

SSIS Faculty Council Meeting
February 7, 2018
1:30 -2:45 p.m.

Minutes

- I. Call to Order: 1:30 p.m.
- II. Roll
 - a. Present: Lisa Bohon – Psychology; Jackie Carrigan – Sociology; Jackie Brooks – Sociology; James Cox – Political Science; Marya Endriga – Associate Dean SSIS; Tim Fong (Chair Rep) Social Science and Interdisciplinary Studies; Meghan Heinicke – Psychology; Dianne Hyson – Associate Dean SSIS; Donna Jensen (SSIS Faculty Council Chair) – Gerontology; Ted Lascher – Acting Dean SSIS; Ann Moylan – Family and Consumer Sciences; and Joshua Pryor (Contingent Faculty Representative) – Political Science
- III. Approval of Minutes
Minutes for 12/6/17 and revised minutes for 11/1/17 approved
- IV. Approval of Agenda
Agenda approved
- V. Old Business
 - a. The committee reviewed the procedures for student evaluations. Some edits were suggested and accepted. Donna said she would email these edits to the committee for final approval.
 - b. The committee also reviewed the Outstanding Faculty Awards Committee request for revisions to awards. The committee suggested that a 2-3 page narratives should be a requirement for the awards. There was also a discussion of the pros and cons of including departmental averages for teaching evaluations. The committee left this as optional. The Faculty Council's suggested changes will be sent to Danielle Martin before final approval.
 - c. There was also a discussion of the SSIS Student Academic Rights policy. The committee suggested some changes and Donna said she would bring it back at the next meeting.
- VI. New Business
 - a. Budget Update (Ted)
 - i. Ted said the SSIS budget is in pretty good shape. We have some money left over for the year, but not a lot.

- b. Spring Funding Priorities (Ted)
 - i. Ted said he was moving ahead on the Continued Excellence Awards connected to post-tenure review. He is increasing the awards from \$1,000 to \$1,500.
 - ii. Ted would like a little more time to think about other possibilities for faculty development. The committee discussed some possibilities like replacing office furniture. There were other suggestions made for how faculty development money could be spent. Ted said he would talk to the Chairs and get back to the committee.
- c. Student Scholarships from SSIS (Ted)
 - i. Ted informed the committee that the college has some scholarship money with few specifications. He wanted to come up with some criteria of how to award this money that was less ad hoc. There was a discussion of whether the scholarships should be merit or need-based. People also suggested areas where students could use financial help. Ted said he would come up with some ideas and get back to the committee.
- d. Revisit guidelines on use of Julia Morgan House/Alumni Center
 - i. The Faculty Council revisited the guidelines for use of the Julia Morgan House and Alumni Center. The college is given money by the university to help people in the college pay for use of these two facilities. The council adopted some guidelines for how people could apply for it. There was a discussion of how this process was working and whether it is fair. There was also consensus that we needed to do a better job of getting the word out about this program.
- e. Hazel Cramer Endowed Chair position (Ted)
 - i. Ted said that after a long process we would likely have an announcement soon about the Hazel Cramer Endowed Chair position.

V. The meeting adjourned at 2:45.

Submitted by: Jim Cox.