

**UNIVERSITY APPOINTMENT, RETENTION, TENURE
AND PROMOTION COMMITTEE**

MINUTES OF THE MEETING OF APRIL 17, 2017

Approved: May 1, 2017

Call to Order: Meeting Convener, Leilani Hall called the meeting to order at 3:07 pm.

Roll Call: Roll was taken.

Voting Members: Altmann, Boosalis, O'Hara, Dube (absent), Endriga, Hall, Jones, Roberts (absent), Thakur, Zuckerman, ECS Representative (vacant), and Counseling Representative (vacant).

Non-Voting/Ex-Officio Members: Garcia, Hurley, ASI Representative (vacant)

Approval of the Agenda: Approved

Minutes – April 3, 2017: Approved

WASC Review Team Meeting: The Committee will meet with the Review Team on April 12 at 2:15 pm.

May 15 Organizational Meeting: The Committee will select a Chair for the 2017/18 AY. New members will be invited to attend the meeting.

UARTP Policy 9.06: This item will be tabled until the Committee's first meeting fall 2017.

Subcommittee Updates:

- Sub Committee II:

History: The document was returned to the Unit with a request for revisions to be returned by May 1. Unit expressed concern about a two-week deadline.

Education: The document has been reviewed by the Subcommittee and Hurley and was returned to the unit.

- Subcommittee III:

Sociology: The document is with the Unit for final edits. It is anticipated that the document will be on the UARTP Committees agenda for May 1.

Civil Engineering: The document was received in mid-April and has been forwarded to the Subcommittee.

Unit Policy Format – Track Changes: A question was raised about the need for track changes in the amended documents. Depending on how extensive the amendments are it can make it difficult to review. It was suggested that units submit a clean document and track changes are then added when the Subcommittee reviews it. The Committee discussed the need for track changes and decided that no changes will be made at this time.

WASC: Members of UARTP met with the WASC team to address the team's questions about the roles of departments, central administration, and the President's Office in the ARTP process. Committee members described UARTP's primary functions, which include working closely with

departments on their unit ARTP documents. The WASC team expressed surprise at the level of departmental variation that exists in these documents as a result of the campus culture of “home rule.”

The Committee’s charge and responsibility will be discussed at the May 1 meeting.

The meeting was adjourned at 4:59 pm.