



# SACRAMENTO STATE

Faculty Senate

## [WRITING AND READING SUBCOMMITTEE] MINUTES OF THE MEETING OF [OCTOBER 25, 2017]

*Approved: [11/29/17]*

### **CALL TO ORDER:**

The Vice Chair called the meeting to order at [10:34].

### Open Forum:

Chantal: Could we present a Summer Teaching Institute to cover the rubric and assignment planning: Interest expressed unanimously. Target dates would be May 21 – 24. Applications for this are due October 30<sup>th</sup>.

Kitty: Could we use the RCA submission to gain funding toward an FLC (\$5000) perhaps we can find a matching funding that would get us to the point of being able to develop a Faculty Learning Community for Writing Across the University. Applications for this are due end of November.

Hogan: Reviewed the slides to be presented to Regional Affiliate of the Council of Writing Program Administrators on October 27, 2017. Slides were developed by Ti Macklin and Hogan Hayes. Thank you both for the excellent work. This presentation will be given at the Council for Writing Program Proposals Conference to be hosted at CSUS, July 22, the call will go out for proposal in the next 2 – 3 weeks.

### **ROLL CALL:**

Roll was taken.

Voting Members: Frankenbach, Chantal, Furtak, Sharon, Kelly, Katherine, Merrill, Marcy. Absent: Gini Cowan, Stark, Harvy (sabbatical), Christine Morse-Fitch

Non-Voting/Ex-Officio Members: Hogan Hayes, Ti, Macklin, Angela Clarke – Oates, Todd Migliaccio

**GUESTS:** [none]

**APPROVAL OF THE AGENDA:** Motion to approve Sharon / Marcy carried unanimously

**APPROVAL OF THE MINUTES OF OCTOBER 13<sup>TH</sup>. APPROVED UNANIMOUSLY]:** Sharon/ Chantal

### Working Groups

Referral to Writing and Reading Subcommittee from the Faculty Senate Chair: The GVAR Policy is in place, but the GVAR procedure has no procedural language approved by the Senate. The subcommittee needs to develop a description of the current procedure that aligns with the GVAR Policy to be presented to GEGR and then to Senate Executive Committee for approval. This item will be placed on the agenda for upcoming meetings.



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English 20 Outcomes: Committee members were made aware of a Google Doc and access was assured for the Eng 20 Outcomes. Reviewed the proposed Eng 20 Outcomes in the Google documents file. The consensus of the committee was that further development was needed to make the outcomes measurable and aligned with the Written Communication Rubric.

Angela will rework and bring a draft of the revised outcomes to next meeting. Ti Macklin offered to help out with this task. Once these outcomes are completed, they will need to be presented at the GEGR committee for approval.

[Next meeting, November 8<sup>th</sup>, 2017]

**ADJOURNMENT:** The meeting was adjourned at: 11:40 am

Respectfully submitted: Katherine Kelly