

**UNIVERSITY APPOINTMENT, RETENTION, TENURE  
AND PROMOTION COMMITTEE**  
**MINUTES OF THE MEETING OF SEPTEMBER 21, 2015**  
*Approved: November 2, 2015*

**1. Call to Order:**

*The Chair called the meeting to order at 3:05 pm.*

**2. Roll Call:**

*Roll was taken.*

Voting Members: Davis (absent), Dube, Endriga, Hall, Jones, LaRocco, Mayes, Noel, Parsh (absent), Roberts (absent), ECS Representative (vacant), Counseling Representative (vacant)

Non-Voting/Ex-Officio Members: Bowie (absent), Garcia, Honeycutt, ASI Representative (vacant)

**3. Approval of the Agenda:** The agenda was approved as published.

**4. Approval of the Minutes – [September 1, 2015](#):** The minutes were approved as published.

**5. From the Chair:**

- **Skype:** Members may participate by Skype if they are not able to attend a meeting.
- **UARTP Policy:** Dave Wagner, former VP of Human Resources, will be invited to an October meeting to share his thoughts about streamlining the UARTP policy to be a more “user friendly” document.
- **Evaluation Committees and Search Committees Inquiry:** Humanities and Religious Studies inquired, Can probationary employees serve on an evaluation committee to evaluate part-time instructors? Only tenure faculty members can evaluate faculty unit employees. They also expressed interest in having the Department Chair be a member of a search committee.

**6. Subcommittee Members and Unit Assignments:** The Committee was advised that the College of Engineering is not able to identify a faculty member to serve on the Committee. The lists were approved as published.

- [Committee Membership](#)
- [Subcommittee Assignments](#)

**7. Amendments to UARTP Policy Necessitated by the New Collective Bargaining Agreement:** Minor edits were suggested. A motion was made, seconded, and carried to adopt the policy amendments necessitated by the Collective Bargaining Agreement and the verbal revisions received at the meeting.

**8. Amendments to UARTP Policy Section 6.06:** Extensive discussion resulted in several amendments. Revisions to 6.06 and 6.08 to be presented for further discussion at the next meeting.

**9. Adjournment:** 5:00 pm