



SACRAMENTO STATE

Faculty Senate

RESEARCH AND CREATIVE ACTIVITY AWARDS SUBCOMMITTEE MINUTES OF THE MEETING OF SEPTEMBER 20, 2017

Approved: September 27, 2017

CALL TO ORDER:

The Chair called the meeting to order at 11:03 a.m.

ROLL CALL:

Roll was taken.

Voting Members: James Fox, Katherine McReynolds, Joyce Mikal-Flynn, Patricia Morris, Carlos Nevarez, Nancy Sweet, Mahyar Zarghami

Non-Voting/Ex-Officio Members: David Earwicker, Julian Heather (absent)

GUESTS: Julie McGinty, Office of Research Affairs

APPROVAL OF THE AGENDA: Approved

APPROVAL OF THE MINUTES OF SEPTEMBER 13, 2017: Approved, with correction of noting that David Earwicker was present and not absent from the meeting.

DISCUSS AND FINALIZE PROCEDURES AND TIMELINE FOR 2018-2019 RCA FACULTY GRANTS PROGRAM

- Set award maximums and parameters (units of assigned time; funds; summer salary): Committee approved to set individual award maximums for \$7,500 (combination of assigned time, summer research salary, and research support funds) or 4 units of assigned time.
- Set program deadlines: Committee approved Monday 12/4/17 by 5pm for the deadline for applications to be submitted through InfoReady Review.
- Set date for Information Session: will be held the week of 11/6/17.
- Set Review Day procedures: To be discussed at a later date. Nancy will explore potential conflicts for holding Review Day on Wednesday 1/17/18 or Thursday 1/18/18.
- Begin discussion of scoring and ranking procedures: To be discussed at a later date.

NEXT MEETING: September 27 to approve Call for Proposals for the 2018-19 RCA Awards Program

ADJOURNMENT: The meeting was adjourned at: 11:53 a.m.