

**SSIS Faculty Council Meeting**  
**November 1, 2017**  
**1:30 -2:45 p.m.**

**Minutes**

- I. Call to Order: 1:30 p.m.
  
- II. Roll: Lisa Bohon – Psychology; Jackie Brooks – Sociology; Jackie Carrigan – Sociology; Marya Endriga – Associate Dean SSIS, Tim Fong (Chair Rep.) – Social Science and Interdisciplinary Studies; Megan Heinicke – Psychology; Donna Jensen (SSIS Faculty Council Chair) – Gerontology; Ted Lascher – Acting Dean SSIS; Ann Moylan – Faculty and Consumer Sciences; Joshua Pryor – (Contingent Faculty Representative) Political Science
  
- III. Approval of Minutes  
Motion: Ann Moylan  
Second: Joshua Pryor  
Minutes Approved with revisions
  
- IV. Approval of Agenda  
New business moved to the first order.
  
- V. New Business
  - a. **Mega/Mini-mega room requests** – Marsha

The council allocated rooms across departments. The allocation process involved evaluating department requests, room size as compared to enrollment numbers, and equity as much as possible across all departments who requested rooms. Faculty council compared It was proposed that the request procedures by clarified next year. The council also requested with next years room requests, the council be provided with the room allocations from the previous 2 years in order to continue equitable allocations.

- VI. Old Business
  - a. **Procedures for written student evaluations** - Attachment A - TedThe council discussed suggested changes to the recommended procedures. The recommendations will include some background information on what the procedures were developed. A longer narrative will be prepared for a future meeting.

- VII. Adjourn: 2:20 p.m.

Submitted by: Jackie Carrigan, edited D. Jensen