will be provided at the February 18 meeting.

Section 3.01 UARTP Committee Membership Composition: The draft policy amendments were reviewed. The Committee discussed the composition and decided to use the following formula. The policy language will be updated for the February 18 meeting.

- Colleges with 6 departments and below: 1 college representative
- Colleges with 7 departments and above: 2 college representatives

The Counseling position was discussed. VP Mills will be invited to a UARTP meeting to discuss the counseling position on the Committee. Professor Johnston will provide a justification for the policy amendment for the memo to the Senate Chair. The process for going forward is: The UARTP Committee Chair and Vice Chair will present the policy amendments as an Information Item to the Executive Committee and then to the Senate. Per UARTP policy, once those presentations are completed, the proposed change will be sent out to the faculty for a vote..

UARTP Policy – Periodic Selection of the Temporary Faculty vote in the Role and Responsibility of the Department /Division Chair Policy. The memo was reviewed and minor edits were made. The document will be forwarded to the Senate Chair. [UARTP 18/19-35-ap](#)

Adjourned: 5:10pm