

**COUNCIL ON PREPARATION OF SCHOOL PERSONNEL (CPSP)  
MINUTES OF THE MEETING OF SEPTEMBER 13, 2017**

*Approved: October 11, 2017*

**CALL TO ORDER:**

The Chair called the meeting to order at 1:05pm.

**ROLL CALL:**

Roll was taken.

Voting Members: Burke, Chloe; Ward, Amber; Biagetti, Stephanie; Chaplin, Mae; Gonsier-Gerdin, Jean; Liles, Elisabeth; Hembree, Sheri; Tacla, Craig (Absent); Blackburn, Samantha; Margoniner, Vera; Moylan, Ann; Fong, Tim (Absent); Mastueda, Jill (Absent)

Non-Voting/Ex-Officio Members: Burke, Chloe; Maguire, Mary; Christian, Elizabeth (Absent); DeGraffenreid, William; Wong, Pia (Absent); Heather, Julian (Absent); Newsome, Chevelle; Williams, John (Absent)

**GUESTS:** Karen O'Hara (College of Education); Kristen Anderegg (Liberal Studies)

**APPROVAL OF THE AGENDA:**

Agenda amended to insert Jean's link for the Special Education area of the agenda.

- Stephanie Biagetti motioned to approve the amended agenda; motion seconded by Mae Chaplin. Committee members present approved amended agenda.

**APPROVAL OF THE MINUTES OF THE SEPTEMBER 13, 2017:**

- Jean Gonsier-Gerdin motioned to approve the minutes from the May 10, 2017 meeting; motion seconded by Mae Chaplin. Committee members present approved minutes.

*Open Forum:*

- Celebration of Teaching (October 27, 2017 – Alumni Center)
  - Call for undergraduate students who faculty believe would make good teachers (students do not need to be in a major emphasizing a career path in teaching to qualify)

*Area Updates:*

- CTC
  - Next generation science standard
  - Accreditation/program review due October 2018 with a visit scheduled for Fall 2019/Spring 2020
    - College of Education has created a group for this task: Creditation Unit Advisory Group (CUAG)
- Special Education



# SACRAMENTO STATE

Faculty Senate

- Proposed 3 different structures
  - Commission heard from staff persons regarding their recommended structure for implementation
    - Decision tabled by commission for further discussion
- Subject Matter Programs
  - Liberal Arts (Kristen Anderegg)
    - Reauthorization was rejected and they are currently meeting with areas to address necessary revisions
      - Goal is to resubmit to CTC by September
    - 100+ declared major transfer students arrived for fall 2017
    - 50 + declared major first time freshman arrived for fall 2017
  - Physics (Vera Margoniner)
    - Noticed an increase in student interest to become physics teachers
      - Department desires to increase number of pre-credential students and is concerned if Teaching Credentials would have room for these students
        - Advised to start building connections with local area high schools for placement connections, but Teaching Credentials does not see an issue in establishing placements for these potential students
  - Nursing (Samantha Blackburn)
    - 165 applicants – enrolled 60
      - Considering expanding current program to 100
  - Family and Consumer Sciences (Ann Moylan)
    - 19 students = 2016 and 13 students = 2017
      - May be due to students receiving paid internships that advance to fulltime paid positions
- Teaching Credentials
  - CTC is sending a survey to all credential programs to gauge program limitations
  - Spring 2018 Application
    - For students who need prerequisites
    - Due October 1<sup>st</sup>
  - Fall 2018 Application
    - Working on feedback for CalState Apply
    - Working with Office of Graduate Studies and IRT on a supplemental application that will allow Teaching Credentials to process applications at a faster pace

## *Curriculum Workflow Project Status:*

- If the deadline of the current Go-Live date (January 2018) cannot be met, the committee addressed two options
  - A mid-semester Go-Live (roughly March 2018) that would consist of reviewing both paper and electronic course/program proposals
  - A Fall 2018 Go-Live that would only consist of electronic course/program proposals
    - Status of this set deadline with the vendor for Curriculum Workflow is set for three weeks

## *EO 1071, 1100, and 1110 Discussion:*



# SACRAMENTO STATE

Faculty Senate

- In response to the projected increase in course and program proposals volume for the Fall 2017 semester and the possibility of shifting the Go-Live date, the committee motioned the following:
  - Mae Chaplin motioned for the inclusion in the 2018-2019 catalog deadline for course and program proposals to be extended to the first meeting of the Faculty Senate in Spring 2018; motion seconded by Stephanie Biagetti
    - Committee members present approved this recommendation
  - Mae Chaplin motioned for the Curriculum Workflow Go-Live implementation to Fall 2018
    - This motion is dependent upon the Curriculum Workflow vendor failing to meet Sacramento State's set deadline for the Spring 2018 Go-Live
    - Committee members present approved this recommendation

**ADJOURNMENT:** The meeting was adjourned at 2:35pm.