

SSIS Faculty Council Meeting
September 6, 2017
1:30 -2:45 p.m.

Minutes

- I. Call to Order: 1:30 p.m.
- II. Present: Lisa Bohon - Psychology, Jackie Brooks - Sociology, Marya Endriga – Associate Dean SSIS, Megan Heinicke - Psychology, Donna Jensen - Gerontology, Ted Lascher – Acting Dean SSIS, and Ann Moylan – Family and Consumer Sciences

Absent: Jackie Carrigan - Sociology
Visitor: Anne Montgomery
Missing: 2 Department Chairs, Lecturer Representative
- III. Minutes approved
- IV. Donna Jensen elected new SSIS FC Chair
- V. Old Business
 - a. **Discuss changes to Travel Request funds.** The council discussed whether a second round of applications should be opened in the spring and decided to do so by consensus. Other editorial changes were made to the Travel Request form. Ann will edit the application and distribute the document to the Council for a final draft. The travel request applications will open the week of 9/18.
- VI. New Business
 - a. **Discuss process for recruiting 3 full-time, tenure track faculty members for SSIS Dean's search.**
 - i. Members must be seated by 9/22
 - ii. Work will begin in October and should be completed by February. Donna will draft a letter for the committee to review. Marsha Robinson will send the final letter to all faculty in SSIS for self-nominations. The election will take place on SacCT. All of this must occur before 9/22.
 - b. **Discuss priorities for the College's discretionary budget.** Ted will bring information to the next FC meeting to discuss priorities.

- c. **Discuss streamlining the secondary committee process.** We will be discussing the role of the secondary committee in RTP evaluations once Ted sends a proposal.
- d. **Plan for using Faculty Council and Graduate Council to discuss graduate program priorities.** Faculty Council agreed by consensus to consult the SSIS Graduate Coordinators Committee, before making any recommendations. Lisa will provide Ted with data from last semester, regarding the establishment and compensation of graduate coordinators.
- e. **Discuss priorities for efforts to internationalize the campus.** The SSIS Global Engagement Committee will be consulted on this issue.

VII. Adjourn: 2:45 p.m.

Minutes: Lisa Bohon
9.7.2017
corrected 9/20/2017 D. Jensen