

**UNIVERSITY APPOINTMENT, RETENTION, TENURE  
AND PROMOTION COMMITTEE**

**Monday, November 20, 2017**  
**3:00 – 5:00 pm, 275 Sacramento Hall**

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**MEMBERS**

Tanya Altmann, Nursing (HHS)	Boatamo Mosupyoe, Ethnic Studies (SSIS)
Chris Boosalis, Graduate and Professional Studies (EDU)	Ahmed Salem, Computer Science (ECS)
Rebecca Cameron, Psychology (SSIS)	Sudhir Thakur, Finance (CBA)
Leilani Hall, Library	Jim Wanket, Geography (NSM) (absent)
Ernie Hills, Music (A&L) (absent)	David Zuckerman, Communication Studies (A&L)
Marlyn Jones, Criminal Justice (HHS)	Vacant Representative Seat: Counseling (1)

**NON-VOTING/EX-OFFICIO MEMBERS**

Julian Heather, Chair, Faculty Senate (absent)  
Dianne Hyson, Associate VP for Faculty Advancement (Interim)

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**MINUTES**

*APPROVED: DECEMBER 4, 2017*

- 1. Call to Order:** The meeting was called to order at 3:06 pm.
- 2. Open Forum:** No items.
- 3. Approval of the Agenda:** The agenda was approved as published.
- 4. Approval of the Minutes – [November 6, 2017](#)** The minutes were approved as published.
- 5. [Unit ARTP Policy Amendments Status Report](#):** Information item.
- 6. Memo Templates:**
  - **Subcommittee’s Memo to the UARTP Committee:** The Committee amended and approved the memo template.
  - **UARTP Committee’s Memo to the Provost:** The Committee amended and approved the memo template.
  - **UARTP Subcommittee’s Memo to the Unit:** The Committee will finalize the template at the December 4 meeting.
- 7. Electronic Student Evaluations Memo to Units:** The Committee is amending the memo and will finalize the memo at the December 4 meeting.

The following items were tabled for the Dec 4 agenda.

- UARTP Informational Workshops
- Electronic WPAFs Next Steps

**Adjournment:** The meeting was adjourned at 5:11 pm.