

College of SSIS Faculty Council Minutes

Wednesday, Nov. 2, 2016

Present: Örn Bodvarsson (Dean, SSIS), Lisa Bohon (Psychology), Jacqueline Brooks (Sociology), Michael Dowell (Economics), Megan Heinicke (Psychology), Dianne Hyson (Associate Dean, SSIS), Ann Moylan (FACS – Family Studies), James Rae (Government), Seunghee Wie (Chair, FACS), Bohsiu Wu (Chair, Sociology), Donna Jensen (Gerontology),

Absent: none

I. **Call to Order – 1:35 p.m.**

II. **Roll noted by Chair Lisa Bohon**

III. **Approval of Minutes** – updated minutes were presented and received unanimous approval (Michael motioned, Megan seconded)

IV. **Old Business**

a. **Criteria for use of Julia Morgan House (JMH).**

The previous discussion from October 19 was concluded.

1. agreement was reached that it is up to the dean's discretion whether to fully fund a proposed use of the Alumni Center or Julia Morgan house, though discussion among the Council suggested departments should attempt to share the financial burden through some form of cost-sharing.

2. The Council agreed to guidelines presented in Attachment A, with change of application timing: accepted dates to apply with a fall deadline of October 31 for use of facilities from January 1-June 30 and a spring deadline of April 30 for use of facilities from July 1-December 31. Note: These changes must be made to the existing application form.

b. **Review of travel award priorities.** Attachment B on priorities for travel funding was presented. Last year's Faculty Council (2015/16) adopted new priorities, which were not included in the call for the award. That sub-committee (Nancy Lapp, Donna Jensen, and Michael Dowell) had considered the order of preference for funding, and Donna explained the committee thinking and the current Council discussed the pros and cons of favoring lecturers, FERP faculty, associate/assistant/full, etc. The Council was sensitive to how this prioritization may affect morale among any and all of the constituencies and after careful deliberation recommended the following priorities for faculty development travel funding:

1. Assistant
2. Associate professor

3. Full professor
4. Lecturers with 3-year contract
5. FERP faculty
6. Lecturers with 1-year contract
7. Non-SSIS tenured/tenure track faculty who serve in SSIS
8. SSIS faculty currently assigned to other departments....

FC also agreed to change the phrase “look at” to “consider”. The final consideration of the award, its specs, and priorities will be revisited in 2 weeks at the next Faculty Council meeting, including whether administrators can access funds. The entire Travel award document will be included with track changes so that the Faculty Council can see the changes in context. Lisa will send the amended information to the FC

V. New Business

- a. **Tabled** - The Dean’s Office would like to have a special call this year for applications for funding, for this year, from the program to support projects where faculty engage students with the community (the Faculty Council discussed the re-institution of this program in detail earlier this semester). For this year and this year only, we’d like to ask that people interested in this funding for the remainder of this fiscal year submit applications by December 1. Then, for next year we would ask people to get their applications in by this March 1, so we can include those requests in our budget request to Academic Affairs for next year. I’d like to get the Faculty Council’s endorsement of this plan at our next meeting – see **Attachment C**
- b. **Tabled** - Dianne and I would like to discuss with the FC the development of a policy that requires departments to inform the Dean’s Office about how they plan to spend their CCE allocation each year
- c. **Tabled** - Modifying the schedule for evaluating part-time Lecturers to avoid the problem of a Lecturer deemed “unsatisfactory” still being retained the following semester.
- d. **Approved - Task Force on Graduate Education.** The Council discussed whether a chair or graduate coordinator should fill the position. By consensus, it was decided that the position should be open to either a chair or graduate coordinator. The following procedures were approved:
 - i. A call for self-nominations will be made to chairs and graduate coordinators
 - ii. Interested parties will submit a statement of interest

- iii. The SSIS Faculty Council will review statements and select the task force representative from self-nominated faculty
- e. **Approved** - Revised Travel Award documentation presented in the meeting.

V. Adjourn at 2:45 p.m.

James Rae
11.02.2016